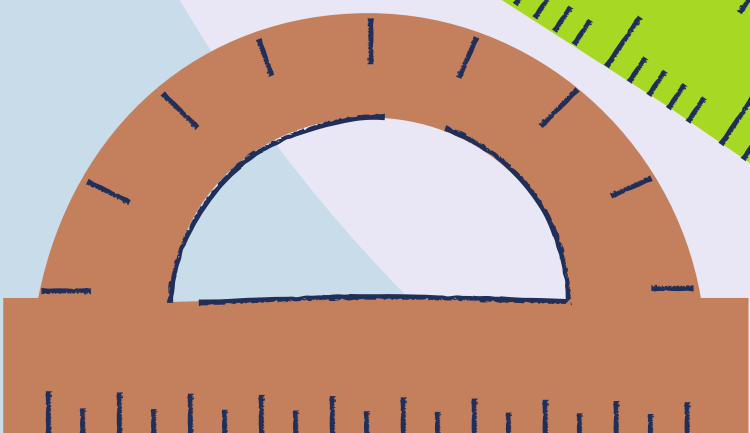
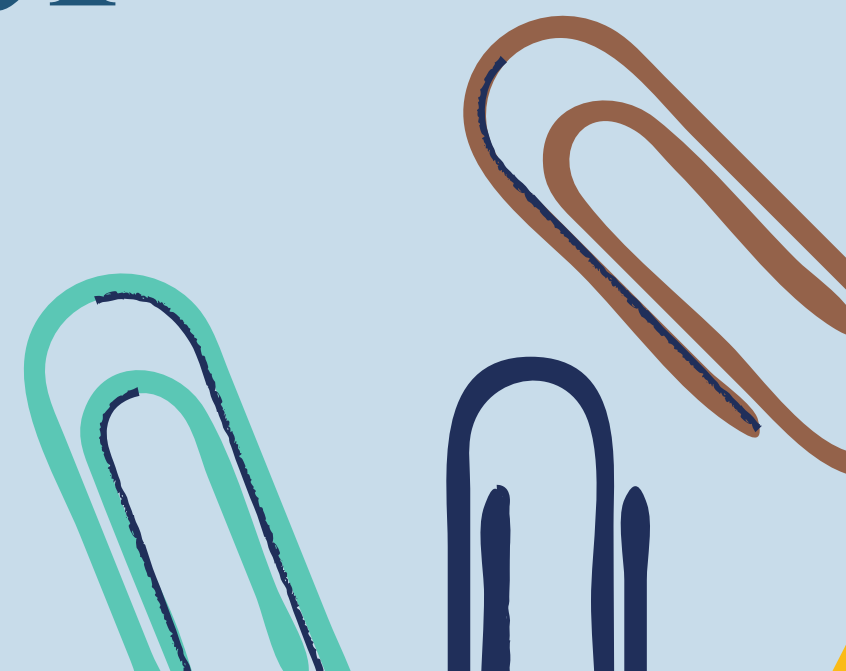




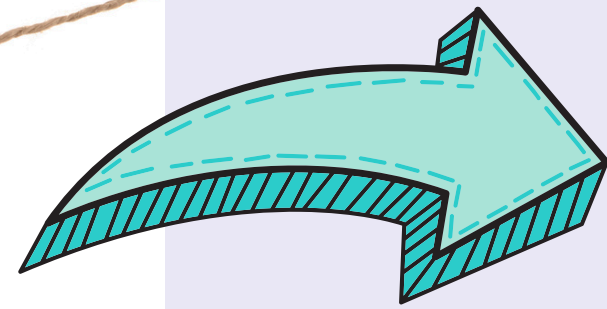
SY 25-26 to SY 26-27 Rollover/*Mass* Change in I-Star



Presented By Harrisburg Project

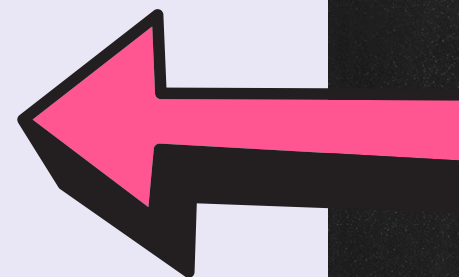


WHO?



ISBE

August 3



When?



What happens during the Rollover?

