



# Harrisburg Project

## Software Support for Special Education

WEEKLY NEWS BRIEFING

SEPTEMBER 22, 2014

[www.hbug.k12.il.us](http://www.hbug.k12.il.us)

[support@hbug.k12.il.us](mailto:support@hbug.k12.il.us)

800-635-5274

### ***iePoint* > 2015 Released**

Harrisburg Project started releasing *iePoint* > 2015 to clients last week. We will **NOT** be mailing *iePoint* > 2015 CDs. You should receive an installation email from Harrisburg Project informing you that your site is ready to proceed with the installation. We are requesting that you execute the installation process on the same day you receive the email. We have staggered the dates of the installation to help our client support team to better cater to any needs you might have.

There is no need for a technician to perform the installation. If your computer is currently running *iePoint* >, you can complete the installation process. The installation for *iePoint* > 2015 **MUST** be completed by an *iePoint* > Manager. The **SAME** *iePoint* > Manager who starts the installation process must complete the installation process.

Please make sure that your site has a current backup of your data. This is always recommended when carrying out this type of process. To ensure proper installation, please verify that your Anti-Virus software is **NOT** actively protecting the HbugApps and HbugCore folders before starting the installation. Due to the nature of the installation, this process could possibly take a while to complete. This will depend on your internet connection and your database size.

We have provided an 'Installation How To' document for you to follow while progressing through the installation. It is highly recommended that you review this guide prior to beginning the installation process.

#### [Installation How To](#)

View the modifications that have been made in *iePoint* > 2014 and *iePoint* > 2015 by clicking the links below:

[Current Versions & Document: \*iePoint\* > 2014](#)

[Current Versions & Document: \*iePoint\* > 2015](#)

#### Dates to Remember

October 10, 2014 - *FACTS* and *Personnel Approval/Transmissions*

October 13, 2014 - Office Closed in Observance of Columbus Day

November 3, 2014 - Summer Orphanage (Funds D, E, F) Reimbursement Transmission

November 4, 2014 - Office Closed for Election Day



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## Permissions On for October 10<sup>th</sup> Transmissions

Permissions are now on for the first required *FACTS* and *Personnel Approval* transmissions once you have updated to *iePoint* > **2015.1.0**. Be sure to *Refresh Common Data* and *Check Data Validity* frequently in order to have the most up-to-date information. If you need any assistance with the errors received during *Check Data Validity*, contact Harrisburg Project at 800-635-5274 or by email at [support@hbug.k12.il.us](mailto:support@hbug.k12.il.us). Don't wait until the last minute, transmit your data once it is error free!

## Event Registration

Registration for all events, both online and at location, may now be found at the following link:

[Event Registration](#)

Date	Location	Name	Time	Notes
9/23/14	Online	Harrisburg User Group Fall 2014	9:00 AM - 10:00 AM	<a href="#">Notes</a>
9/24/14	Online	Harrisburg User Group Fall 2014	9:00 AM - 10:00 AM	<a href="#">Notes</a>
9/25/14	Online	Harrisburg User Group Fall 2014	2:00 PM - 3:00 PM	<a href="#">Notes</a>

**Please Note: If you are unable to attend a training in which you have registered, please refer to your registration email and click "cancel your registration" found at the bottom of the email.**

### Important Notice:

Please do not include any student or personnel information in e-mail and voicemail communications with Harrisburg Project. We also ask that clients refrain from sending any e-mail attachments containing sensitive information.