



Harrisburg Project

Software Support for Special Education

WEEKLY NEWS BRIEFING

APRIL 11, 2016

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Permissions On for May 6th Transmissions

Permissions are on for the next required *FACTS* and *Personnel Approval* transmissions that are due Friday, May 6, 2016. You may transmit as many times as necessary until the end of business on Friday, May 6th. If you are a member of a Super Site, your Super Site may have designated an earlier due date.

Online Claims Trainings Start This Week

There is still time to register for the Online Claims Trainings that start this week. If you will be responsible for completing the 2015-2016 Student and Personnel Reimbursement claims, we highly recommend that you attend one of the Online Claims Trainings. To register for one of these sessions, simply click the link below:

[Online Claims Training Registration](#)

Be sure to print the Claims Training packet prior to attending the online claims training. The information included in the Claims Training packet will be discussed during the training and will provide you with valuable information while you are completing the Student and Personnel Reimbursement claims. To print the Claims Training packet, simply click the link below:

[Claims Training Packet](#)

Spring HUG Schedule

The Spring HUG sessions will once again be live and in person. The following topics will be discussed:

- Dates to Remember
- State Performance Plan Indicator 14
- State Performance Plan Indicator 13
- Percent Special Education
- To Do List—FINAL Transmission
- Claims Overview/Q & A
- I-Star

We are excited to see everyone starting the week of May 16, 2016. Be sure to visit the [Event Registration](#) page to sign up for a HUG session in your area!

Dates to Remember

April 12 - 14, 2016 - Online Claims Training

May 16-24, 2016 - Spring HUG Sessions

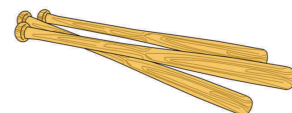
May 6, 2016 - Required *FACTS* & *Personnel Approval* Transmissions

May 30, 2016 - Office Closed in Observance of Memorial Day

June 30, 2016 - Required *Personnel Approval* and FINAL *FACTS Approval* Transmissions

July 4, 2016 - Office Closed in Observance of Independence Day

July 15, 2016 - Orphanage (Funds D, E, F) Regular Term Reimbursement Transmission



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Event Registration

Registration for all events, both online and at location may now be found at the following link:

[Event Registration](#)

Date	Location	Name	Time	Notes
4/12/16	Online	Online Claims Training	9:00 AM - 12:00 PM	Notes
4/13/16	Online	Online Claims Training	1:00 PM - 4:00 PM	Notes
4/14/16	Online	Online Claims Training	9:00 AM - 12:00 PM	Notes
5/16/16	Belleville	Harrisburg User Group - Belleville	9:00 AM - 12:00 PM	Notes
5/16/16	Online	Harrisburg User Group Spring 2016 - Online	9:00 AM - 12:00 PM	Notes
5/17/16	Champaign	Harrisburg User Group - Champaign	9:00 AM - 12:00 PM	Notes
5/17/16	Springfield	Harrisburg User Group - Springfield	9:00 AM - 12:00 PM	Notes
5/18/16	Lockport	Harrisburg User Group - Lockport	9:00 AM - 12:00 PM	Notes
5/18/16	Bartonville	Harrisburg User Group - Peoria Area	9:00 AM - 12:00 PM	Notes
5/19/16	Glendale Heights	Harrisburg User Group - Glendale Heights	9:00 AM - 12:00 PM	Notes
5/19/16	DeKalb	Harrisburg User Group - DeKalb	9:00 AM - 12:00 PM	Notes
5/23/16	Benton	Harrisburg User Group - Southern Illinois	9:00 AM - 12:00 PM	Notes
5/24/16	Gages Lake	Harrisburg User Group - SEDOL Cooperative	8:30 AM - 11:30 AM	Notes
5/24/16	South Holland	Harrisburg User Group - ECHO Cooperative	8:30 AM - 11:30 AM	Notes
5/24/16	Woodstock	Harrisburg User Group - SEDOM Cooperative	1:00 PM - 4:00 PM	Notes
5/24/16	Chicago Heights	Harrisburg User Group - SPEED Cooperative	1:00 PM - 4:00 PM	Notes
5/26/16	Online	Harrisburg User Group Spring 2016 - Online	1:00 PM - 4:00 PM	Notes

Please note: If you are unable to attend a training in which you have registered, please refer to your registration email and click “cancel your registration” found at the bottom of the email.

Important Notice:

Please do not include any student or personnel information in e-mail and voicemail communications with Harrisburg Project. We also ask that clients refrain from sending any e-mail attachments containing sensitive information.