



# Harrisburg Project

## Software Support for Special Education

WEEKLY NEWS BRIEFING

FEBRUARY 29, 2016

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### **FACTS & Personnel Approval Transmissions Due Friday**

There are 5 working days until the March 4<sup>th</sup> *FACTS* and *Personnel Approval* transmissions.

It is very important that the December 1, 2015 child count is accurate for your district. Make sure that all students receiving special education and related services on December 1, 2015 are reported with the March 4, 2016 *FACTS Approval* transmission.

You may transmit as many times as necessary until the end of business on Friday, March 4<sup>th</sup>. Remember, if you are a member of a Super Site, your Super Site may have designated an earlier due date.

### **Indicator 13 Warnings to Errors**

As you are aware, the State Performance Plan Indicator 13 checklist had a major overhaul for the 2015-2016 school year. Due to the new format, data from *iePoint* > 2015 was not migrated to the new Indicator 13 form during the update to *iePoint* > 2016. Currently, a **WARNING** is received for students with missing Indicator 13 data, however these will become **ERRORS** on the June 30<sup>th</sup> transmission. Now is the time to be obtaining updated Indicator 13 data for students that have not yet has this information completed. The 'Indicator 13 Status Report' will show which students still have incomplete Indicator 13 data. To access this report log into *iePoint* > 2016.1.4 then go to *File -> Print Report -> Student -> Indicators*.

ISBE has updated the 'Secondary Transition Training' webinar and it can be viewed along with additional pertinent information regarding State Performance Plan Indicator 13 at the following link:

[Secondary Transition, Transition and Indicator 13](#)

#### Dates to Remember

March 4, 2016 - Required *FACTS* & *Personnel Approval* Transmissions

March 7, 2016 - Office Closed in Observance of Pulaski Day

March 21, 2016 - Child Count Validation

March 25-28, 2016 - Office Closed in Observance of Easter

May 6, 2016 - Required *FACTS* & *Personnel Approval* Transmissions



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## Event Registration

Registration for all events, both online and at location may now be found at the following link:

[Event Registration](#)

Date	Location	Name	Time	Notes
2/29/16	Online	Preparing to Transmit - March 4 <sup>th</sup>	2:00 PM - 2:30 PM	
3/02/16	Online	Preparing to Transmit - March 4 <sup>th</sup>	9:00 AM - 9:30 AM	

**Please note: If you are unable to attend a training in which you have registered, please refer to your registration email and click “cancel your registration” found at the bottom of the email.**

**Important Notice:**

Please do not include any student or personnel information in e-mail and voicemail communications with Harrisburg Project. We also ask that clients refrain from sending any e-mail attachments containing sensitive information.