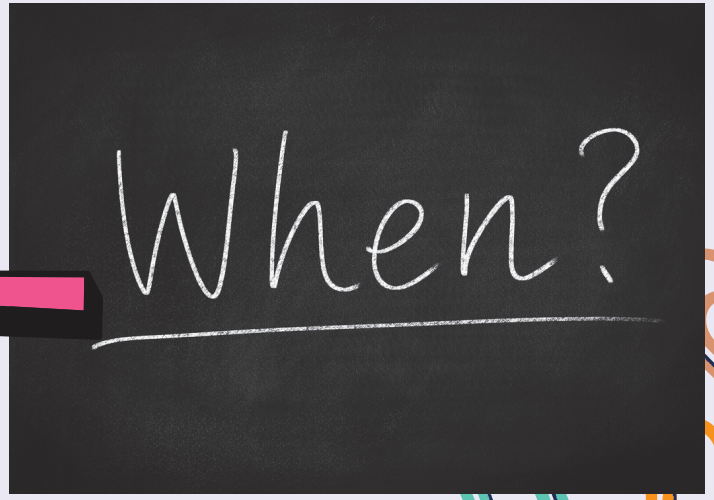
Rollover/Mass Change in I-Star

Presented By Harrisburg Project

ISBE

August 1



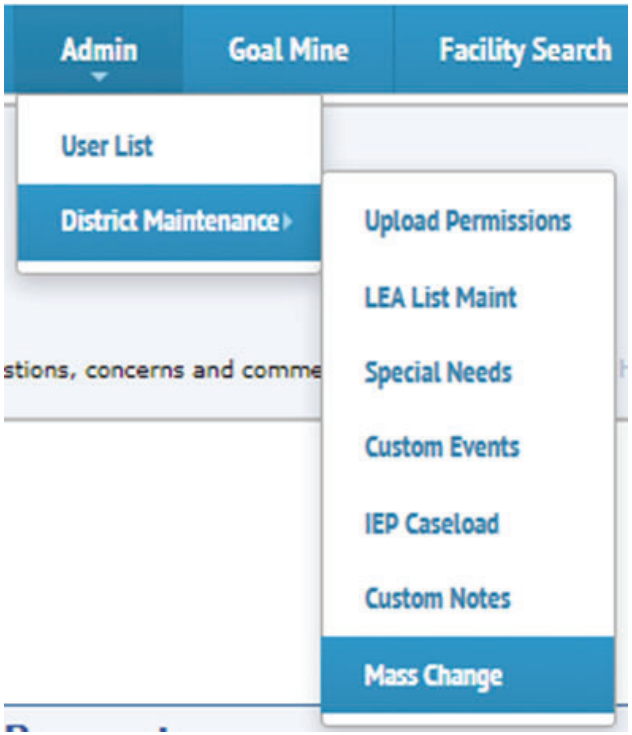
What happens during the Rollover?

- Student Approval records with dates in the future from 2021-22 will rollover to 2022-23
- Student Approval records with no end date from 2021-22 will rollover to 2022-23
- All Personnel Approval records from 2021-22 will rollover to 2022-23
- District / Coop relationship permissions from 2021-22 will rollover to 2022-23
- Caseload definitions from 2021-22 will rollover to 2022-23
- Program definitions from 2021-22 will rollover to 2022-23
- Indicator 11 and 13 will rollover from 2021-22 to 2022-23

What happens during the Rollover?

- Transportation will rollover from 2021-22 to 2022-23
- Districts used on Personnel Approval records will rollover from 2021-2022 to 2022-23
- Any salaries entered will rollover for personnel records from 2021-22 to 2022-23
- Districts used on Student Approval records will rollover from 2021-22 to 2022-23
- Participation days and student claim costs for each record will rollover from 2021-22 to 2022-23
- Student caseload data from the student profile will rollover from 2021-22 to 2022-23

How to access Mass Change



Note: Only District Security Administrators have access to Mass Change.

Change Student Approval Begin Dates

Change Student Approval Begin Dates

Use School Calendar

By Resident District

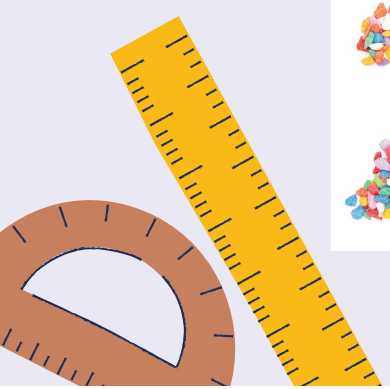
By Serving District

Begin Date: MM/DD/YYYY Use For All

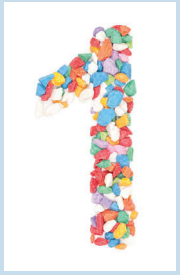
Select	District	Date
☑	Harrisburg CUSD 3	08/18/2022
☑	Carrier Mills-Stonefort CUSD 2	08/17/2022

