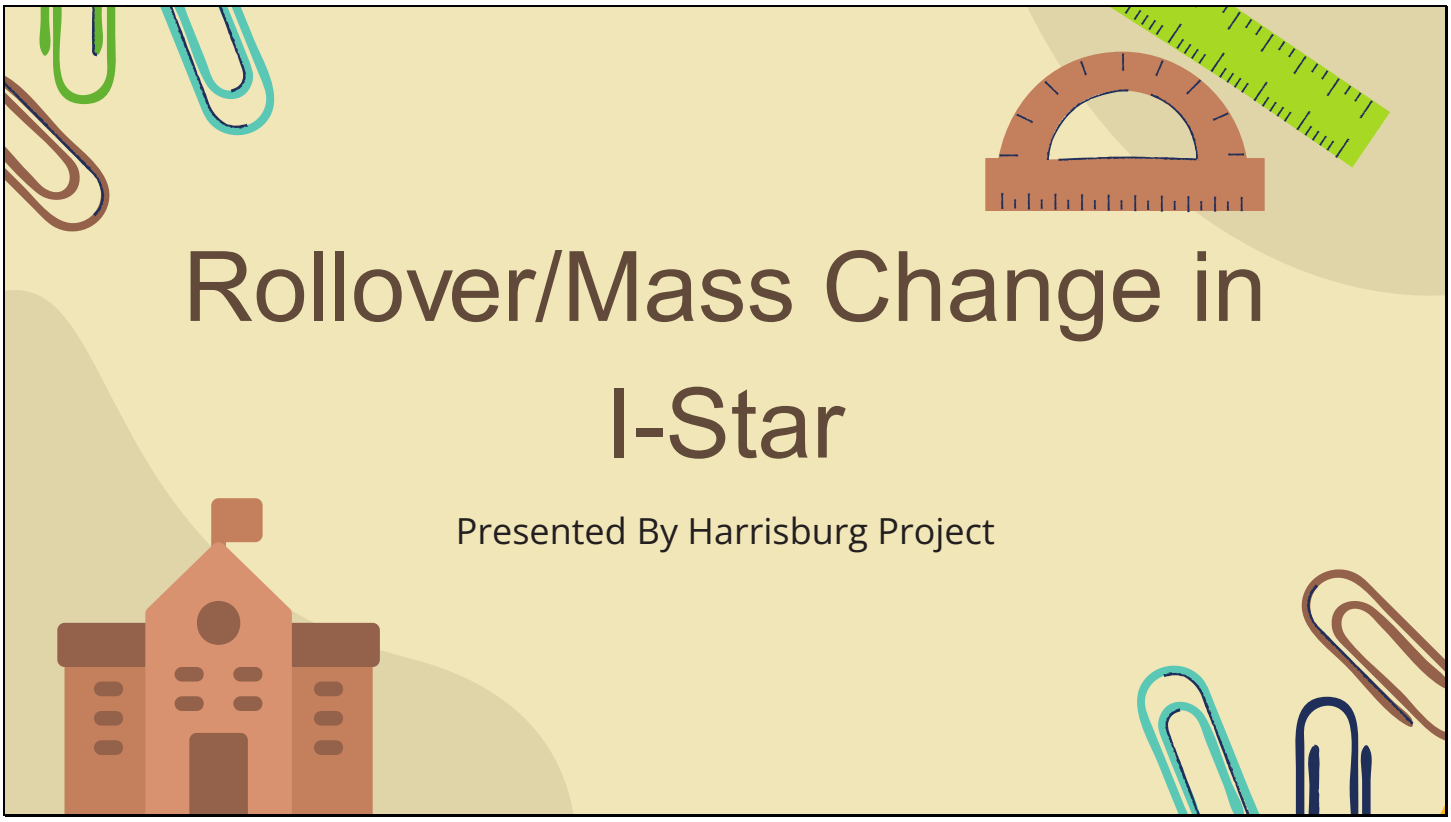
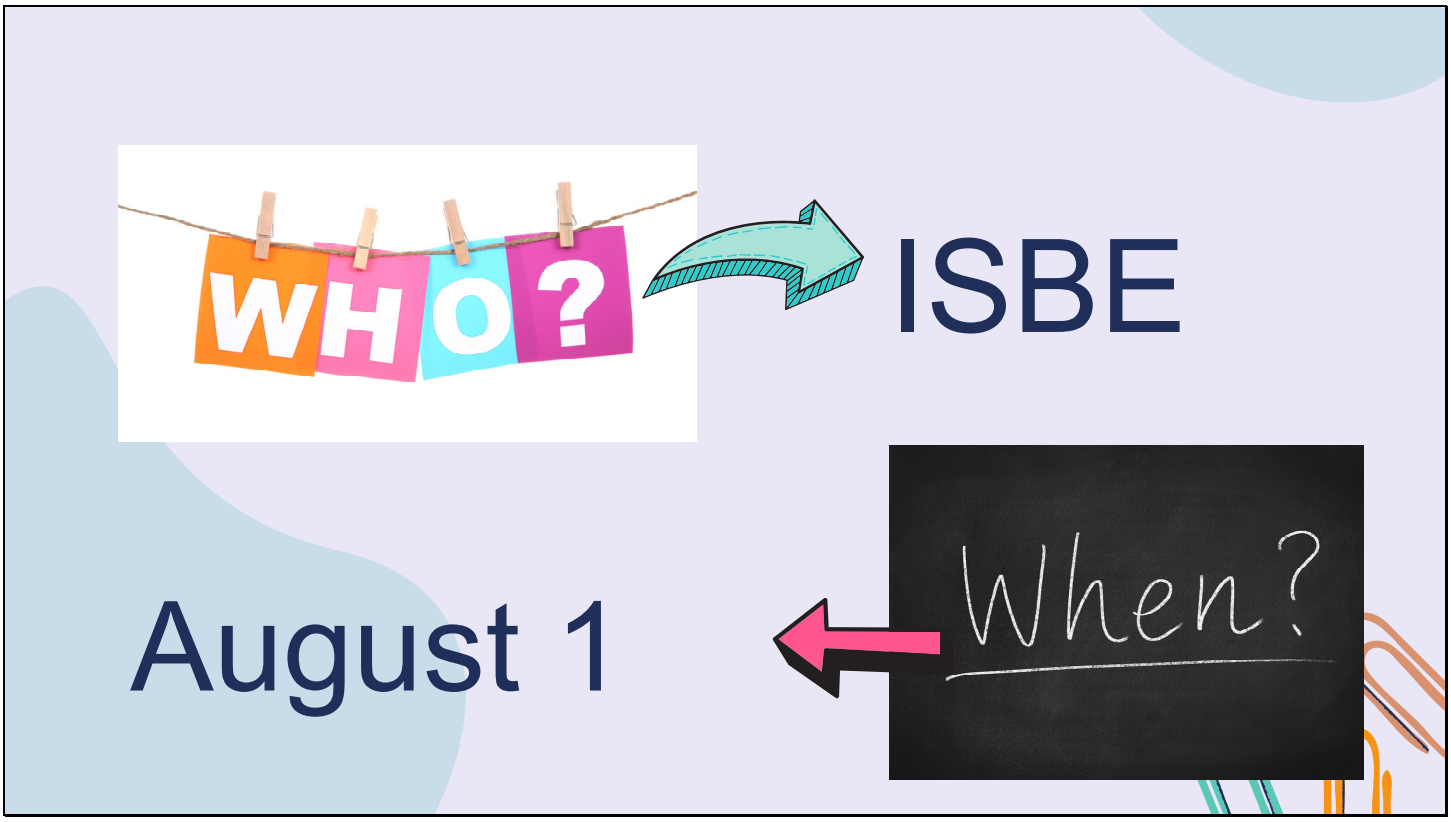
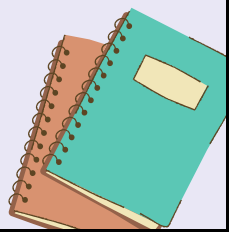

