
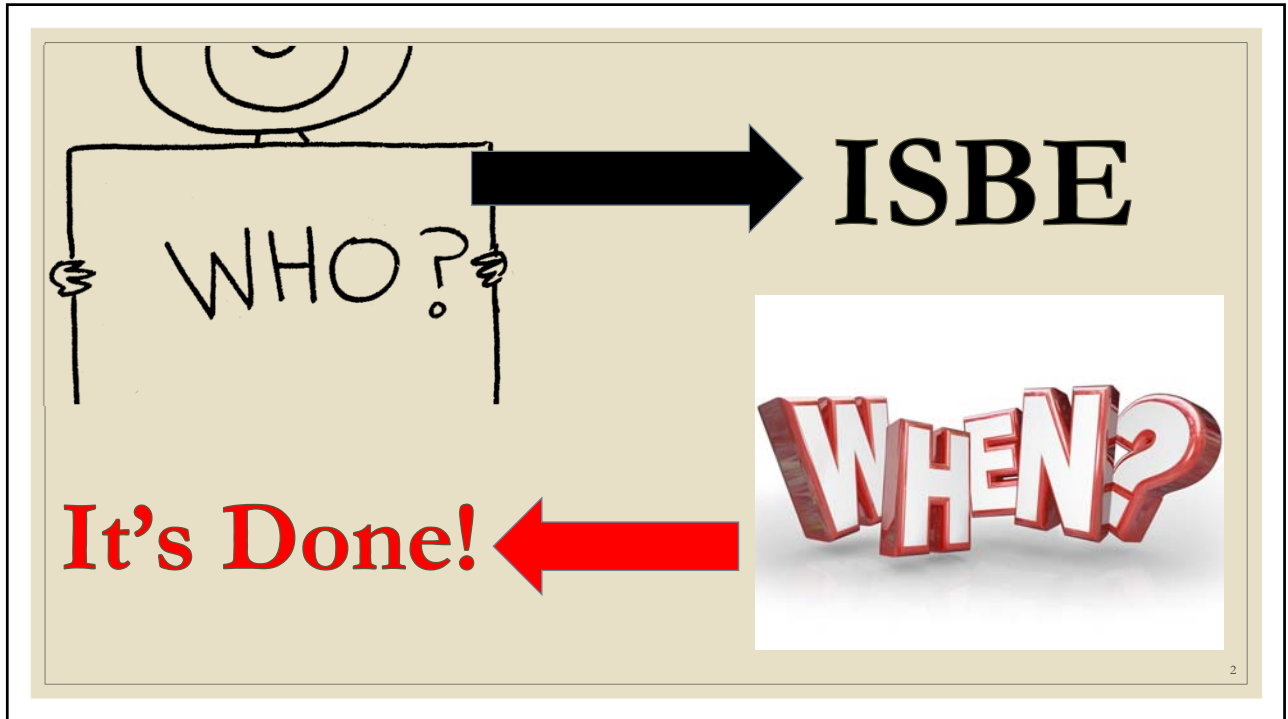



I-Star 

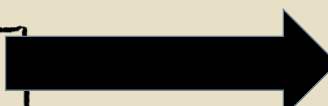
**ROLLOVER/MASS CHANGE
IN I-STAR**


Presented By
Harrisburg Poject


1





ISBE 

WHEN? 

It's Done! 

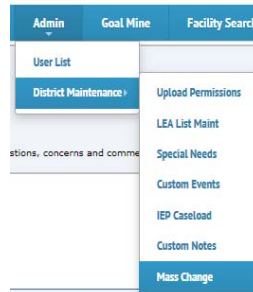
2

What happens during the Rollover???

- Student Approval records with dates in the future from 2019-20 will rollover to 2020-21
- Student Approval records with no end date from 2019-20 will rollover to 2020-21
- All Personnel Approval records from 2019-20 will rollover to 2020-21
- District / Coop relationship permissions from 2019-20 will rollover to 2020-21
- Caseload definitions from 2019-20 will rollover to 2020-21
- Program definitions from 2019-20 will rollover to 2020-21
- Indicator 11 and 13 will rollover to 2019-20 to 2020-21
- Transportation will rollover from 2019-20 to 2020-21
- Personnel Approval record districts will rollover from 2019-20 to 2020-21
- Any salaries entered will rollover for personnel records from 2019-20 to 2020-21
- Student Approval record districts will rollover from 2019-20 to 2020-21
- Participation days and student claim costs for each record will rollover from 2019-20 to 2020-21
- Student caseload data from the student profile will rollover from 2019-20 to 2020-21
- Upon request, Student Approval Notes can be rolled by ISBE

3

HOW TO ACCESS MASS CHANGE



4

Change Student Approval Begin Dates

1

Select Use School Calendar then by Resident District or Serving District

Change Student Approval Begin Dates

Use School Calendar

By Resident District

By Serving District

Begin Date: Use For All

Select District	Date
<input checked="" type="checkbox"/> North Wayne CUSD 200	08/17/2020
<input checked="" type="checkbox"/> Harrisburg CUSD 3	08/17/2020
<input checked="" type="checkbox"/> Carrier Mills-Stonefort CUSD 2	08/17/2020

2

Select to change for Resident District or Serving District-Type in a Begin Date-Click Use For All

Change Student Approval Begin Dates

Use School Calendar

By Resident District

By Serving District

Begin Date: Use For All

Select District	Date
<input checked="" type="checkbox"/> North Wayne CUSD 200	08/17/2020
<input checked="" type="checkbox"/> Harrisburg CUSD 3	08/17/2020
<input checked="" type="checkbox"/> Carrier Mills-Stonefort CUSD 2	08/17/2020

OR

5

Change Caseload Begin Dates

1

Select By Class Location-Type in a Begin Date-Click Use For All

Change Caseload Begin Dates

By Class Location

By Class

Begin Date: Use For All

Check/Uncheck All

Select Location	Date
<input checked="" type="checkbox"/> East Side	08/17/2020

OR

2

Select By Class-Type in a Begin Date-Click Use For All

Change Caseload Begin Dates

By Class Location

By Class

Begin Date: Use For All

Check/Uncheck All

Select Classname	Date
<input checked="" type="checkbox"/> ED	08/17/2020
<input checked="" type="checkbox"/> speech	08/17/2020

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A few tips to remember...

