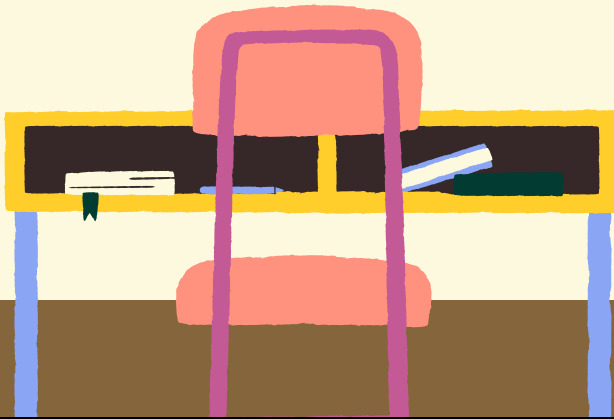
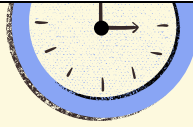


Topics...

- Dates to Remember
- Approval Due Date
- Public Calendars
- Un-Reported Tab
- End Dates and Reasons for Exit
- End/Adds
- Age-Related Errors
- Warnings/Errors
- Error Reports
- Harrisburg Project Website
- Support



Dates to Remember

June 16, 2025

- Regular Term Orphanage Approvals & Claims (Fund Codes DEF) Due

July 15, 2025

- Excess Cost (Fund Code X) Due
- NEW - Indicator 11 & 13 DUE

July 31, 2025

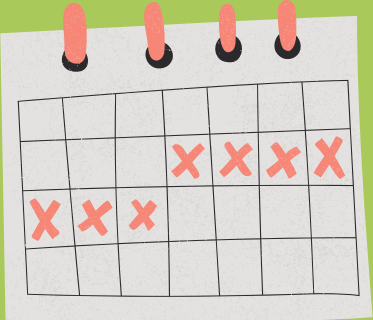
- Personnel Approvals Due

August 4, 2025

- Automatic Rollover in I-Star

August 15, 2025

- Regular and Summer Term Private Facility Approvals and Claims (Fund Code B) Due
- Regular and Summer Separate Public School Approvals and Claims (Fund Code S) Due



Final Approvals by Fund

Orphanage Fund Code Regular Term will be locked after June 16, 2025 for additions:

- Fund Code D - Private Residential
- Fund Code E - Orphanage
- Fund Code F - Private Facility Orphanage

Fund Codes locked after July 15, 2025 for additions:

- Fund Code X - Excess Cost

Fund Codes locked after July 31, 2025 for additions:

- Fund Code A - IDEA Child Count
- Fund Code H - Philip J. Rock Center
- Fund Code K - Nonpublic -- Dually Enrolled
- Fund Code L - Nonpublic -- Not enrolled
- Fund Code P - Home-Schooled -- Not enrolled



Public Calendars



When are FINAL public calendars due?

- The last day of school
- The document type selected must be Final Public School

Who is responsible for the public calendar?

- District Superintendent

How does this affect I-Star?

- Indicator 11 day calculations
- Public claims and tuition billing completed in I-Star

Un-Reported Tab

HomeApprovals and ClaimsIEPAdminGoal MineFacility SearchIEP QualityReportsUser GuideRecent Updates

ApprovalsClaimsProgramsUpload FilesCase Load Definition

ReportedUn-ReportedPossible Youth In Care

Filters

Entity: Harrisburg CUSD 3 (2)Last Name: AllABCDEFGHIJKLMNOPQRSTUVWXYZSearchExport

My SIS Students

Actions	SIS Id	Name	Birthdate	Gender	Home District	Home School
	999999094	Adams, DemoManuel Vance	1/30/2002	Male	Harrisburg CUSD 3	Harrisburg CUSD 3
	999999105	Anderson, DemoJavier Brett	10/13/2001	Male	Harrisburg CUSD 3	Harrisburg CUSD 3
	999999061	Anderson, DemoJeff Roscoe	12/3/2001	Male	Harrisburg CUSD 3	Harrisburg CUSD 3
	999999048	Anderson, DemoLouise Taliyah	12/31/1997	Female	Harrisburg CUSD 3	Harrisburg CUSD 3

- What do I do with this list?
- Add approval records for students receiving special education services
 - If they are not in special education, ask SIS team to change IDEA Services Indicator in SIS to NO

End Date and Reason for Exit

01 - Graduated

02 - Graduated

with certificate of fulfillment of IEP

03 - Reach Max Age

(through 22)

08 - Moved

from elementary to high school district

13 - Completed

requirements for General Education Diploma



It is known that some students will not return to the special education program for your district and/or districts next school year.

