

Permissions Are On for June 30th Transmissions

Permissions are now on for the June 30th *Personnel Approval* and **FINAL FACTS Approval** transmissions.

After June 30, 2014, the 2013-2014 *FACTS Approval* file will be closed and **will not** be re-opened for any changes - this includes both regular term students and summer school students who entered summer school programs prior to June 30th.

You may transmit as many times as necessary until the end of business on June 30th. If you are a member of a Super Site, your Super Site may have designated an earlier due date.

Dates to Remember

May 26, 2014 - Office Closed in Observance of Memorial Day

June 30, 2014 - FINAL *FACTS* & *Personnel Approval* Transmissions

July 3 - 4, 2014 - Office Closed in Observance of 4th of July

July 15, 2014 - Regular Term Orphanage Claim Transmission

District Per Capita Tuition Rates Now Available

The District Per Capita Tuition Rates are now available and can be downloaded into *iePoint* > 2014 by *Refreshing Common Data*. To access the Special Education tuition Cost Sheet Data, click the link below:

[District Per Capita Tuition Cost Sheet](#)



Student Reimbursement Instructions Available

The Special Education Student Reimbursement Instructions and the differences documents are now available on our website.

[2013-2014 Reimbursement Procedures for Students with Disabilities](#)

[2013-2014 Reimbursement Procedures for Students with Disabilities Differences Document](#)

We highly recommend that you review the above documentation prior to completing the Student Reimbursement Claims.

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Summer Office Schedule: Beginning today, Harrisburg Project is available for assistance Monday - Thursday, 7:30 AM - 4:00 PM.

Event Registration

Registration for all events, both online and at location, may now be found at the following link:

[Event Registration](#)

Date	Location	Name	Time	Notes
6/10/14	Online	Creating Cost Centers in iePoint >	9:00 AM - 11:00 AM	
6/11/14	Online	ISBE 50-66A Tuition Cost Sheet	9:00 AM - 11:00 AM	
6/12/14	Online	Final Transmission To-Do List	1:30 PM - 2:30 PM	
6/17/14	Online	Final Transmission To-Do List	9:00 AM - 10:00 AM	
6/26/14	Online	Final Transmission To-Do List	9:00 AM - 10:00 AM	
7/08/14	Online	Creating Cost Centers in iePoint >	1:30 PM - 3:30 PM	
7/10/14	Online	ISBE 50-66A Tuition Cost Sheet	1:30 PM - 3:30 PM	
7/17/14	Online	Start New Year	9:00 AM - 10:00 AM	
7/21/14	Online	Creating Cost Centers in iePoint >	9:00 AM - 11:00 AM	
7/23/14	Online	ISBE 50-66A Tuition Cost Sheet	9:00 AM - 11:00 AM	
7/28/14	Online	Start New Year	9:00 AM - 10:00 AM	
7/29/14	Online	Creating Cost Centers in iePoint >	1:30 PM - 3:30 PM	
7/31/14	Online	ISBE 50-66A Tuition Cost Sheet	1:30 PM - 3:30 PM	
8/05/14	Online	Start New Year	2:00 PM - 3:00 PM	
8/12/14	Online	Start New Year	9:00 AM - 10:00 AM	

Please Note: If you are unable to attend a training in which you have registered, please refer to your registration email and click “cancel your registration” found at the bottom of the email.

Important Notice:

Please do not include any student or personnel information in e-mail and voicemail communications with Harrisburg Project. We also ask that clients refrain from sending any e-mail attachments containing sensitive information.