



Harrisburg Project

Software Support for Special Education

WEEKLY NEWS BRIEFING

JULY 11, 2018

www.hbug.k12.il.us

support@hbug.k12.il.us

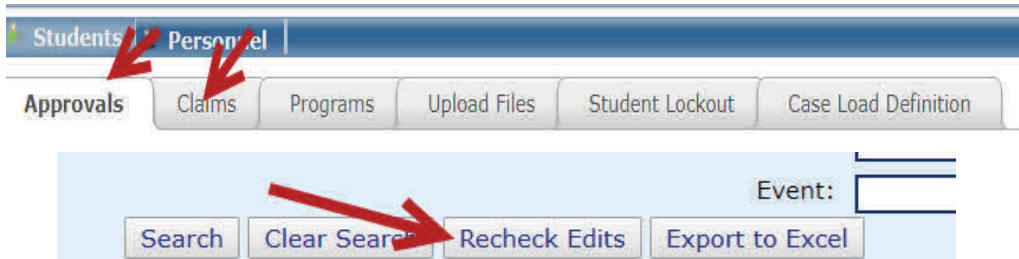
800-635-5274

Data Pickup Extension to July 23rd - Individual Orphanage Reimbursement (Funds E & F) Regular Term

ISBE has extended the data pickup for the Final *Student Approval & Reimbursement* records for Individual Orphanage Reimbursement Section 14-7.03 (Fund Codes E & F) Regular Term. These records will now be picked up at the end of business, Monday, July 23, 2018.

In order for a reimbursement record to be collected by ISBE, the *Student Approval* record must be listed as 'Approved' and the *Student Claim* record must be 'Approved' and error free. The following steps should be taken to be sure all records are approved and error free:

1. 'Recheck Edits' on the *Student Approvals* and *Student Claims* tab.



2. Once 'Recheck Edits' completes, run the following Student reports from the Report Tab:

I-STAR Reports

Report Type: Report Categories:

Select Report	Description
<input type="radio"/>	Student Approval Errors by Resident District and Serving School
<input type="radio"/>	Student Approval Errors Listing
<input type="radio"/>	Student Claim Errors By Resident District And Serving School
<input type="radio"/>	Student Indicator Errors
<input type="radio"/>	Student Missing Exit Data

Dates to Remember

July 23, 2018 - Fund E & F Student Reimbursement Pickup

August 15, 2018 - Personnel Approval Data Collection Deadline

August 15, 2018 - Fund B, X and J Student Reimbursement Pickup

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Email your questions to client support at: support@hbug.k12.il.us

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3. When the *Student Claims* have been completed, print the 'Student Reimbursement Funds DEF Regular Term' report. To print this report, click the *Report tab -> Student -> Reimbursement/Claim*:

I-STAR Reports	
Report Type: <input type="text" value="Student"/>	Report Categories: <input type="text" value="Reimbursement / Claim"/>
Select Report	Description
<input type="radio"/>	Excess Cost Computation Sheet
<input type="radio"/>	Orphanage Computation Sheet
<input type="radio"/>	Private Tuition Computation Sheet
<input type="radio"/>	Programs By Resident District
<input type="radio"/>	Student Reimbursement Blank Data Form
<input type="radio"/>	Student Reimbursement Fund B
<input type="radio"/>	Student Reimbursement Funds DEF Summer Term
<input type="radio"/>	Student Reimbursement Funds X and J
<input type="radio"/>	Student Reimbursement Funds DEF Regular Term 
<input type="radio"/>	Student Tuition Summary Page
<input type="radio"/>	Students with Days Enrolled By Resident District And Fund Code
<input type="radio"/>	Summer Orphanage Computation Sheet

For assistance with any of the *Student Claims*, contact Harrisburg Project at 800-635-5274 or support@hbug.k12.il.us.

Updates to I-Star

Updates to I-Star were released on Thursday, July 5, 2018. These updates were the result of excellent communication that we have received from clients. Please continue to report any upgrades to I-Star that you would like to see in the future and/or concerns that you are currently experiencing with the program. The update released on July 5, 2018 can be viewed by clicking the links below:

[Recently Added - Approval and Reimbursement](#)

[Recently added - IEP Section](#)

Events Registration

To register for a Harrisburg Project training, visit the 'Events' page directly on our website or at the following link: [Events](#). Any notes for a webinar will appear right next to the event link. Click the name of the event you wish to attend to open the registration form.

Events

- 7/11 Closing the 17-18 School Year Webinar 9AM
- 7/25 Personnel Approval/Student Claims Webinar 9AM (Notes)

(click the events to register)

Email your questions to client support at:
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