

Permissions for March 4th Transmissions Are Now On

Permission are now on for the next required March 4th *FACTS Approval* and *Personnel Approval* Transmissions.

Be sure to *Refresh Common Data* to ensure you have the most up to date information in *iePoint*>. In order to have all errors corrected prior to transmitting, we recommend completing a *Check Data Validity* on a daily basis by going to *File -> Check Data Validity -> Student Approval* and/or *Personnel Approval*. Once you are error free don't wait, send your file ASAP. You may transmit as many times as necessary until the end of business on Friday, March 4th.

Remember, if you are a member of a Super Site, your Super Site may have designated an earlier due date.

Rollout of New I-Star System 2016-17

The State Board of Education is on target to roll out the new I-Star system for the 2016-17 school year. I-Star is the new ISBE web-based special education database system and data management tool for all districts and joint agreements. I-Star incorporates all aspects of student and personnel approvals and claims as well as an optional individualized education program (IEP) component. The current *iePoint*> software and data transmissions will be eliminated in favor of I-Star.

For additional information regarding the new I-Star system, refer to the recent ISBE memo:

[Rollout of New I-Star System 2016-17](#)

Please remember that our client support staff is just an email away!
Email your questions to client support at
support@hbug.k12.il.us.

Dates to Remember

February 12, 2016 - Office Closed in Observance of Lincoln's Birthday

February 15, 2016 - Office Closed in Observance of President's Day

March 4, 2016 - Required *FACTS* & *Personnel Approval* Transmissions

March 7, 2016 - Office Closed in Observance of Pulaski Day

March 21, 2016 - Child Count Validation

March 26-28, 2016 - Office Closed in Observance of Easter



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Master Files Now Available

Updated Master Files are now available on our website. Master Files are ‘snapshots in time’ of your student and personnel data at ISBE, which allows you to see approval codes for each record transmitted. To access the Master Files, click the link below:

[Master Files](#)

SIS ID Import

The automatic import of the SIS IDs became available last week. Upon logging into *iePoint* > 2016.1.4 you were prompted to receive an automatic update which included the SIS ID import. This automatic update must be completed by an *iePoint* > Manager.

The SIS ID import is based on the data from the December 11th. If you participated in the optional January 22nd transmissions the match is based on that data.

In order to further *iePoint* > and SIS data integration, the import process gave you the option to transfer the gray ISBE SIS ID field to the yellow client entered SIS ID field. With the upcoming release of I-Star, it is imperative that these data elements are accurate. This process will not overwrite any data you have entered into this yellow field.

If you answered NO to this question during the import process, but have now decided you would like to complete this process, please contact Harrisburg Project and we can provide you with an updated import file.

Important Notice:

Please do not include any student or personnel information in e-mail and voicemail communications with Harrisburg Project. We also ask that clients refrain from sending any e-mail attachments containing sensitive information.