Enter an Approval End Date and a Reason for Exit for those students.

End Dates and Reasons for Exit

Public Calendar

www.hbug.k12.il.us -> Resources -> ISBE Links -> ISBE Public School Calendar Inquiry

DO NOT....

end all records in I-Star. I-Star is not like SIS. Only records that should not be in the next school year should be ended.



End/Adds



What is an End/Add in I-Star?

- 1.The End/Add function asks for an End Date and Reason for Exit for an existing record
- 2.A new record that matches the existing record is created
- 3.The Begin Date on the new record defaults to one day after the End Date entered
- 4.This function is used when a student has a change to their IEP

** Some examples are placement, related service and/or disability changes

End/Adds

How can using the End/Add function help me prepare for the 2024-25 school year?

If changes discussed in meetings are immediate:

- Click End/Add

		11 13 Adams, DemoSabine Isa (6th)	999999010
---	---	-----------------------------------	-----------

- Enter End Date in current school year
- Enter Reason for Exit 20

End Date for original Approval: MM/DD/YYYY

Exit Code:

- Keep default Begin Date in current school year

Begin Date: * MM/DD/YYYY

If changes discussed in meetings are effective next school year (2024-25):

- Click End/Add

		11 13 Adams, DemoSabine Isa (6th)	999999010
---	---	-----------------------------------	-----------

- Enter End Date in current school year (last day of school)
- Enter Reason for Exit 20

End Date for original Approval: MM/DD/YYYY

Exit Code:

- Enter Begin Date in next school year

Begin Date: * MM/DD/YYYY



Age Related Errors

Students Turning 10 (Disability N)

- Perform End/Add. New record should have new Disability code.

Student Turning 14 1/2 (excluding Funds LPNU)

- Complete Indicator 13 Transition form



Admin

Goal Mine

Facility Search

IEP Quality

Reports

User Guide

I-STAR Reports

Report Type: Student

Report Categories: Reminders

Select Report	Description
<input type="radio"/>	Age of Majority
<input type="radio"/>	Alpha Students Turning 10 This School Year*
<input type="radio"/>	Alpha Students Turning 14 1/2 This School Year*
<input type="radio"/>	Alpha Students Turning 15 This School Year*
<input type="radio"/>	Alpha Students Turning 6 This School Year*

Report Description:

Select a report to see description here...

Warnings/Errors vs. Approved/Disapproved

Errors/Disapproved records must be corrected by Due Date!!!!

Warnings = Approved

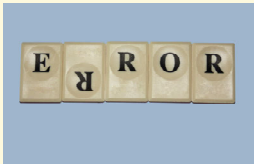
Edit Results
(W-121) the disability code N will become invalid when this student turns 10 years old on 04-06-2022



Errors = Disapproved

Edit Results
(F-005) Private Facility is NOT an approved facility.
(F-016) Disability and/or Gender Code does NOT match Private Facility Approval.
(F-051) No matching Student Enrollment found in SIS for serving RCDT
(F-114) Indicator 11 Data Missing For This Student

Error Reports



To run a report with all errors:
Reports -> Application Reports

Select Type:
Student

Select Report Categories:
Errors

Select:
Student Approval Error Listing

Click:
Run and/or Export Report

I-STAR Reports

Report Type: Student Report Categories: Errors

Select Report	Description
<input type="radio"/>	Non-Exited Students for Verification
<input type="radio"/>	Student Approval Errors by Resident District and Serving School
<input checked="" type="radio"/>	Student Approval Errors Listing
<input type="radio"/>	Student Claim Errors by Resident District And Serving School
<input type="radio"/>	Student Indicator Errors
<input type="radio"/>	Student Missing Exit Data

Report Description:

Select a report to see description here...

I-Star Resource Website



www.hbug.k12.il.u

