



Harrisburg Project

Software Support for Special Education

WEEKLY NEWS BRIEFING

APRIL 4, 2017

www.hbug.k12.il.us

support@hbug.k12.il.us

800-635-5274

Updates Released to I-Star

Updates to I-Star were released by ISBE on Monday, March 27, 2017. These updates were the result of excellent communication that we have received from the clients. Please continue to report any upgrades to I-Star that you would like to see in the future and/or concerns that you are currently experiencing with the program.

The updates released on March 27, 2017 can be viewed by clicking the link below:

[Recently Added - Approval and Reimbursement](#)

Did You Know?

You can still track your “Out of District” students in I-Star. Simply uncheck the “Include in Approval” box at the top of the *FACTS* record and you will be able to choose districts/schools outside your jurisdiction in the *Resident* fields. If the options you are looking for aren’t showing up in the dropdown, you can add them in LEA List Maintenance under the Admin section.

The [I-Star User Guide](#) will walk you through adding Districts and Schools in the LEA List Maintenance on pages 1-4.

2016-2017 I-Star Student & Personnel Claims Training

Harrisburg Project will be conducting online Claims Trainings beginning Tuesday, April 11th. Each session will cover the same agenda so only register for one session.

We do recommend that all staff involved in completing the student and personnel claim register for one of these sessions. To review the training schedule or to register for an online claims training session, click the link below:

[Event Registration](#)

Dates to Remember

April 14 - 17, 2017 - Office Closed for Easter Break

May 29, 2017 - Office Closed in Observance of Memorial Day



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Email your questions to client support at: support@hbug.k12.il.us

I-Star Student & Personnel Approval & Claim Q&A Posted

The I-Star Student & Personnel Approval & Claim Q&A has been posted to our website. If you were unable to attend one of the sessions, check out the Q&A document to find out answers to the questions you might have. To review this document, click the link below:

[I-Star Student & Personnel Approval & Claim Q&A](#)

Event Registration

Registration for all events, both online and at location may now be found at the following link: [Event Registration](#)

Date	Location	Name	Time
4/11/17	Online	I-Star Claims Training	9:00 AM - 11:00 AM
4/12/17	Online	I-Star Claims Training	9:00 AM - 11:00 AM
4/19/17	Online	I-Star Claims Training	9:00 AM - 11:00 AM
4/20/17	Online	I-Star Claims Training	1:00 PM - 3:00 PM
4/25/17	Online	I-Star Claims Training	9:00 AM - 11:00 AM
4/26/17	Online	I-Star Claims Training	9:00 AM - 11:00 AM

Please note: If you are unable to attend a training in which you have registered, please refer to your registration email and click “cancel your registration” found at the bottom of the email.

Important Notice:

Please do not include any student or personnel information in e-mail and voicemail communications with Harrisburg Project. We also ask that clients refrain from sending any e-mail attachments containing sensitive information.