- Uncheck a district, class location or class name if you don't want to enter a date

Select District	Date
<input checked="" type="checkbox"/> North Wayne CUSD 200	08/17/2020
<input type="checkbox"/> Harrisburg CUSD 3	
<input checked="" type="checkbox"/> Carrier Mills-Stonefort CUSD 2	08/17/2020



- You can use the mass change facility more than once. If you don't have all the data you need the first time, just come back later and make the date changes once you have the data you need.

- Don't do mass change on begin dates once you start doing end/adds on the 2020-21 approval records.

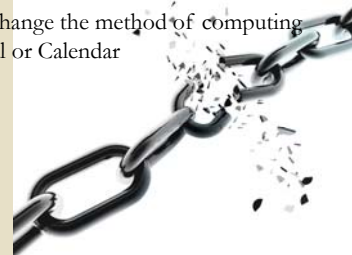


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Detach All Programs from FACTS



- Checking this option will remove the program selection on student claim record.
- The method of computing days will remain Program
- This will not change the method of computing days to Manual or Calendar



8

Clear Personnel Salaries



- Detach All Programs from FACTS
- Clear Personnel Salaries
- Clear Days/Costs

- Checking this option will remove personnel salaries from the personnel approval record
- Keep in mind, this data will also be removed from the 2020-21 programs that those personnel are attached to (P5066B)

Salary Information / Offsets

NOTE: Salary fields are not required to be completed if personnel are being reported for approval only (not included on a program).

Local Salary & Benefits:

Total Federal Salary & Benefits:

Other Salary & Benefits:

Total (Calculated - Local + Federal + Other):

Evidence Based Funding - Personnel:

Program Personnel Approval / Claim Data (Add Multiples)

Delete	Personnel	Spec Id	Term	Function	Alloc Ratio	Salary+Benefits	Salary Allocation	Evidence Based Funding	Evidence Based Funding Allocation	Total Fed Funds	Fed Funds Alloc.	Other Salary Alloc.	Other Salary Alloc.
X	DemoPaloma Allen	A	Regular	1200	1.000	\$9,000	\$9,000	\$0	\$0	\$0	\$0	\$0	\$0
X	DemoAngie Baker	C	Regular	1200	1.000	\$15,500	\$15,500	\$3,500	\$3,500	\$0	\$0	\$0	\$0
X	DemoMarisa Bell	B	Regular	1200	1.000	\$65,000	\$65,000	\$9,000	\$9,000	\$3,000	\$3,000	\$1,000	\$1,000

Clear Days/Costs

- Detach All Programs from FACTS
- Clear Personnel Salaries
- Clear Days/Costs

- Checking this option will remove the participation days and education costs from the student claim records
- Keep in mind, this data will also be removed from the 2020-21 programs that those students are attached to (S5066B)

Participation Days

Enrolled: In Session:

Regular: Total:

Costs

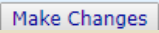

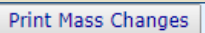
Cost Per 1.0 ADE: Equip Cost:

Cost Per Pupil: Aide Cost:

Contact:

End Date	Days Enrolled	Days Session	ADE	% Special Ed	Special Ed ADE	Aide Cost	Equip Cost	Contract Cost				
529964	49-081-0410-25	A	8/3/2017	1/10/2018	82	176	0.5060	30	0.1518	\$0	\$0	\$0
529964	49-081-0410-25	A	1/11/2018		87	176	0.4940	29	0.1433	\$1,000	\$0	\$500
782003	49-081-0410-25	A	8/3/2017		176	176	1.0000	26	0.2600	\$0	\$0	\$0
728356	49-081-0410-25	X	8/17/2017		366	176	0.9430	100	0.9430	\$25,000	\$0	\$0
350194	49-081-0410-25	E	8/3/2017	10/24/2017	48	176	0.2510	34	0.0887	\$500	\$2,500	\$500
350194	49-081-0410-25	E	10/25/2017	6/1/2018	130	176	0.7390	37	0.2734	\$0	\$0	\$0
471935	49-081-0410-25	X	8/13/2017		169	176	0.9600	100	0.9600	\$0	\$0	\$0
522115	49-081-0410-25	E	3/31/2018		74	176	0.4200	100	0.4200	\$0	\$1,200	\$0
053082	49-081-0410-25	E	8/3/2017	10/22/2017	44	176	0.2500	87	0.2175	\$0	\$0	\$0

Make Changes...

- Do NOT use Change Approval End Dates at this time
- After the mass change areas have been addressed, click the Make Changes button to apply your selections to your 2020-21 data 
- To view the progress, watch the status window
- If the status does not update, click Refresh 
- Once the final step has completed, the mass changes can be printed 

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QUESTIONS???

CALL (800)635-5274 OR EMAIL
SUPPORT@HBUG.K12.IL.US

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