



Harrisburg Project

Software Support for Special Education

WEEKLY NEWS BRIEFING

MAY 27, 2014

www.hbug.k12.il.us

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800-635-5274

Permissions Are On for June 30th Transmissions

Permissions are now on for the June 30th *Personnel Approval* and **FINAL FACTS Approval** transmissions.

You may transmit as many times as necessary until the end of business on June 30th. If you are a member of a Super Site, your Super Site may have designated an earlier due date.

2013-14 Regular Term *FACTS* Final Transmission Notice

There is one regular term *FACTS Approval* file to be transmitted for the 2013-14 school year.

All changes to begin and end dates, term codes, fund code changes, addition of related services and private facility codes should be reported during this transmission. **After June 30, 2014 the student approval file for the 2013-2014 regular term as well as for students who entered summer school programs prior to June 30 will be closed and will not be reopened for any changes.**

For additional information regarding the **FINAL FACTS Approval** file as well as other statutory deadlines, review the following memo from ISBE:

[June 30, 2014 FACTS Final Transmission](#)

Dates to Remember

June 30, 2014 - FINAL *FACTS* & *Personnel Approval* Transmissions

July 3 - 4, 2014 - Office Closed in Observance of 4th of July

July 15, 2014 - Regular Term Orphanage Claim Transmission



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Event Registration 2

Summer Office Schedule: Harrisburg Project is available for assistance Monday - Thursday, 7:30 AM - 4:00 PM.

Event Registration

Registration for all events, both online and at location, may now be found at the following link:

[Event Registration](#)

Date	Location	Name	Time	Notes
6/10/14	Online	Creating Cost Centers in iePoint >	9:00 AM - 11:00 AM	
6/11/14	Online	ISBE 50-66A Tuition Cost Sheet	9:00 AM - 11:00 AM	
6/12/14	Online	Final Transmission To-Do List	1:30 PM - 2:30 PM	
6/17/14	Online	Final Transmission To-Do List	9:00 AM - 10:00 AM	
6/26/14	Online	Final Transmission To-Do List	9:00 AM - 10:00 AM	
7/08/14	Online	Creating Cost Centers in iePoint >	1:30 PM - 3:30 PM	
7/10/14	Online	ISBE 50-66A Tuition Cost Sheet	1:30 PM - 3:30 PM	
7/17/14	Online	Start New Year	9:00 AM - 10:00 AM	
7/21/14	Online	Creating Cost Centers in iePoint >	9:00 AM - 11:00 AM	
7/23/14	Online	ISBE 50-66A Tuition Cost Sheet	9:00 AM - 11:00 AM	
7/28/14	Online	Start New Year	9:00 AM - 10:00 AM	
7/29/14	Online	Creating Cost Centers in iePoint >	1:30 PM - 3:30 PM	
7/31/14	Online	ISBE 50-66A Tuition Cost Sheet	1:30 PM - 3:30 PM	
8/05/14	Online	Start New Year	2:00 PM - 3:00 PM	
8/12/14	Online	Start New Year	9:00 AM - 10:00 AM	

Please Note: If you are unable to attend a training in which you have registered, please refer to your registration email and click “cancel your registration” found at the bottom of the email.

Important Notice:

Please do not include any student or personnel information in e-mail and voicemail communications with Harrisburg Project. We also ask that clients refrain from sending any e-mail attachments containing sensitive information.