Begin Date: 08/18/2022 MM/DD/YYYY Use For All

Select	District	Date
☑	Harrisburg CUSD 3	08/18/2022
☑	Carrier Mills-Stonefort CUSD 2	08/18/2022



Change Student Approval Begin Dates



Change Caseload Begin Dates

By Class Location

By Class

Begin Date: 08/18/2022 MM/DD/YYYY Use For All

Check/Uncheck All

Select	Location	Date
☑		08/18/2022
☑	East Side	
☑	HHS	

By Class

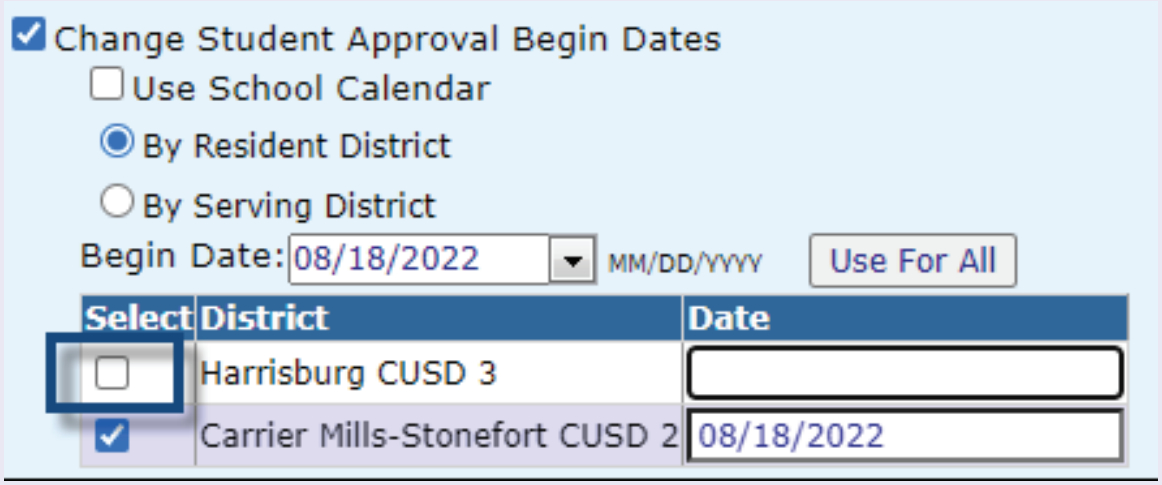
Begin Date: 08/18/2022 MM/DD/YYYY Use For All

Check/Uncheck All

Select	Classname	Date
☑	ED	08/18/2022
☑	LD	08/18/2022
☑	speech	08/18/2022

A few tips to remember...

Uncheck a district, class location or class name if you don't want to enter a date



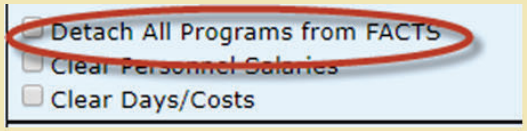
A few tips to remember...

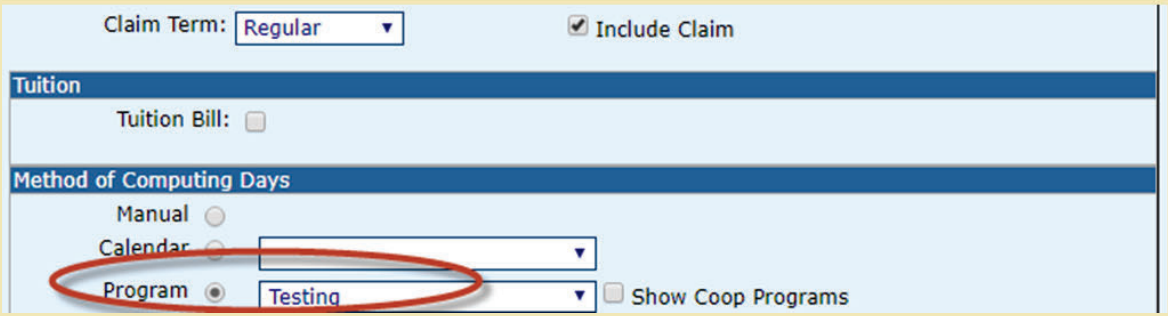
You can use the mass change function more than once. If you don't have all the data the first time, just come back later and make the data changes once you have the required data.

A few tips to remember...

Don't do mass change on begin dates once you start doing end/adds on the 2022-23 approval records.

