



Harrisburg Project

Software Support for Special Education

WEEKLY NEWS BRIEFING

SEPTEMBER 30, 2019

www.hbug.k12.il.us

support@hbug.k12.il.us

800-635-5274

Fund B Student Claim Data Collected Today!

At the end of business today, ISBE will collect all 'Approved' Fund B *Student Claim* records. The final day to review and correct a Fund B *Student Claim* record is today! This data will then be locked; no further edits will be allowed.

The *Ed Cost per Pupil* entered on the *Student Claim* record should include the Regular and Summer term charges!

Do not hesitate to contact us for any assistance at support@hbug.k12.il.us or at 800-635-5274.

2018-2019 Exit Data Collected Today!

ISBE will collect the 2018-2019 *Exit Data* at the end of business today!

The *Student Approval* record should be deleted from the 2019-2020 school year for students that DID NOT return for services this school year. To delete a *Student Approval* record follow these steps:

- Search for the student from *Student Approval* Filter.
- DO NOT open the *Student Approval* record, click the red X under 'Actions'.
- Enter the correct *End Date* and *Exit Code* in the data entry form that opens. This form WILL NOT save without this information.
- The *End Date* should be the last day of the 2018-2019 school calendar.
- *Reason for Exit 20* is not acceptable for students that are no longer receiving services.

Dates to Remember

September 30, 2019 - Fund B Student Claim Data Correction Closes

September 30, 2019 - 2018-2019 Exit Data Pick Up

October 14, 2019 - Office Closed in Observance of Columbus Day

November 1, 2019 - Summer Term Orphanage (Funds DEF) Student Claim Data Pickup



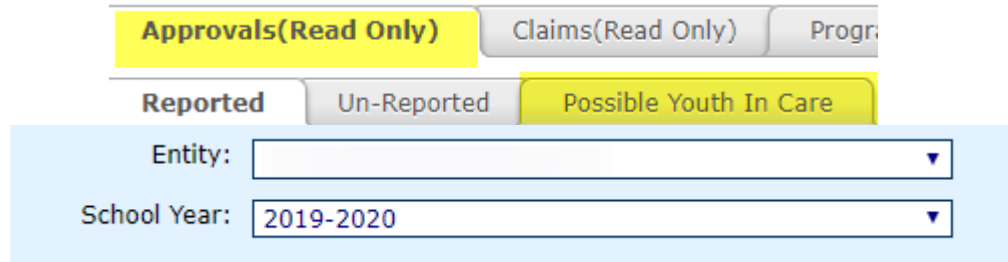
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Email your questions to client support at:
support@hbug.k12.il.us

Possible Youth In Care Students Now in I-Star

In order to assist districts with correctly reporting *Youth In Care* students, ISBE has added the *Possible Youth In Care* tab into I-Star. To see the list of possible Youth In Care for your district go to the *Student Approval* tab and click the *Possible Youth In Care* tab. Select the Entity (District) from the drop down and School Year 2019-2020.



The screenshot shows a navigation bar with tabs: 'Approvals(Read Only)' (highlighted in yellow), 'Claims(Read Only)', and 'Programs'. Below this is a sub-bar with 'Reported', 'Un-Reported', and 'Possible Youth In Care' (highlighted in yellow). Underneath, there are two dropdown menus: 'Entity:' (empty) and 'School Year:' (set to '2019-2020').

The students on this list may be either general or special education. At the present time, I-Star error checking is only updated on a monthly basis. New Fund E or F students may not be approved until the end of the month. If you are not sure, DO NOT switch a student from Fund E or F to Fund A, X or B until you confirm with ISBE.

Fall 2019-2020 Harrisburg User Group (HUG)

The Fall online Harrisburg User Group (HUG) meetings started last week! Don't miss out on the important information for the 2019-2020 school year. All it takes to register is one simple click on [Events](#); then select the day that best fits your schedule.

The [Fall 2019-20 HUG Agenda](#) is a preview of what will be discussed during the online webinar. Once you have registered, print the [Fall 2019-20 HUG Meeting Notes](#) to use during the online webinar.

In order to have the most beneficial 'online meeting', we encourage you to ask questions and make comments. There are two ways to interact with the presenter:

1. If you have access to a microphone, raise your hand and the presenter will 'unmute' you to ask your question or make your comment.
2. Type your question or comment in the question pod if you do not have microphone access.

We encourage each district and/or cooperative to attend a HUG online meeting. However, if you are unable to attend an actual online meeting, we will post a recorded session on our website for your convenience.

Email your questions to client support at:
support@hbug.k12.il.us

Did You Know? Online - Onsite Training Available



An online onsite is a way to receive individualized I-Star training without leaving your office! Since the only people in attendance for an online onsite is your district staff, the training topic is based on your specific needs.

To schedule an online onsite, call us at 800-635-5274 or email us at support@hbug.k12.il.us with your training needs and a sample of available dates.

Events Registration

To register for a Harrisburg Project training, visit the 'Events' page directly on our website or at the following link: [Events](#). Click the name of the event you wish to attend to open the registration form. Any notes for the webinar will appear to the right of the event link.

Events

(click the events to register, change date in drop-down)

- 10/1 Harrisburg User Group (HUG) 1:00PM (Agenda) (Notes)
- 10/8 Harrisburg User Group (HUG) 9:00AM (Agenda) (Notes)
- 10/9 Summer Term Orphanage Claim (Funds DEF) 9:00AM (Notes)
- 10/22 Summer Term Orphanage Claim (Funds DEF) 9:00AM (Notes)
- 10/28 Summer Term Orphanage Claim (Funds DEF) 1:00PM (Notes)

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