Rollover/Mass Change in I-Star
Presented By Harrisburg Project

Slide 2



What happens during the Rollover?

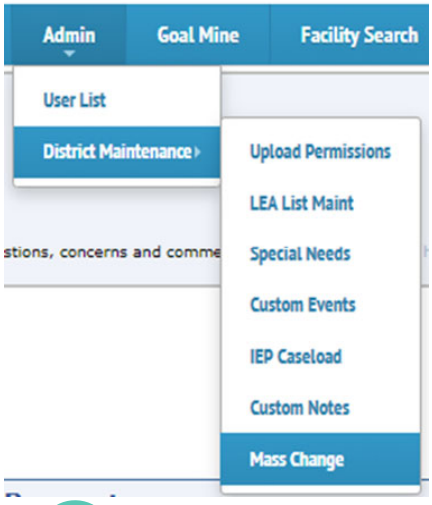
- Student Approval records with dates in the future from 2023-24 will rollover to 2022-23
- Student Approval records with no end date from 2022-23 will rollover to 2023-24
- All Personnel Approval records from 2022-23 will rollover to 2023-24
- District / Coop relationship permissions from 2022-22 will rollover to 2022-23
- Caseload definitions from 2022-23 will rollover to 2023-24
- Program definitions from 2022-23 will rollover to 2023-24
- Indicator 11 and 13 will rollover from 2022-23 to 2023-24



What happens during the Rollover?

- Transportation will rollover from 2022-23 to 2023-24
- Districts used on Personnel Approval records will rollover from 2022-2023 to 2023-24
- Any salaries entered will rollover for personnel records from 2022-23 to 2023-24
- Districts used on Student Approval records will rollover from 2022-23 to 2023-24
- Participation days and student claim costs for each record will rollover from 2022-23 to 2023-24
- Student caseload data from the student profile will rollover from 2022-23 to 2023-24

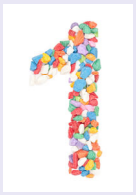
How to access Mass Change

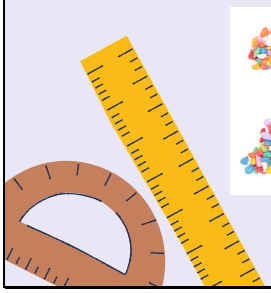


Note: Only District Security Administrators have access to Mass Change.