- Student Approval records with dates in the future from 2025-26 will rollover to 2026-27
- Student Approval records with no end date from 2025-26 will rollover to 2026-27
- All Personnel Approval records from 2025-26 will rollover to 2026-27
- District / Coop relationship permissions from 2025-26 will rollover to 2026-27
- Caseload definitions from 2025-26 will rollover to 2026-27
- Program definitions from 2025-26 will rollover to 2026-27
- Indicator 11 and 13 will rollover from 2025-26 to 2026-27

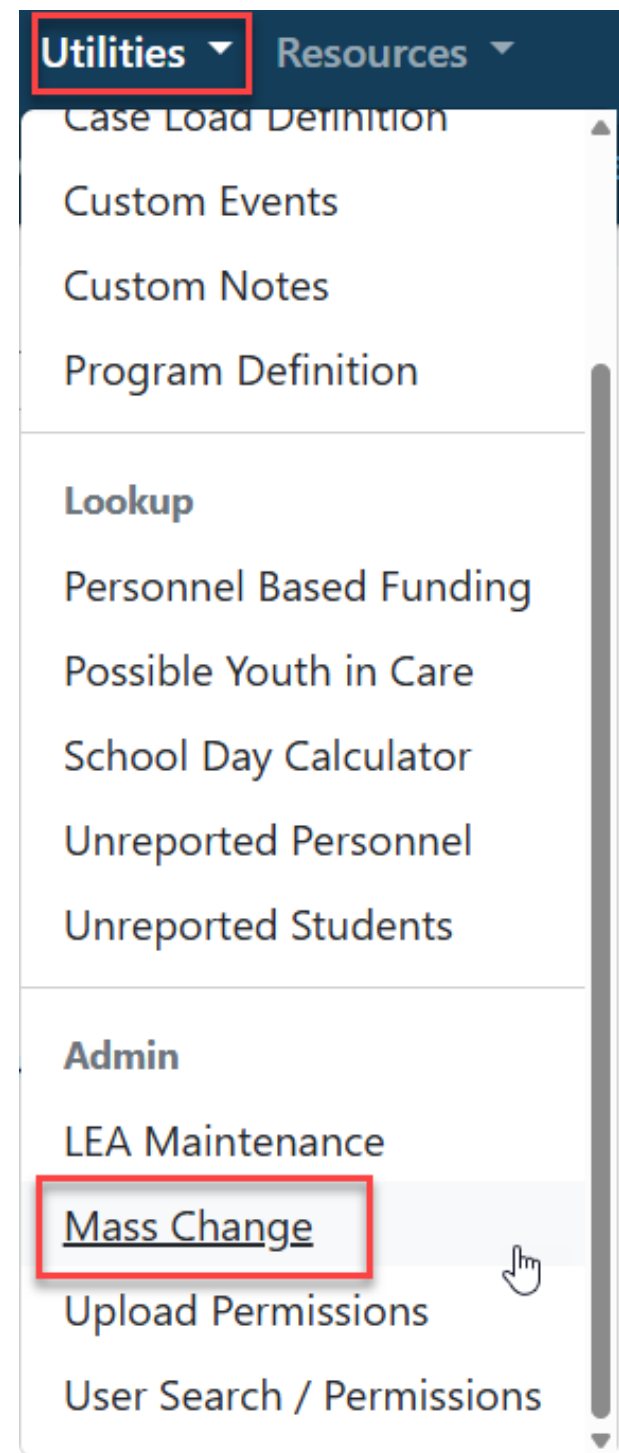




What happens during the Rollover?

- Districts used on Personnel Approval records will rollover from 2025-2026 to 2026-27
- Any salaries entered will rollover for Personnel records from 2025-26 to 2026-27
- Districts used on Student Approval records will rollover from 2025-26 to 2026-27
- Participation days and student claim costs for each record will rollover from 2025-26 to 2026-27
- Student caseload data from the student profile will rollover from 2025-26 to 2026-27

How to access Mass Change



Note: Only District Security Administrators have access to Mass Change.

For School Year
2026 - 2027

Change Student Approval Begin Dates

Student Approval Begin Dates

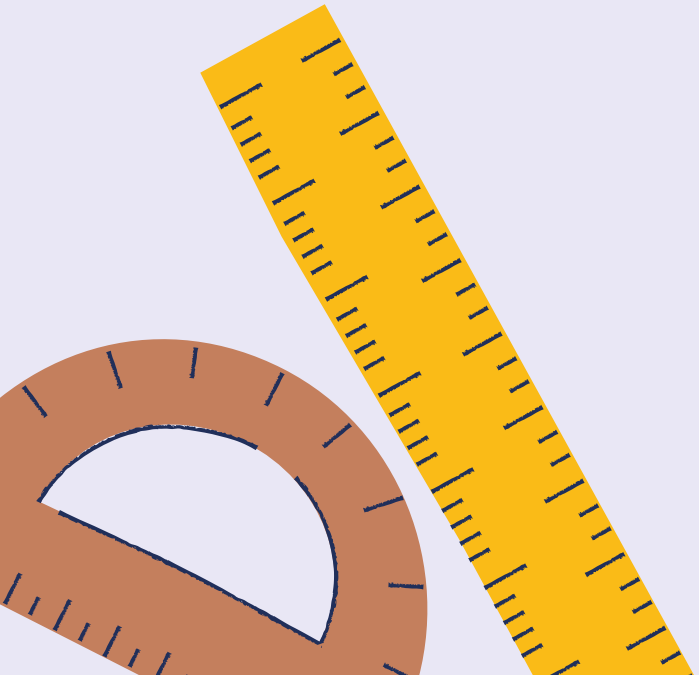
Change Student Approval Begin Dates
☐ No ☒ Yes

