



Harrisburg Project

Software Support for Special Education

WEEKLY NEWS BRIEFING

MAY 1, 2018

www.hbug.k12.il.us

support@hbug.k12.il.us

800-635-5274

Student Claim & Reimbursement Instructions Released

ISBE has released the 2017-2018 Student Claim & Reimbursement Instructions. To review the new instructions, click the link below:

[2017-18 Student Claim & Reimbursement Instructions](#)

[2017-18 Student Claim & Reimbursement Instructions Changes](#)

Notable Changes:

- ISBE is transitioning away from Funding and Child Tracking System (FACTS) in favor of using the IEP Student Tracking and Reporting System (I-Star).

Pages 20-21

- Evidence Based Funding - Sp Ed Personnel revenue offsets to staff who are included on a Cost Sheet. All full-time licensed or paraprofessionals and unlicensed staff previously reported and funded at the formula amounts of \$9,000 and \$3,500 must be apportioned at those same levels as they are included on the Special Education Documentation Sheet, Form 50-66B, Schedule A and Line 33 of the Program Tuition Cost Sheet (Form 50-66A). To assist users in how the revenue offsets should be apportioned to staff, please see the following link: [EBF Sp Ed Personnel Offset Examples](#)
- Questions about the Evidence Based Funding program should be directed to EBFHelp@ISBE.net.

NEW - Special Education Tuition Cost Sheet Forms

- [Tuition Cost Sheet 50-66A](#)
- [50-66B Schedule A Personnel Documentation](#)
- [50-66B Schedule B Student Documentation](#)
- [Sp Education Tuition Bill and Claim Computation 50-66C](#)
- [Special Education Depreciation Schedule 50-66D](#)

For questions regarding I-Star and the Student Claim process please contact Harrisburg Project at support@hbug.k12.il.us or (800) 635-5274.

To review the entire ISBE Memo, click the link below:

[2017-18 Special Education Student Claim and Reimbursement Instructions](#)

Dates to Remember

May 28, 2018 - Office Closed in Observance of Memorial Day

July 16, 2018 - Fund E & F Student Reimbursement Pickup

August 15, 2018 - Personnel Approval Data Collection Deadline

August 15, 2018 - Fund B, X and J Student Reimbursement Pickup



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Email your questions to client support at: support@hbug.k12.il.us

2017-18 Special Education Tuition Cost Sheet Data Now Available

The 2017-18 Special Education Tuition Cost Sheet Data is now available. The District Per Capita will auto-populate in I-Star based on this information. To view the 2017-18 Special Education Tuition Cost Sheet Data, click the following link:

[2017-18 Special Education Tuition Cost Sheet Data - Excel Worksheet](#)

The complete ISBE Memo can be reviewed at the following link:

[2017-18 Special Education Tuition Cost Sheet Data - ISBE Memo](#)

Questions regarding the Tuition Cost Sheet completion should be directed to Jodi Whitlow at jwhitlow@isbe.net or 217-782-5256.

Student Reimbursement Data Collection Dates

ISBE will collect approved student reimbursement records on the following dates:

- July 16th - Fund E, F - Individual Orphanage (Regular Term)
- August 15th - Fund X, J - Students with Excess Cost (Regular Term)
- August 15th - Fund B - Private Tuition (Regular and 2018 Summer Term)
- November 1st - Funds E, F - Individual Orphanage (2018 Summer Term)

For assistance with the student claim in I-Star, please refer to the [2017-18 Students Claim and Reimbursement Instructions](#). If you need further assistance, contact Harrisburg Project by email at support@hbug.k12.il.us or at (800)635-5274.

Events Registration

Registration for all events, both online and at location may now be found at the following link: [Event Registration](#)

The [Notes](#) will provide you with presentation slides; this is an excellent place for note taking during the session. Please print prior to your webinar.

If you are unable to attend an online session that you have registered for, please click the 'cancel registration' link at the bottom of the confirmation email.

Date	Location	Name	Time	Notes
5/01/18	Online	Personnel Approval / Student Claims Training	1:00 PM - 4:00 PM	Notes
5/03/18	Online	Personnel Approval / Student Claims Training	9:00 AM - 12:00 PM	Notes
5/10/18	Online	Personnel Approval / Student Claims Training	9:00 AM - 12:00 PM	Notes
5/16/18	Online	Personnel Approval / Student Claims Training	9:00 AM - 12:00 PM	Notes
5/23/18	Online	Personnel Approval / Student Claims Training	9:00 AM - 12:00 PM	Notes

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