Harrisburg Project
Software Support for Special Education

2018-19 Sp Ed Tuition Cost Sheet Data Available

The 2018-19 Special Education Tuition Cost Sheet Data as well as additional resources are now available. This information can be accessed at the following links:

Special Education Reimbursement

2018-19 Sp Ed Tuition Cost Sheet Data

To recent ISBE memo can be viewed at the following link:

2018-19 Sp Ed Tuition Cost Sheet Data Memo

Questions regarding the 2017-18 District Per Capita Charge should be directed to the School Business Services Division at 217-785-8779.

Questions regarding the other data or Tuition Cost Sheet completion should be directed to Jodi Whitlow at Funding and Disbursement Services Division at 217-782-5256 or jwhitlow@isbe.net.

FY 2020 Preliminary IDEA Part B Allocations & Nonpublic Proportionate Share

There are substantial procedural changes for FY 2020 IDEA Part B Flow Through and Preschool allocations and application submission. The changes are outlined in the recent ISBE memo:

FY 2020 Preliminary IDEA Part B Allocations and Nonpublic Proportionate Share

Please be sure that all appropriate staff members have reviewed this memo.

Questions regarding this memo should be directed to Funding and Disbursement Services @ 217-782-5256.

Dates to Remember

May 15, 2019 - Deadline for Orphanage Student Approval in I-Star

June 28, 2019 - Personnel Approval Due in I-Star

July 4-5, 2019 - Office Closed in Observance of 4th of July

July 15, 2019 - Excess Cost (Fund X, J) Student Claim Due in I-Star and Orphanage (Fund DEF) Regular

I-Star End of Year Data Entry Tips

As the school year is starting to wind down, now is the time to do a little housekeeping in your I-Star data. The following items should be reviewed in order to make the 2018-2019 *Student Claims* process a success and the start of the 2019-2020 school year easier for you:

- Be sure that all records have the correct term! If a student IS NOT attending Summer term, be sure the term is listed as "R" Regular. If the student IS attending Summer term, be sure the term is listed as "B" Both (if already attending) or "S" Summer (if new services will begin).

- Speak with your SIS Admin regarding Summer term students! The SIS record should not have an end date prior to the Summer term if the student is going to receive Summer services.

- Triple check private facility numbers! In order to claim for reimbursement, the private facility must match what is on the billing statement from the Private Facility. The private facility number has a direct effect on the per diem rate that is used to calculate reimbursement.

- Enter End Dates for graduates! Unless an End Date is entered on a *Student Approval* record, the record will 'roll over' when ISBE opens the 2019-2020 school year. It is fine to go ahead and enter the last day of the school calendar as the End Date for graduates.

- Delete *Student Approval* records that DID NOT attend the 2018-2019 school year! DO NOT create a record spanning one day at the beginning of the school year.   It is important that End Dates and Exit Codes are entered in a timely manner. ISBE collects this information for Federal reporting purposes.

- DO NOT directly edit a 2018-2019 *Student Approval* to reflect future changes! Editing a *Student Approval* record to reflect services changes for the 2019-2020 school year will result in data loss in the 2018-2019 school year. It is fine to work ahead and use the *End/ Add* feature in I-Star to show changes for the 2019-2020 school year. The End Date should be the last day of school calendar with Exit Code 20. The Begin Date for the new record should be the first day of school in August. The record with an August begin date will 'roll over' to the 2019-2020 school year when it is opened by ISBE.

Email your questions to client support at:
support@hbug.k12.il.us

Updates to I-Star

ISBE released updates to I-Star on Wednesday, April 17th. To view the items included in this update, click the link below:

<u>Updates to Student and Personnel Topics</u>

Events Registration

To register for a Harrisburg Project training, visit the 'Events' page directly on our website or at the following link: <u>Events</u>.

Click the name of the event you wish to attend to open the registration form. Any notes for the webinar will appear to the right of the event link.

Events

(click the events to register, change date in drop-down)

- 4/2 2018-19 Claims Updates and Preparation (Recording) (PPT)
- 4/8 2018-19 Claims Updates and Preparation (Recording) (PPT)
- 5/1 Claims - Fund Code E (Regular Term Orphanage) 9:00AM (PPT)
- 5/2 Claims - Fund Code F (Private Facility Orphanage) 1:00PM (PPT)
- 5/7 Claims - Fund Code X (Excess Cost) 1:00PM (PPT)
- 5/16 Claims - Fund Code B (Private Facility) 1:00PM (PPT)
- 5/20 Preparing for Personnel Approval Snapshot 1:00PM (PPT)
- 5/21 Claims - Fund Code E (Regular Term Orphanage) 1:00PM (PPT)
- 5/23 Claims - Fund Code F (Private Facility Orphanage) 9:00AM (PPT)
- 6/5 Claims - Fund Code E (Regular Term Orphanage) 9:00AM (PPT)
- 6/10 Preparing for Personnel Approval Snapshot 9:00AM (PPT)
- 6/11 Claims - All Fund Codes 1:00PM (PPT)
- 6/12 Claims - Fund Code F (Private Facility Orphanage) 9:00AM (PPT)
- 6/19 Claims - Fund Code X (Excess Cost) 9:00AM (PPT)
- 6/24 Preparing for Personnel Approval Snapshot 1:00PM (PPT)
- 7/8 Claims - Fund Code E (Regular Term Orphanage) 1:00PM (PPT)
- 7/9 Claims - Fund Code F (Private Facility Orphanage) 1:00PM (PPT)
- 7/10 Claims - Fund Code X (Excess Cost) 9:00AM (PPT)
- 7/16 Claims - Fund Code B (Private Facility) 1:00PM (PPT)
- 7/29 Claims - Fund Code B (Private Facility) 1:00PM (PPT)
- 8/7 Claims - Fund Code B (Private Facility) 9:00AM (PPT)
- 8/13 Claims - Fund Code B (Private Facility) 1:00PM (PPT)