Slide 6

Change Student Approval Begin Dates





Change Student Approval Begin Dates

Use School Calendar

By Resident District

By Serving District

Begin Date: MM/DD/YYYY Use For All

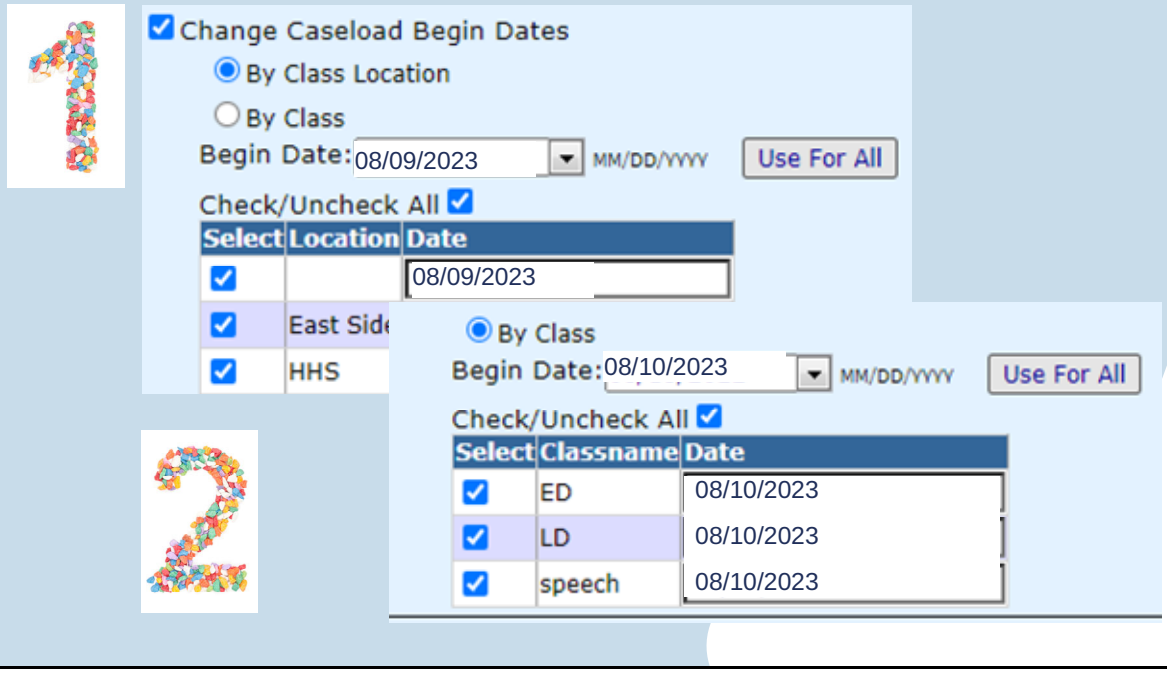
Select	District	Date
☑	Harrisburg CUSD 3	08/11/2023
☑	Carrier Mills-Stonefort CUSD 2	08/10/2023

Begin Date: 08/09/2023 MM/DD/YYYY Use For All

Select	District	Date
☑	Harrisburg CUSD 3	08/09/2023
☑	Carrier Mills-Stonefort CUSD 2	08/09/2023

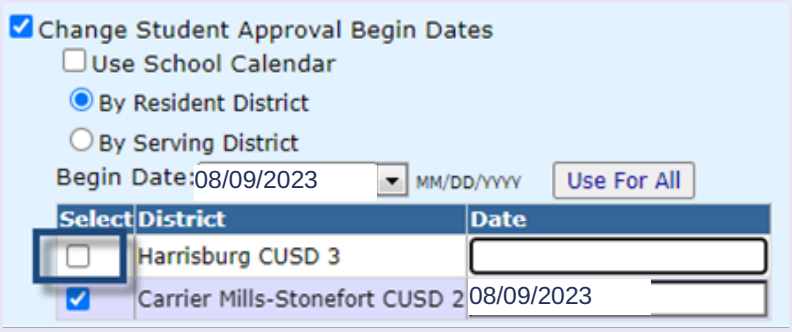
Slide 7

Change Student Approval Begin Dates



A few tips to remember...

Uncheck a district, class location or class name if you don't want to enter a date



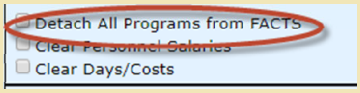
A few tips to remember...

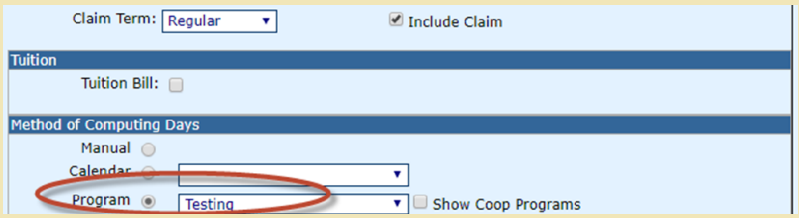
You can use the mass change function more than once. If you don't have all the data the first time, just come back later and make the data changes once you have the required data.

A few tips to remember...

