Harrisburg Project
Software Support for Special Education

Summer Term Orphanage Funds DEF Claim Due 11/1

The final 2018-2019 *Student Claim* records will be collected at the end of business Friday, November 1st. If your district provided summer services to Fund Codes DEF, you will need to complete the student claim in I-Star.

Harrisburg Project will start sending reminder emails today to districts reporting Summer term Orphanage students. Ultimately, it is the districts responsibility to determine which students should be claimed.   To see the list of students reported as an orphan with summer services run, the 'Alphabetical List of FACTS Students' report from the Report tab in I-Star then follow these steps in the report filters:

- **Select School Year - 2018-2019**
- **Term - B**
- **Fund - D**
- **Click Run**
- **Repeat the above steps for Funds E and F**
- **Repeat these steps with term of S and Funds DEF**

Harrisburg Project is hosting 'Summer Term Orphanage Claim Funds DEF" webinars during the month of October. To register for an upcoming webinar or to print the presentation notes, click the appropriate link below:

Events

Summer Term Orphanage Claim (Funds DEF) - Notes

Reminder: The Final Fall Harrisburg User Group (HUG) is tomorrow! If you have not attended a previous session be sure to sign up today under the Events tab on our website.
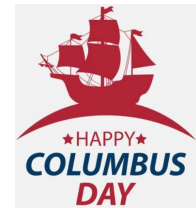
Dates to Remember

October 14, 2019 - Office Closed in Observance of Columbus Day

November 1, 2019 - Summer Term Orphanage (Funds DEF) Student Claim Data Pickup

November 3, 2019 - Daylight Savings Time Ends

November 11, 2019 - Office Closed in Observance of Veterans Day

★HAPPY★
COLUMBUS DAY

Inside this Issue . . . .

Summer Term Orphanage Funds DEF Claim Due 11/1	1
I-Star Data Imported from SIS	2
Harrisburg Project Website Weekly Spotlight - Hot Topics!	2
Did You Know? - Online Onsight Training Available	3
Events Registration	3

Email your questions to client support at:

support@hbug.k12.il.us

I-Star Data Imported from SIS

The demographic data from SIS is pulled into I-Star. These fields are not editable in I-Star so any corrections should be made in SIS. The demographic data includes the following fields:

- **Name**
- **DOB**
- **Address**
- **Parent Information**
- **Grade Level**

The following fields in the *Student Approval* record are manually entered, however they are error checked against the data entered into SIS:

- **Begin Date**
- **End Date**
- **Exit Code**
- **Resident District/School**
- **Serving District/School**

Harrisburg Project Website Weekly Spotlight - Hot Topics!

Be sure to stay up-to-date with what is happening with I-Star and ISBE by checking out the 'Hot Topics' featured on our website www.hbug.k12.il.us!

The 'Hot Topics' section features recorded webinars from the week, instructions for items to be completed in I-Star and information from ISBE.

Hot Topics

- **NEW!** Harrisburg User Group 10/1 (Recording)
- How to Complete Mass Change in I-Star
- Directors' Conference 2019 - New Directors Session
- Directors' Conference 2019 - Data Session
- EBF Offset Determination Help
- ISBE AFR Directory
- How to Locate Your BFM

Did You Know? Online - Onsite Training Available

An online onsite is a way to receive individualized I-Star training without leaving your office! Since the only people in attendance for an online onsite is your district staff, the training topic is based on your specific needs.

To schedule an online onsite, call us at 800-635-5274 or email us at support@hbug.k12.il.us **with your training needs and a sample of available dates.**

Events Registration

To register for a Harrisburg Project training, visit the 'Events' page directly on our website or at the following link: Events**. Click the name of the event you wish to attend to open the registration form. Any notes for the webinar will appear to the right of the event link.**

Events

(click the events to register, change date in drop-down)

- 10/8 Harrisburg User Group (HUG) 9:00AM (Agenda) (Notes)

- 10/9 Summer Term Orphanage Claim (Funds DEF) 9:00AM (Notes)

- 10/22 Summer Term Orphanage Claim (Funds DEF) 9:00AM (Notes)

- 10/28 Summer Term Orphanage Claim (Funds DEF) 1:00PM (Notes)

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