

August Transmission Due Dates

There are 9 working days remaining until the August 15th reimbursement transmissions:

- Personnel Approval - FINAL
- Personnel Reimbursement
- Private Facility Claim - (Fund B)
- Excess Cost Claim - (Fund J, X)

You may send your file as many times as necessary until the end of business Thursday, August 15th. If you are a member of a Super Site, your Super Site may have designated an earlier due date.

The recorded Claims Webinars and notes are available on our website if you need assistance with the above claims. They can be found by clicking the link below:

[Claims Trainings](#)

IWAS Authorization for School Year 2013-2014

In order to transmit *FACTS* and *Personnel Approval* information with *iePoint* > for the 2013-2014 school year, a current IWAS Authorization must be completed by the District Superintendent. This must be completed prior to the first data transmission which is October 11, 2013. Please review the recent ISBE memo that includes the instructions for accessing the IWAS portal and updating the IWAS authorization.

[IWAS Authorization](#)

Dates to Remember

May 20, 2013 - August 9, 2013
Summer Schedule: Monday - Thursday 7:30 AM - 4:00 PM

August 15, 2013 - Pupil Reimbursement Claims (Fund Codes X and J; B); Final Personnel Approval and Reimbursement

August 12, 2013 - Harrisburg Project returns to normal office hours of 8:00 AM - 4:00 PM

August 18, 2013 - Deadline to have *Start New Year Completed*



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Private Facility Search Updated

The *Private Facility* Search on our website has been updated to reflect the approved *Private Facility* locations for the 2013-2014 school year. To access the *Private Facility* Search simply click the link below:

[Private Facility Search](#)

If you need to review a *Private Facility* for a previous school year simply choose a different school year in the “School Year” drop down.

Director’s Conference

Harrisburg Project is looking forward to seeing everyone at the Director’s Conference on Thursday, August 8th. Be sure to stop by our exhibitor’s table for a visit.

Event Registration

Registration for all events, both online and at location, may now be found at the following link:

[Event Registration](#)

Date	Location	Name	Time	Notes
8/13/13	Online	Start New Year	9:00 AM - 10:00 AM	Notes

Please Note: If you are unable to attend a training in which you have registered, please refer to your registration email and click “cancel your registration” found at the bottom of the email.

Important Notice:

Please do not include any student or personnel information in e-mail and voicemail communications with Harrisburg Project. We also ask that clients refrain from sending any e-mail attachments containing sensitive information.