Use School Calendar
☐ No ☒ Yes

Approval Begin Date Options
☒ By Resident District ☐ By Serving District

Option 1:

- Change Begin Dates Using Public School Calendar on file for 2026-2027 school year
 - *Use student Resident District or Serving District to determine Calendar*



Change Student Approval Begin Dates

Option 2:

- Change Begin Dates by Provided Date

Begin Date

08/13/2026

☒ Select All

☐ De-Select All

☒ Use for all

Change Student Approval Begin Dates

Option 3:

- Type all dates in manually

Begin Date
mm/dd/yyyy

☒ Select All

☐ De-Select All

☒ Use for all

Select	District	Date
☒	Allendale CCSD 17	08/12/2026
☒	Carmi-White County CUSD 5	08/13/2026
☒	Carrier Mills-Stonefort CUSD 2	08/14/2026
☒	Edwards County CUSD 1	08/18/2026

Change Case Load Begin Dates

Option 1:

- Change Begin Dates by Class, Teacher or Location
 - Enter Begin Date → Click Select All → Click Use for all

Caseload Begin Dates

Change Caseload Begin Dates
No ☒ Yes

Caseload Begin Date Sort Options
☒ By Class ☐ By Teacher ☐ By Location

Begin Date
08/13/2026

☒ Select All ☐ De-Select All ☒ Use for all

Select	Class	Teacher	Location	Date
☒	Mass Change Test Class #1	Mass Change Test Teacher #1	Room 110	08/13/2026
☒	Mass Change Test Class #2	Mass Change Test Teacher #2	Room 123	08/13/2026
☒	Mass Change Test Class #3	Mass Change Test Teacher #3	Room 135	08/13/2026
☒	Mass Change Test Class #4	Mass Change Test Teacher #4	Room 136	08/13/2026

Change Case Load Begin Dates

Option 2:

- Type all dates in manually

Caseload Begin Dates

Change Caseload Begin Dates
No ☒ Yes

Caseload Begin Date Sort Options
☒ By Class ☐ By Teacher ☐ By Location

Begin Date
mm/dd/yyyy

☒ Select All ☐ De-Select All

Select	Class	Teacher	Location	Date
☒	Mass Change Test Class #1	Mass Change Test Teacher #1	Room 110	08/13/2026 📅
☒	Mass Change Test Class #2	Mass Change Test Teacher #2	Room 123	08/14/2026 📅
☒	Mass Change Test Class #3	Mass Change Test Teacher #3	Room 135	08/18/2026 📅
☒	Mass Change Test Class #4	Mass Change Test Teacher #4	Room 136	08/19/2026 📅

Miscellaneous Options

Miscellaneous Options

Detach All Programs from FACTS
No ☒ Yes

Clear Personnel Salaries
No ☒ Yes

Clear Days/Costs
No ☒ Yes

- Removes Program Name from Claim record
- Does not change method of computing days on Claim
- Will not change to Manual or Calendar method

- Removes Personnel Salaries from Approvals
- Removes Personnel Salaries from P50-66B in Program Definition

- Removes Participation Days and Education Costs from the Student Claim records
- Removes Students from S50-66B in Program Definition

Remove Case Loads

- Use CAUTION!!!!
- Only use this option to remove ALL Case Load data!!!!
- DO NOT USE Student Approval End Dates - it should remain toggled to “NO”!!!!

Remove Caseloads

Remove Caseloads
No ☒ Yes

Remove Caseload Sort Options
☒ By Class ☐ By Teacher ☐ By Location

☒ Select All ☐ De-Select All

Select	Class	Teacher	Location
☒	Mass Change Test Class #1	Mass Change Test Teacher #1	Room 110
☒	Mass Change Test Class #2	Mass Change Test Teacher #2	Room 123
☒	Mass Change Test Class #3	Mass Change Test Teacher #3	Room 135
☒	Mass Change Test Class #4	Mass Change Test Teacher #4	Room 136

A few tips to remember...

