



I-Star Navigation Overview | Presented By Harrisburg Project

## Topics

- Landing Page
- Approvals and Claims
- Admin
- Facility Search
- Reports

## Landing Page



### Request Access

Are you not seeing a list of students? Use this link to request a change to your I-Star security settings.

- Displays current access levels that a user has in I-Star
- Allows for full access or read-only access to the available I-Star modules
  - Student Approvals and/or Claims, Personnel Approvals and/or Claims, Program Maintenance
- District Security Administrator role gives full permissions for I-Star system navigation



Tip: This is a "Radio Button"

District Security Administrator (Clear)		
Request Access	Current Access	Role Name
<input checked="" type="radio"/>	<input type="radio"/>	District Security Administrator

## Landing Page



### Approve/Deny a Security Request

At least one person has submitted a security request. Use this quick link to view the details of the request.

- Allows District Security Administrator to review and approve/deny security requests within their jurisdiction for I-Star access

Manage Security	Security Requests	Currently Logged In
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Pending Security Requests

Tip: This is a "tab"



- Review the request, click Approve or Deny, then Save.

Review Request

Approve/Deny User's requests

☐ Approve  
☐ Deny



## Landing Page



### Current Child Count Status

Use this link to get updated Child Count numbers

- Lists records that are approved in I-Star, active on Dec. 1 and are included on the approval (excluding Fund Codes N and U)

Child count numbers not generated yet for Current Year

[Limit to zero counts](#)

Resident RCDT	District Name	2018 - 2019 Counts	2019 - 2020 Counts	2020 - 2021 Counts	Difference	Status	Verified By	Date
		49	53	0	-53	Not Verified		
		237	188	0	-188	Not Verified		
		58	57	0	-57	Not Verified		
		189	163	0	-163	Not Verified		
		168	172	0	-172	Not Verified		
		116	112	0	-112	Not Verified		
		107	107	0	-107	Not Verified		
		52	51	0	-51	Not Verified		
		121	116	0	-116	Not Verified		
		320	294	0	-294	Not Verified		
		333	330	0	-330	Not Verified		

The last day to perform additions and make corrections to Student Approval records for inclusion in the final snapshot will be 02/26/2020.

ISBE will create an updated snapshot every week until the final snapshot is completed.

## Landing Page



### Total Personnel EBF Offset within range

Use this quick link to view current EBF Totals

- Monitors Evidence Based Funding (EBF) Offsets entered on Personnel records for Student Programs (for claims)
- Total Offset Entered for SY (left column) should not exceed EBF minimum (right column)

#### Evidence Based Funding for Personnel

School Year: 2020-2021

District Name	Total Offset Entered for SY	Evidence Based Funding Minimum (FY2017 Distribution)
	\$0	\$33,938
	\$0	\$159,772
	\$0	\$31,595
	\$12,500	\$152,933
	\$0	\$144,200
	\$0	\$78,700
	\$0	\$73,622
	\$0	\$32,429
	\$0	\$130,499
	\$0	\$289,162
	\$0	\$212,837
	\$523,059	\$591,832

## Landing Page

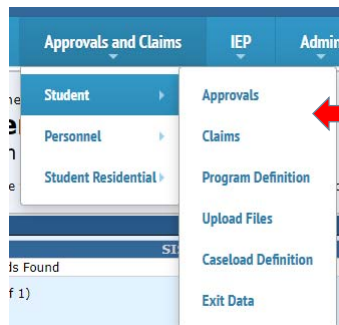
- LEA Determination Profile
  - Matrix that displays district LEA determination results for accountability
  - Displays scores, degree of state intervention (if any) and monitor contact data

Category	Indicator	Indicator Type	FFY 2019 State Target	FFY 2019 LEA Data	FFY 2018 LEA Data	Score (0-3)
Early Childhood Outcomes	6a Early Childhood Service Delivery Settings	Results	32.90 %	9.10 %	26.20 %	0
	12 IDEA Part C to Part B Transition Secondary Outcomes	Compliance	100.00 %	100.00 %	100.00 %	3
Secondary Outcomes	1 Graduation 4 Year Cohort	Results	74.20 %	55.20 %	81.00 %	0*
	3 Graduation 6 Year Cohort	Results	79.20 %	62.10 %	61.90 %	1
Additional Outcomes	13 Secondary Transition Compliance Additional Outcomes	Compliance	100.00 %	100.00 %	100.00 %	3
	5a Least Restrictive Environment	Results	58.00 %	37.10 %	38.80 %	0
Findings Based	4b Suspension/Expulsion	Compliance	0.00 %	0.00 %	0.00 %	3
	9 Disproportionality (IEPs)	Compliance	0.00 %	0.00 %	0.00 %	3
Additional Outcomes	10 Disproportionality (specific disability categories)	Compliance	0.00 %	0.00 %	0.00 %	3
	11 Child Find	Compliance	100.00 %	100.00 %	100.00 %	3
Fiscal Outcomes	18 Timely Correction of Noncompliance	Compliance	0.00 %	0.00 %	0.00 %	3
	19 Fiscal Risk (Single Audits)	Results	0.00 %	0.00 %	0.00 %	3
Total Score		Total Points Possible	Overall Percentage	LEA Determination	Tier Level of Support	Tier Description
25		33	75.76	Needs Assistance	1	1L Districts that Meet Requirements or Need Assistance on their annual LEA Determination

