



# Harrisburg Project

## Software Support for Special Education

WEEKLY NEWS BRIEFING

FEBRUARY 22, 2017

[www.hbug.k12.il.us](http://www.hbug.k12.il.us)

[support@hbug.k12.il.us](mailto:support@hbug.k12.il.us)

800-635-5274

### December 1 Child Count - Due Feb. 28<sup>th</sup>

The December 1 Child Count data pick up from I-Star will be done by ISBE on Tuesday, February 28<sup>th</sup>. It is imperative that all students receiving special education services for the 2016-2017 school year have an “approved” *FACTS Approval* record in I-Star by February 28<sup>th</sup>.

Harrisburg Project recommends completing “**Recheck Edits**” from the student search page on a daily basis. This will ensure that all *FACTS Approval* records are listed as “approved” and included in the December 1 Child Count. To complete “Recheck Edits” from I-Star click on Approvals and Claims -> Student Approval and Claims -> Recheck Edits.

#### Dates to Remember

February 28, 2017 - December 1 Child Count Due in I-Star

March 6, 2017 - Office Closed in Observance of Pulaski Day

April 14 - 17, 2017 - Office Closed for Easter Break



For assistance with I-Star, data entry and/or technical issues, contact Harrisburg Project at 800-635-5274 or at [support@hbug.k12.il.us](mailto:support@hbug.k12.il.us).

### New I-Star Report: FACTS Reported for Child Count

The “FACTS Reported for Child Count” has been released by ISBE into I-Star. This report will list “approved” records as of the Child Count Date. All fund codes are included in this report except for Fund N and U. We recommend printing this report for future reference, in the event of an audit. The “FACTS Reported for Child Count” report is similar to the “*FACTS Approval Transmitted to ISBE*” that was printed at the time of transmission from *iePoint* >.

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Email your questions to client support at:  
[support@hbug.k12.il.us](mailto:support@hbug.k12.il.us)

## Updates Released to I-Star

Updates to I-Star were released by ISBE on February 10, 2017. These updates were the result of excellent communication that we have received from the clients. Please continue to report any upgrades to I-Star that you would like to see in the future and/or concerns that you are currently experiencing with the program.

The updates released on February 10, 2017 can be viewed by clicking the link below:

[Recently Added - Approval and Reimbursement](#)

## Event Registration

Registration for all events, both online and at location may now be found at the following link: [Event Registration](#)

Date	Location	Name	Time
2/27/17	Online	I-Star Student Approvals Refresher/Q&A	9:00 AM - 10:00 AM

**Please note: If you are unable to attend a training in which you have registered, please refer to your registration email and click “cancel your registration” found at the bottom of the email.**

**Important Notice:**

Please do not include any student or personnel information in e-mail and voicemail communications with Harrisburg Project. We also ask that clients refrain from sending any e-mail attachments containing sensitive information.