The slide features a light beige background with various school-related illustrations. In the top left, there are three paper clips (green, blue, and brown). In the top right, there is a green ruler and a brown protractor. In the bottom left, there is a brown schoolhouse with a flag on top. In the bottom right, there are more paper clips (blue, brown, and blue). The text is centered on the slide.

SY 23-24 to SY 24-25

Rollover/Mass Change in I-Star

Presented By Harrisburg Project

WHO?

ISBE

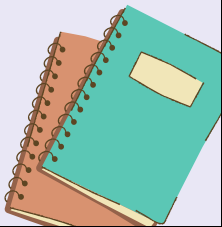
August 1

When?



What happens during the Rollover?

- Student Approval records with dates in the future from 2023-24 will rollover to 2024-25
- Student Approval records with no end date from 2023-24 will rollover to 2024-25
- All Personnel Approval records from 2023-24 will rollover to 2024-25
- District / Coop relationship permissions from 2023-24 will rollover to 2024-25
- Caseload definitions from 2023-24 will rollover to 2024-25
- Program definitions from 2023-24 will rollover to 2024-25
- Indicator 11 and 13 will rollover from 2023-24 to 2024-25

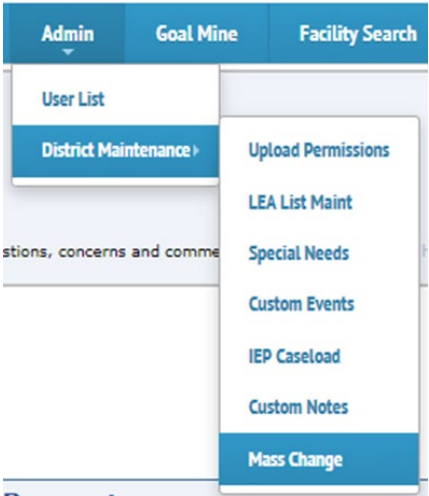




What happens during the Rollover?

- Transportation will rollover from 2023-24 to 2024-25
- Districts used on Personnel Approval records will rollover from 2023-2024 to 2024-25
- Any salaries entered will rollover for Personnel records from 2023-24 to 2024-25
- Districts used on Student Approval records will rollover from 2023-24 to 2024-25
- Participation days and student claim costs for each record will rollover from 2023-24 to 2024-25
- Student caseload data from the student profile will rollover from 2023-24 to 2024-25

How to access Mass Change



Note: Only District Security Administrators have access to Mass Change.

Change Student Approval Begin Dates



☒ Change Student Approval Begin Dates

☒ Use School Calendar

☒ By Resident District

☐ By Serving District

Begin Date: MM/DD/YYYY

Select	District	Date
<input checked="" type="checkbox"/>	Harrisburg CUSD 3	08/07/2024
<input checked="" type="checkbox"/>	Carrier Mills-Stonefort CUSD 2	08/08/2024



Begin Date: MM/DD/YYYY

Select	District	Date
<input checked="" type="checkbox"/>	Harrisburg CUSD 3	08/07/2024
<input checked="" type="checkbox"/>	Carrier Mills-Stonefort CUSD 2	08/08/2024

Change Student Approval Begin Dates



☒ Change Caseload Begin Dates

☒ By Class Location

☐ By Class

Begin Date:

Check/Uncheck All ☒

Select	Location	Date
<input checked="" type="checkbox"/>		<input type="text" value="08/09/2024"/>
<input checked="" type="checkbox"/>	East Side	<input type="radio"/> By Class
<input checked="" type="checkbox"/>	HHS	Begin Date: <input type="text" value="08/09/2024"/> <input type="button" value="MM/DD/YYYY"/>



☒ By Class
 Begin Date:
 Check/Uncheck All ☒

Select	Classname	Date
<input checked="" type="checkbox"/>	ED	08/09/2024
<input checked="" type="checkbox"/>	LD	08/09/2024
<input checked="" type="checkbox"/>	speech	08/09/2024

A few tips to remember...

Uncheck a district, class location, or class name if you don't want to enter a date

☒ Change Student Approval Begin Dates

☐ Use School Calendar

☒ By Resident District

☐ By Serving District

Begin Date: MM/DD/YYYY [Use For All](#)

Select	District	Date
<input type="checkbox"/>	Harrisburg CUSD 3	<input type="text"/>
<input checked="" type="checkbox"/>	Carrier Mills-Stonefort CUSD 2	<input type="text" value="08/09/2024"/>

[illegible]

A few tips to remember...

You can use the Mass Change function more than once. If you don't have all the data the first time, just come back later and make the data changes once you have the required data.

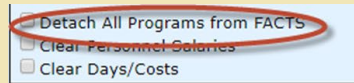


A few tips to remember...

