



# Harrisburg Project

## Software Support for Special Education

WEEKLY NEWS BRIEFING

JUNE 6, 2017

[www.hbug.k12.il.us](http://www.hbug.k12.il.us)

[support@hbug.k12.il.us](mailto:support@hbug.k12.il.us)

800-635-5274

### Updates Released to I-Star

Updates to I-Star were released on Monday June 5, 2017. These updates were the result of excellent communication that we have received from the clients. Please continue to report any upgrades to I-Star that you would like to see in the future and/or concerns that you are currently experiencing with the program.

The updates released on June 5, 2017 can be viewed by clicking the link below:

[Recently Added - Approval and Reimbursement](#)

[Recently Added - IEP](#)

#### Dates to Remember

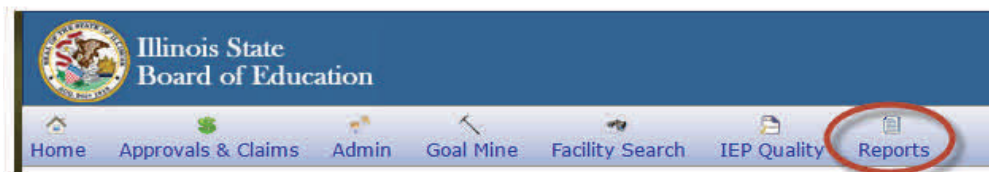
July 4, 2017 - Office Closed in Observance of 4<sup>th</sup> of July Holiday

July 17, 2017 - Fund E, F Reimbursement Claim Due in I-Star

August 15, 2017 - Fund B, X, J Claim and Personnel Approval & Claim Due in I-Star

### I-Star Report Interface Changes

A new Reports button is now available on the I-Star toolbar:



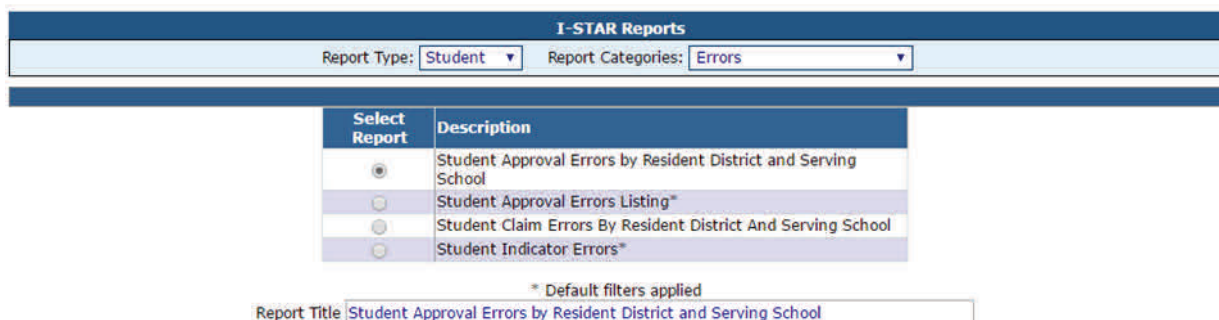
You will no longer access reports by visiting either the Personnel or Student section then clicking the appropriate reports tab. ISBE has re-designed the report interface to make finding and running reports easier and more efficient.

Reports are now going to be organized by Type and Category, and new reports have been added. Items available in each drop-down will be dictated by the individual's security settings.



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Select Report	Description
<input checked="" type="radio"/>	Student Approval Errors by Resident District and Serving School
<input type="radio"/>	Student Approval Errors Listing*
<input type="radio"/>	Student Claim Errors By Resident District And Serving School
<input type="radio"/>	Student Indicator Errors*

\* Default filters applied

Report Title

Email your questions to client support at:  
[support@hbug.k12.il.us](mailto:support@hbug.k12.il.us)

## I-Star Errors and Resolutions - Funds B, E, F

The following tips have been released by ISBE to help resolve common errors on Funds B, E, F approval records:

- F-027/F-025 Eligibility Verification is NOT complete/Eligibility items Missing/Invalid - Orphanage (Fund E/F) students do not match data from DCFS for a time period. Do not change the Fund code to remove these Errors! The verification file from DCFS is updated monthly and my clear up errors. You will be contacted by ISBE if additional action is needed.
- F-007 Residential Private Placement is NOT approved for this student (Fund B/F only) If the student approval is Tuition only, Room & Board Payer field should be I - None. If the student approval is Combo or Residential, this error indicates there is a mismatch with the 34-37 residential approval record. Contact ISBE @ 217-782-5256.

## Time Change for Upcoming Webinars

The time for the upcoming claims webinars June 27<sup>th</sup> and 28<sup>th</sup> has been changed. The webinar on June 27<sup>th</sup> will be 10:30AM - 12:00PM; June 28<sup>th</sup> will be 9:00AM - 11:00AM. Clients that have previously registered for these sessions should have received an updated email with the updated times; please mark your calendar accordingly.

## Event Registration

Registration for all events, both online and at location may now be found at the following link:

[Event Registration](#)

Date	Location	Name	Time	Notes
6/06/17	Online	Creating Cost Centers in I-Star	10:30 AM - 11:30 AM	<a href="#">Notes</a>
6/07/17	Online	ISBE 50-66A Tuition Cost Sheet	9:00 AM - 11:00 AM	<a href="#">Notes</a>
6/27/17	Online	Creating Cost Centers in I-Star	10:30 AM - 12:00 PM	<a href="#">Notes</a>
6/28/17	Online	ISBE 50-66A Tuition Cost Sheet	9:00 AM - 11:00 AM	<a href="#">Notes</a>

**Please note: If you are unable to attend a training in which you have registered, please refer to your registration email and click “cancel your registration” found at the bottom of the email.**

### Important Notice:

Please do not include any student or personnel information in e-mail and voicemail communications with Harrisburg Project. We also ask that clients refrain from sending any e-mail attachments containing sensitive information.