

Child Count Validation Transmission Due TODAY!

Today is the deadline to transmit the Child Count Validation transmission. You may transmit this file as many times as necessary until the end of business today.

It is imperative that each district and/or cooperative review and correct **ALL** errors/disapproved records received from ISBE on March 11th. These errors/disapproved records are based on the March 4th *FACTS Approval* transmission and must be corrected prior to submitting the Child Count Validation transmission. Any *FACTS Approval* record that was determined by ISBE to be an error/disapproved will not be included in the districts December 1 Child Count if the corrections are not made and transmitted to ISBE during the Child Count Validation period. An inaccurate December 1 Child Count could result in the following for your district and/or cooperative:

- An inaccurate count to compute the State's annual IDEA Part B grant award
- Data integrity related to the submission of the State Performance Plan/Annual Performance Report (SPP/APR) and monitoring
- Inability to timely compute the State's maintenance of effort and LEA non-public proportionate share of IDEA Part B funds.

For additional information regarding the importance of the Child Count Validation transmission, please review the following memo from ISBE:

[Important Changes to December 1 Sp Ed Child Count Reporting](#)

If you have questions regarding the errors/disapproved *FACTS Approval* records received by your district please contact Jamie Johnson at ISBE 217-782-5256.

For any questions regarding transmission issues, please contact Harrisburg Project at 800-635-5275 or by email at support@hbug.k12.il.us.

Dates to Remember

March 21, 2016 - Child Count Validation Transmission

March 25-28, 2016 - Office Closed in Observance of Easter

April 12-14, 2016 - Online Claims Trainings

May 6, 2016 - Required *FACTS & Personnel Approval* Transmissions

May 30, 2016 - Office Closed in Observance of Memorial Day



Inside this Issue . . .

Child Count Validation Transmission Due TODAY! 1

Upcoming Spring HUG Sessions 2

Event Registration 2

Please remember that our client support staff is just an email away!

Email your questions to client support at

support@hbug.k12.il.us

Upcoming Spring HUG Sessions

We are on the road again! The Spring HUG sessions will again be live and in person. Be sure to watch the upcoming news briefings for the dates, locations and agenda items that will be announced in the coming weeks.

These sessions will have important information that your district and/or cooperative will need to be aware of for the upcoming transition to I-Star.

We are excited to see everyone; be sure to sign up when registration opens as space in some locations could be limited.

Event Registration

Registration for all events, both online and at location may now be found at the following link:

[Event Registration](#)

Date	Location	Name	Time	Notes
4/12/16	Online	Online Claims Training	9:00 AM - 12:00 PM	
4/13/16	Online	Online Claims Training	1:00 PM - 4:00 PM	
4/14/16	Online	Online Claims Training	9:00 AM - 12:00 PM	

Please note: If you are unable to attend a training in which you have registered, please refer to your registration email and click “cancel your registration” found at the bottom of the email.

Important Notice:

Please do not include any student or personnel information in e-mail and voicemail communications with Harrisburg Project. We also ask that clients refrain from sending any e-mail attachments containing sensitive information.