



Harrisburg Project

Software Support for Special Education

WEEKLY NEWS BRIEFING

JULY 6, 2015

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Thank You for Transmitting!

We would like to thank each and every one of our clients for making the June 30th *Personnel* and **FINAL FACTS Approval** transmissions a success! This is a huge amount of work and we appreciate your dedication and determination to get the job done!

Permissions for Claims Transmissions

Permissions for the following Reimbursement transmissions are now on:

- Pupil Reimbursement Claims (Fund Codes D, E, and F - Orphanage Regular Term Only) - Due July 15th
- Excess Cost Claim (Fund Codes X and J) - Due August 17th
- Pupil Reimbursement Claim (Fund Code B - Private Facility) - Due August 17th
- Personnel Reimbursement - Due August 17th

Reimbursement (Funds DEF) Due July 15th

There are 8 working days until the Pupil Orphanage Regular Term Reimbursement (Funds DEF) file transmission that is due Wednesday, July 15th.

You may transmit as many times as necessary until the end of business Wednesday, July 15th. Remember, if you are a member of a Super Site, your Super Site may have designated an earlier due date.

Dates to Remember

May 18, 2015 - August 10, 2015 - Summer Hours 7:30 AM - 4:00 PM

July 15, 2015 - Regular Term Orphanage Claim Transmission

August 17, 2015 - Personnel Approval/Reimbursement Transmissions; Private Facility & Excess Cost Pupil Reimbursement Transmissions

August 18, 2015 - Deadline to complete *Start New Year*



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Summer Office Hours:

Monday - Thursday 7:30 AM - 4:00 PM.

Event Registration

Registration for all events, both online and at location, may now be found at the following link:

[Event Registration](#)

Date	Location	Name	Time	Notes
7/07/15	Online	Creating Cost Centers in iePoint >	9:00 AM - 11:00 AM	Notes
7/09/15	Online	ISBE 50-66A Tuition Cost Sheet	9:00 AM - 11:00 AM	Notes
7/20/15	Online	<i>Start New Year</i>	2:00 PM - 3:00 PM	Pending
7/29/15	Online	<i>Start New Year</i>	9:00 AM - 10:00 AM	Pending
8/03/15	Online	<i>Start New Year</i>	9:00 AM - 10:00 AM	Pending
8/11/15	Online	Creating Cost Centers in iePoint >	9:00 AM - 11:00 AM	Notes
8/12/15	Online	ISBE 50-66A Tuition Cost Sheet	9:00 AM - 11:00 AM	Notes
8/13/15	Online	<i>Start New Year</i>	2:00 PM - 3:00 PM	Pending

Please Note: If you are unable to attend a training in which you have registered, please refer to your registration email and click “cancel your registration” found at the bottom of the email.

Important Notice:

Please do not include any student or personnel information in e-mail and voicemail communications with Harrisburg Project. We also ask that clients refrain from sending any e-mail attachments containing sensitive information.