




2019-20
PRE-GAME CLAIMS UPDATES

Presented By
Harrisburg Project

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Topics... 

- ✓ Orphanage Approval Due Date
- ✓ Student with Disabilities Claims and Reimbursement Instructions
 - ✓ Revised Student Claims Due Dates
- ✓ NEW!! – Personnel Salary Update
- ✓ Miscellaneous Tips
- ✓ Contact Information for Support

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Orphanage Approval Due Date

- Orphanage Approval records with a Begin Date on or before March 1, 2020 are due in I-Star May 15, 2020
- Records entered on or before May 15, 2020 in that date range will be claimable on June 15, 2020 Regular Term Orphanage Claim in I-Star
- Any records added after May 15, 2020 in that date range will be included on the district's EBF enrollment if they were active October 1, 2019-March 1, 2020
- **NEW!** - Youth in Care Verification tab available in I-Star
 - List students that are possible Youth in Care students
 - The electronic DCFS used in I-Star for edit checks is still approximately 6 weeks behind

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Students with Disabilities Claims and Reimbursement Manual

- Updated in March
- For Fund Code E and X webinars – print Special Education Tuition Cost Sheet Completion Instructions - pages 14-22
- For Fund Code B and F webinars – print Private Tuition Reimbursement – pages 4-5

[Click here to View and/or Print Manual](#)

OR

www.hbug.k12.il.us

Student & Personnel Topics -> Student Topics -> 2019-2020 Manuals

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Students with Disabilities Claims and Reimbursement Manual

Revised Student Claims Due Dates

- June 15, 2020
 - **NEW!! Regular Term Orphanage – Fund Codes DEF**
- July 15, 2020
 - Excess Cost – Fund Codes XJ
 - ALL Student Approvals (except for Fund B)
- August 17, 2020
 - Private Facility – Fund Code B
 - REMEMBER! THIS IS REGULAR AND SUMMER TERM!!! DON'T FORGET TO INCLUDE SUMMER DAYS
- November 2, 2020
 - Summer Term Orphanage – Fund Codes DEF

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NEW!! - Personnel Salary Update

- Local Salary & Benefits – will transfer to Line 7 on 50-66A
- Total Federal Salary & Benefits – will transfer to Line 34 on 50-66A
- Other Salary & Benefits – will transfer to Line 34 A. on 50-66A
- Evidence Based Funding – Personnel – will transfer to Line 33 on 50-66A

Hide Salary Info

Salary Information / Offsets

| | |
|--|---|
| NOTE: Salary fields are not required to be completed if personnel are being reported for approval only (not included on a program). | |
| Local Salary & Benefits: | 0 |
| Total Federal Salary & Benefits: | 0 |
| Other Salary & Benefits: | 0 |
| Total (Calculated - Local + Federal + Other): | 0 |
| Evidence Based Funding - Personnel: | 0 |

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Miscellaneous Tips...

- Make sure that all records have correct term
 - Specifically change Fund Code B records if student does not attend Summer to term of R
- Triple check private facility numbers against bills to make sure the proper selection is made in I-Star
- If a student did not attend a special ed program this year for your district or coop, delete the record. DO NOT create a record spanning one day at the beginning of the school year.
- Make sure to do end/adds if creating records for the new school year. DO NOT directly edit records in the 2019-20 school year. Remember, it is not required to work ahead. This can all be done after the rollover in the 2020-2021 school year.

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STUDENT APPROVAL QUESTIONS:

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