\*ISBE compares the district scores for 4-year and 6-year graduation rates for students with IEPs graduating with a regular high school diploma and retains the higher of the two scores for LEA Determination calculation purposes.

[Return](#)

## Approvals and Claims (Student)



Tip: This is a "Flyout Menu"

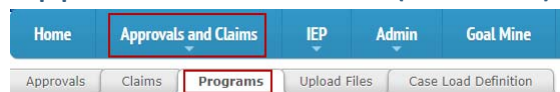


## Approvals and Claims (Student)



- Student Approvals and Claims house the data for required ISBE data snapshots
- Most time is spent on the approvals during the school year
- Claims are due June – November
- Check Possible Youth In Care tab for potential orphanage students in your district

## Approvals and Claims (Student)



- Program Definition is used to determine the cost of educating a claimable student in I-Star
- Claimable students are that may use programs are Fund Codes E and X
- Calculating programs requires some teacher and aide salaries, Annual Financial Report and basic knowledge of a case load
- Spring begins “Claims Season”

## Approvals and Claims (Student)

[Home](#)
[Approvals and Claims](#)
[IEP](#)
[Admin](#)
[Goal Mine](#)

[Approvals](#)
[Claims](#)
[Programs](#)
[Upload Files](#)
[Case Load Definition](#)

- Location used to define class list data
- Optional tool
- Used to track students and run reports by class

School Year:

Class:

School:

Teacher Name:  [Personnel Search](#)

Location:

Notes:

## Approvals and Claims (Personnel)

[Home](#)
[Approvals and Claims](#)

[Approvals](#)
[Uploaded Files](#)
[SEPI Lookup](#)

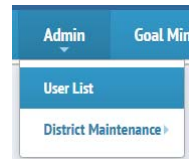
- Displays Certification and Endorsement Codes required to qualify for Special Education Work Assignments

Work Assign:

Certificate Code	Endorsement Code	Approval Code
		ECT
		ECTS
PEDU	ECS3	
PEDU	SCS3	
PEL	ECS3	
PEL	ECSE	
PEL	SCS3	

## Admin – Only District Security Admins. have access

- Lists district/cooperative users and their security roles



**User Search**

IWAS UserID:  \*

or

RCDT:  \*

or

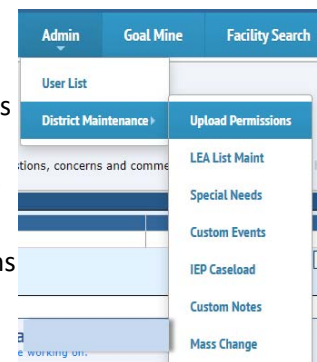
Last Name:  \*

First Name:  (Optional)

\* Note: To search for users you must provide either the IWAS UserID, or the combination of Last Name, First Name.

## Admin

- Upload Permissions - shows the entity responsible for a district's data entry
  - Permissions can be set to allow a cooperative to perform data entry on behalf of their member district(s)
- LEA List Maint – customized Serving District and School additions
- Special Needs, Custom Events, Custom Notes – allows users to define topics for the appropriate area
- Mass Change – tool used to change data by school year in mass





## Facility Search

Home

Approvals and Claims

IEP

Admin

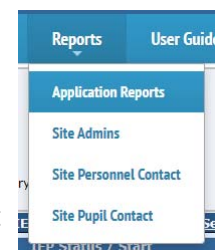
Goal Mine

Facility Search

- Private Facility Search Engine

## Reports

- Application Report – reports based on data entry
- Site Admins – general data contact
- Site Personnel Contact - personnel data manager by district
- Site Pupil Contact – student data manager by district





FOR SUPPORT  
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