



WEEKLY NEWS BRIEFING

JANUARY 25, 2016

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Transmission Summary

We would like to thank our clients for taking part in the January 22nd optional *FACTS & Personnel Approval* transmissions.

In all, we received *FACTS Approval* data from 50% of our sites and *Personnel Approval* data from 54%. Though these transmissions are not required, optional transmissions are a great way to prepare your file for upcoming mandatory due dates. We appreciate your participation!

Dates to Remember

February 12, 2016 - Office Closed in Observance of Lincoln's Birthday

February 15, 2016 - Office Closed in Observance of President's Day

March 4, 2016 - Required *FACTS & Personnel Approval/Transmissions*

March 7, 2016 - Office Closed in Observance of Pulaski Day

March 26 - 28, 2016 - Office Closed in Observance of Easter

Changes to December 1 Child Count Reporting

Beginning with the 2015-16 school year, all students receiving special education and related services on December 1, 2015 must be reported with the March 4, 2016 approval transmission.

ISBE will provide a report listing all students that are identified as duplicates by early February 2016. These duplicates must be resolved before the March 4th transmission. After the March 4th transmission is received and processed by ISBE, reports listing your official child count number will be sent to each district. There will be a short validation period to confirm that this number is correct, however, March 21, 2016 will be the deadline for completing the validation period. The December 1, 2015 child count reported to OSEP on April 6th will constitute the state's official 2015-16 special education count.

Districts should continue to report additions and changes for students with disabilities on subsequent approval transmissions for the 2015-16 school year through June 30th, however, no changes will be made to the official December 1 child count.

For additional information regarding the changes to the December 1 child count reporting, please review the recent ISBE memo:

[Important Changes to December 1 Special Education Child Count Reporting](#)

Important Notice:

Please do not include any student or personnel information in e-mail and voicemail communications with Harrisburg Project. We also ask that clients refrain from sending any e-mail attachments containing sensitive information.