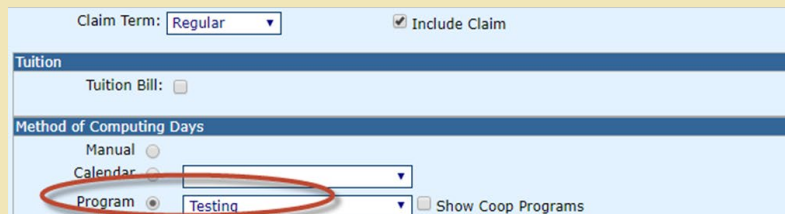
Don't mass change begin dates once you start doing end/adds on the 2024-25 approval records.



Detach All Programs from FACTS



☒ Detach All Programs from FACTS
☐ Clear Personnel Salaries
☐ Clear Days/Costs



Claim Term: Regular ☒ Include Claim

Tuition

Tuition Bill: ☐

Method of Computing Days

Manual ☐ Calendar ☐ Program ☒ Testing ☐ Show Coop Programs

- Checking this option will remove the program selection on student claim record.
- The method of computing days will remain Program
- This will not change the method of computing days to Manual or Calendar

Clear Personnel Salaries

- ☐ Detach All Programs from FACTS
- ☒ Clear Personnel Salaries
- ☐ Clear Days/Costs

- Checking this option will remove personnel salaries from the Personnel Approval record
- Keep in mind, this data will also be removed from the 2024-25 programs that those personnel are attached to (P5066B)



Salary Information / Offsets

NOTE: Salary fields are not required to be completed if personnel are being reported for approval only (not included on a program).

Local Salary & Benefits:

Total Federal Salary & Benefits:

Other Salary & Benefits:

Total (Calculated - Local + Federal + Other):

Evidence Based Funding - Personnel:

0

0

\$0.00



Program Personnel Approval / Claim Data (Add Multiples)											
Delete	Personnel	Spec Id.	Term	Function	Alloc. Ratio	Salary + Benefits	Salary Allocation	Evidence Based Funding	Evidence Based Funding Allocation	Total Funds	Fed Funds Alloc.
<input checked="" type="checkbox"/>	DemoPaloma Allen	A	Regular	1200	1.000	\$9,000	\$9,000	\$0	\$0	\$0	\$0
<input checked="" type="checkbox"/>	DemoAngie Baker	C	Regular	1200	1.000	\$15,500	\$15,500	\$3,500	\$3,500	\$0	\$0
<input checked="" type="checkbox"/>	DemoMarisa Bell	B	Regular	1200	1.000	\$65,000	\$65,000	\$9,000	\$9,000	\$3,000	\$3,000

Clear Days/Costs

- ☐ Detach All Programs from FACTS
- ☐ Clear Personnel Salaries
- ☒ Clear Days/Costs

Participation Days

Enrolled

In Session

Regular

Total

Costs

Cost Per 1.0 ADE:

Cost Per Pupil:

Regular

Total

Equip Cost:

0

Aide Cost:

0

Contract:

0

- Checking this option will remove the participation days and education costs from the student claim records
- Keep in mind, this data will also be removed from the 2024-25 programs that those students are attached to (S5066B)

Contract				End Date	Days Enrolled	Days Session	ADE	% Special Ed	Special Ed ADE	Aide Cost	Equip Cost	Contract Cost
529964	49-081-0410-25	A	8/3/2017	1/10/2018	89	176	0.5060	30	0.1518	\$0	\$0	\$0
529964	49-081-0410-25	A	1/11/2018		87	176	0.4940	29	0.1433	\$1,000	\$0	\$500
782905	49-081-0410-25	A	8/3/2017		176	176	1.0000	26	0.2600	\$0	\$0	\$0
728356	49-081-0410-25	X	8/17/2017		166	176	0.9430	100	0.9430	\$25,000	\$0	\$0
350194	49-081-0410-25	E	8/3/2017	10/24/2017	46	176	0.2610	34	0.0887	\$500	\$2,500	\$500
350194	49-081-0410-25	E	10/25/2017	6/1/2018	130	176	0.7390	37	0.2734	\$0	\$0	\$0
671935	49-081-0410-25	X	8/13/2017		169	176	0.9600	100	0.9600	\$0	\$0	\$0
522115	49-081-0410-25	E	1/31/2018		74	176	0.4200	100	0.4200	\$0	\$1,200	\$0
053082	49-081-0410-25	E	8/3/2017	10/22/2017	44	176	0.2500	87	0.2175	\$0	\$0	\$0



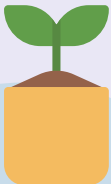
Make Changes...

- DO NOT use Change Approval End Dates
- After the mass change options have been addressed, click the Make Changes button to apply the changes to your 2024-25 data
- To view the progress, watch the status window
- If the status does not update, click Refresh
- Once the final step has completed, the mass changes can be printed

Make Changes

Status
Refresh

Print Mass Changes





QUESTIONS??

CALL (800) 635-5274 OR
EMAIL SUPPORT@HBUG.K12.IL.US
