Harrisburg Project
Software Support for Special Education

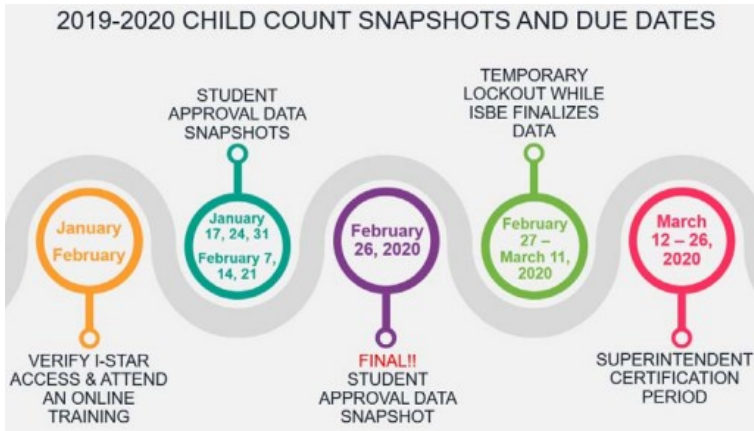**WEEKLY NEWS BRIEFING**   **FEBRUARY 3, 2020**

www.hbug.k12.il.us   support@hbug.k12.il.us   800-635-5274

December 1 Child Count Data Snapshot

The December 1 Child Count Data Snapshots will continue each Friday in February! The FINAL December 1 Child Count Data Snapshot pickup will be at the end of business, February 26th! No further edits will be allowed to a *Student Approval* record that is included in the December 1 Child Count. The *Student Approval* data will be READ ONLY, February 27th - March 11th!

2019-2020 CHILD COUNT SNAPSHOTS AND DUE DATES

Special Education Child Count Certification Process

The district superintendent or authorized district representative (with admin access in IWAS) from each school district will complete the Child Count Certification. The certification period will open March 12th. If you are a member of a Special Education Cooperative, they WILL NOT do this for you!

The district superintendent or authorized district representative that will be completing the certification should review the weekly 'Child Count Snapshot' report for accuracy. Once the FINAL snapshot is completed on February 26th, no edits can be made to the December 1 Child Count numbers. Please be proactive and discuss this data with your special education staff today to avoid an inaccurate December 1 Child Count being reported.

The instructions for completing the certification, can be viewed at the following link:
Special Education Child Count Certification in I-Star

Dates to Remember

February 7, 14, 21, 2020 - December 1 Child Count Snapshot

February 12, 2020 - Office Closed in Observance of Lincoln's Birthday

February 17, 2020 - Office Closed in Observance of President's Day

February 26, 2020 - FINAL December 1 Child Count Snapshot

February 27 - March 11, 2020 - *Student Approval* Data Lockout while ISBE finalizes data

Email your questions to client support at:
support@hbug.k12.il.us

December 1 Child Count Data Checklist

It is imperative that your district reports an accurate December 1 Child Count. Once each item is checked off the following list, you should be error free!

◊   Attend on-line webinar 'Preparing for the I-Star Child Count' or watch a previously recorded session

◊   Add students receiving special education services on or before 12/1/2019

◊   Delete students not receiving services in the 2019-2020 school year

◊   Check for Students Turning 6, 10 (with Disability N) and/or 14 1/2 by running the provided reports under report category 'Reminders'

◊   Recheck Edits from *Student Approval* search page

◊   Correct any *Student Approval* errors that appear on the 'Student Approval Errors Listing' report found under report category 'Errors'

◊   Review the 'Child Count Snapshot by Resident District' report found under report category 'Approvals' each Friday

Contact Harrisburg Project for any assistance at 800-635-5274 or support@hbug.k12.il.us.

Updates to I-Star

ISBE released an update to I-Star on Thursday, January 30th. To view the items included in this update click the link below:

Recently Added

Events Registration

The scheduled webinars can be viewed on our website (www.hbug.k12.il.us) by selecting the 'Event' tab or simply click the following link:

Events

To register for an upcoming webinar, click the webinar title and complete the registration form. Watch for a confirmation email that will provide the necessary login link.

- 2/5/20 Preparing for the I-Star Child Count FINAL Snapshot 1:00PM (Notes)
- 2/11/20 I-Star Child Count Certification 1:00PM (Notes)
- 2/19/20 Preparing for the I-Star Child Count FINAL Snapshot 9:00AM (Notes)
- 2/20/20 I-Star Child Count Certification 9:00AM (Notes)
- 2/24/20 Preparing for the I-Star Child Count FINAL Snapshot 1:00PM (Notes)
- 3/12/20 I-Star Child Count Certification 9:00AM (Notes)
- 3/18/20 I-Star Child Count Certification 1:00PM (Notes)
- 3/24/20 I-Star Child Count Certification 9:00AM (Notes)

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