Detach All Programs from FACTS





- Checking this option will remove the program selection on student claim record.
- The method of computing days will remain Program
- This will not change the method of computing days to Manual or Calendar

Clear Personnel Salaries

- Checking this option will remove personnel salaries from the personnel approval record
- Keep in mind, this data will also be removed from the 2022-23 programs that those personnel are attached to (P5066B)

Salary Information / Offsets

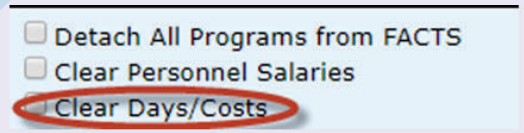
NOTE: Salary fields are not required to be completed if personnel are being reported for approval only (not included on a program).

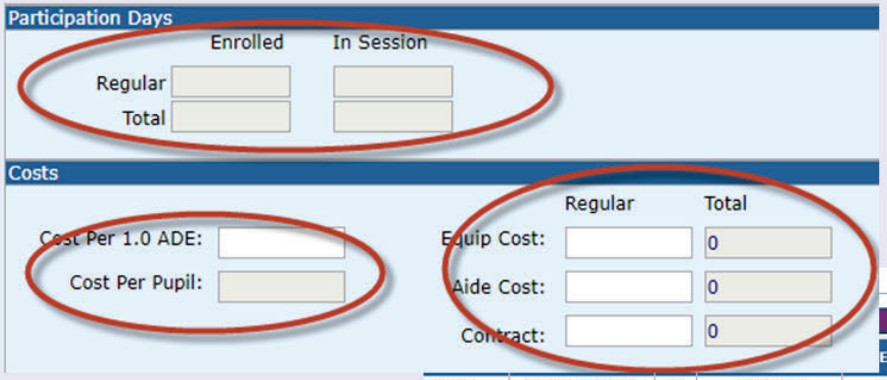
Local Salary & Benefits:	
Total Federal Salary & Benefits:	0
Other Salary & Benefits:	0
Total (Calculated - Local + Federal + Other):	$0.00
Evidence Based Funding - Personnel:	

Program Personnel Approval / Claim Data (Add Multiples)

Delete	Personnel	Spec Id.	Term	Function	Alloc. Ratio	Salary+Benefits	Salary Allocation	Evidence Based Funding	Evidence Based Funding Allocation	Total Fed Funds	Fed Funds Alloc.	Other Salary	Other Salary Alloc.
✕	DemoPaloma Allen	A	Regular	1200	1.000	$9,000	$9,000	$0	$0	$0	$0	$0	$0
✕	DemoAngie Baker	C	Regular	1200	1.000	$15,500	$15,500	$3,500	$3,500	$0	$0	$0	$0
✕	DemoMarisa Bell	B	Regular	1200	1.000	$65,000	$65,000	$9,000	$9,000	$3,000	$3,000	$1,000	$1,000

Clear Days/Costs





- Checking this option will remove the participation days and education costs from the student claim records
- Keep in mind, this data will also be removed from the 2022-23 programs that those students are attached to (S5066B)

				End Date	Days Enrolled	Days Session	ADE	% Special Ed	Special Ed ADE	Aide Cost	Equip Cost	Contract Cost
529964	49-081-0410-25	A	8/3/2017	1/10/2018	89	176	0.5060	30	0.1518	$0	$0	$0
529964	49-081-0410-25	A	1/11/2018		87	176	0.4940	29	0.1433	$1,000	$0	$500
782905	49-081-0410-25	A	8/3/2017		176	176	1.0000	26	0.2600	$0	$0	$0
728356	49-081-0410-25	X	8/17/2017		166	176	0.9430	100	0.9430	$25,000	$0	$0
350194	49-081-0410-25	E	8/3/2017	10/24/2017	46	176	0.2610	34	0.0887	$500	$2,500	$500
350194	49-081-0410-25	E	10/25/2017	6/1/2018	130	176	0.7390	37	0.2734	$0	$0	$0
671935	49-081-0410-25	X	8/13/2017		169	176	0.9600	100	0.9600	$0	$0	$0
522115	49-081-0410-25	E	1/31/2018		74	176	0.4200	100	0.4200	$0	$1,200	$0
053082	49-081-0410-25	E	8/3/2017	10/22/2017	44	176	0.2500	87	0.2175	$0	$0	$0

Make Changes...

- Do NOT use Change Approval End Dates at this time
- After the mass change areas have been addressed, click the Make Changes button to apply your selections to your 2022-23 data [Make Changes]
- To view the progress, watch the status window
- If the status does not update, click Refresh [Refresh]
- Once the final step has completed, the mass changes can be printed [Print Mass Changes]

QUESTIONS??

CALL (800) 635-5274 OR

EMAIL SUPPORT@HBUG.K12.IL.US