Uncheck a district, class location, or class name if you don't want to enter a date

Select	District	Date
☐	Allendale CCSD 17	mm/dd/yyyy 
☒	Carmi-White County CUSD 5	08/14/2026 
☐	Carrier Mills-Stonefort CUSD 2	mm/dd/yyyy 
☒	Edwards County CUSD 1	08/18/2026 
☐	Eldorado CUSD 4	mm/dd/yyyy 
☒	Fairfield Comm H S Dist 225	08/13/2026 

A few tips to remember...

You can use the Mass Change function more than once. If you don't have all the data the first time, just come back later and make the data changes once you have the required data.



A few tips to remember...

- Don't mass change begin dates once you start doing end/adds on the 2026-27 approval records.
- Mass Change will become unavailable October 15!!





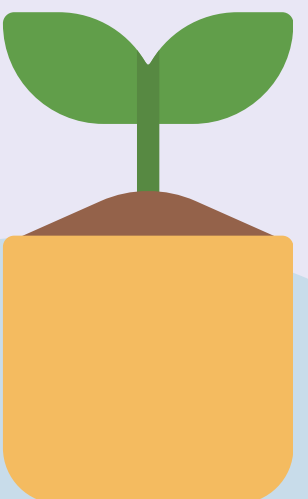
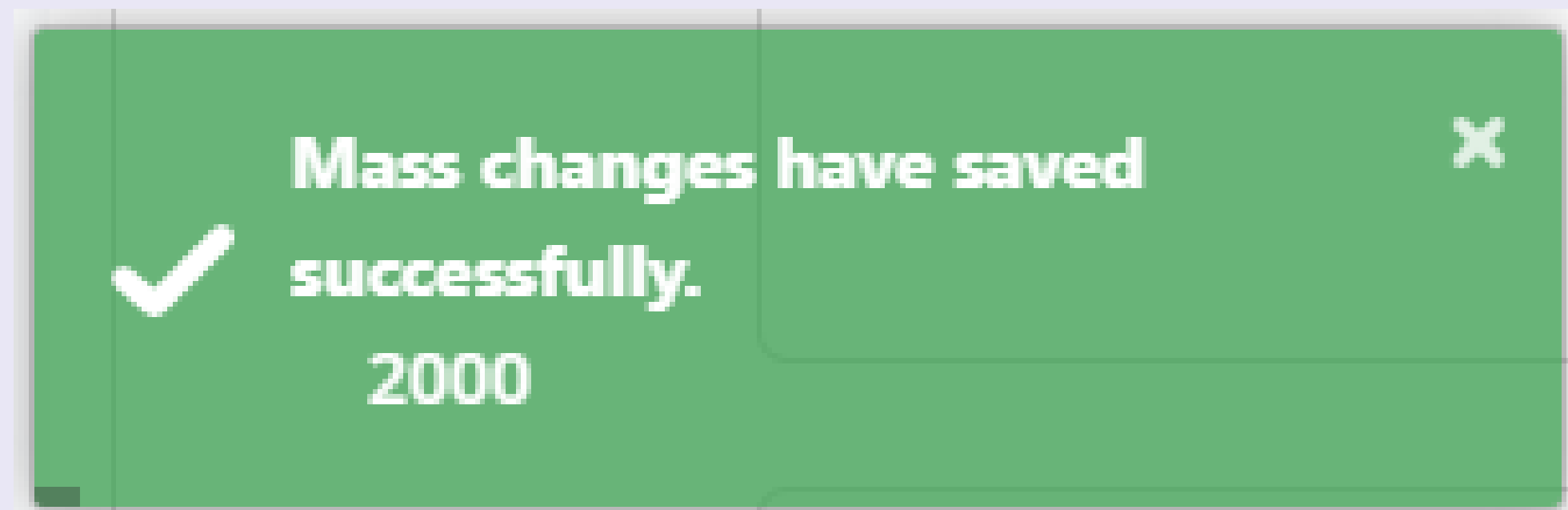
Make Changes...

- After the mass change options have been addressed, click the 'Make Changes' button to apply the changes to your 2026-27 data

For School Year
2026 - 2027

Print

Make Changes





Print Changes...

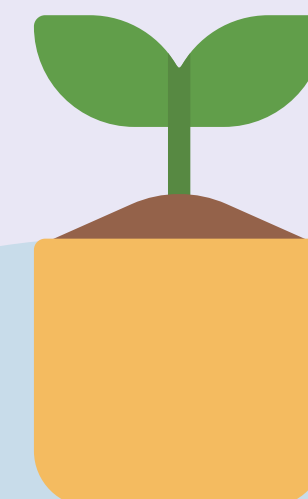
- Once the final step has completed, the Mass Changes Report can be printed.

For School Year
2026 - 2027

▼

 Print

 Make Changes



QUESTIONS???

CALL (800) 635-5274 OR
EMAIL SUPPORT@HBUG.K12.IL.US