

Permissions for March 4th Transmissions Are Now On

Permission are now on for the next required March 4th *FACTS Approval* and *Personnel Approval* Transmissions.

It is very important that the December 1, 2015 child count is accurate for your district. Make sure that all students receiving special education and related services on December 1, 2015 are reported with the March 4, 2016 *FACTS Approval* transmission.

You may transmit as many times as necessary until the end of business on Friday, March 4th.

Remember, if you are a member of a Super Site, your Super Site may have designated an earlier due date.

Child Count Validation Transmission - March 21st

Once the March 4th *FACTS Approval* transmission has been processed, ISBE will be sending a Student Error/Warning report to your district. In order for your district to have an accurate December 1 Child Count reported to OSEP, please be diligent in reviewing and correcting these errors.

ISBE is allowing an optional *FACTS Approval* transmission on March 21st. This will allow you to make changes and corrections based off of the updated error reports from the March 4th transmission. This is essential to ensure the updated data is reflected in the December 1 Child Count.

For the accuracy of your data, it is important that you participate in this optional transmission.

For any additional questions regarding the changes to the December 1 child count reporting, review the following ISBE Memo:

[Important Changes to Dec 1 Child Count Reporting](#)

Please remember that our client support staff is just an email away!
 Email your questions to client support at
support@hbug.k12.il.us.

Dates to Remember

- March 4, 2016 - Required *FACTS & Personnel Approval* Transmissions
- March 7, 2016 - Office Closed in Observance of Pulaski Day
- March 21, 2016 - Child Count Validation
- March 25-28, 2016 - Office Closed in Observance of Easter
- May 6, 2016 - Required *FACTS & Personnel Approval* Transmissions



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Updating the Official School Calendar

Winter weather has affected many school districts in the state. These additional snow and Act of God days will impact the school days calculation for Indicator 11 compliancy. If you are receiving the error that the 60 day timeline has not been met due to these snow days, the district superintendent must update the school calendar via ISBE's District Calendar IWAS application. Once these changes have been made to the official school calendar, *iePoint* > will download the new calendars and re-calculate the number of school days. You can view a copy of your district calendar in *iePoint* > by selecting *Forms -> Calendars*. You can check for changes to your district calendar by visiting: *File -> System Maintenance -> Refresh Calendars*.

IAASE

Harrisburg Project will be attending the IAASE Winter Conference in Springfield on February 18th. Be sure to stop by our table to get answers to any questions you may have about *iePoint* > and the upcoming release of I-Star.

Important Notice:

Please do not include any student or personnel information in e-mail and voicemail communications with Harrisburg Project. We also ask that clients refrain from sending any e-mail attachments containing sensitive information.