Don't do mass change on begin dates once you start doing end/adds on the 2023-24 approval records.

Detach All Programs from FACTS

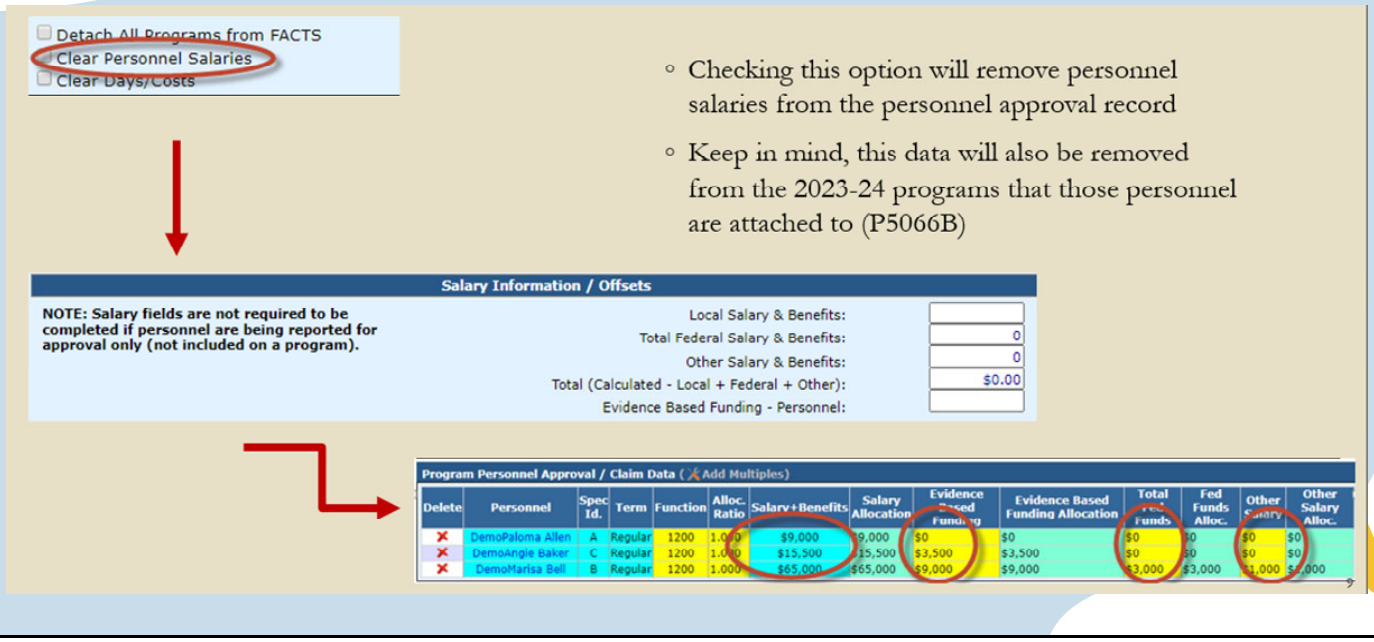




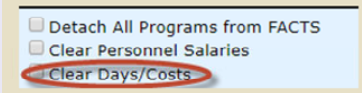
- Checking this option will remove the program selection on student claim record.
- The method of computing days will remain Program
- This will not change the method of computing days to Manual or Calendar

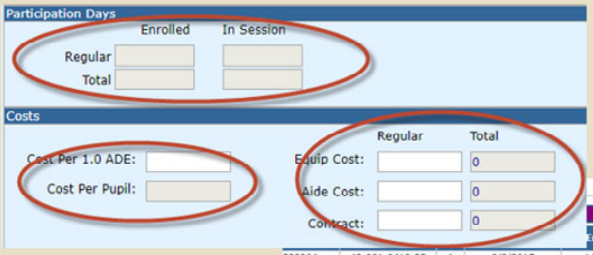
Slide 12

Clear Personnel Salaries

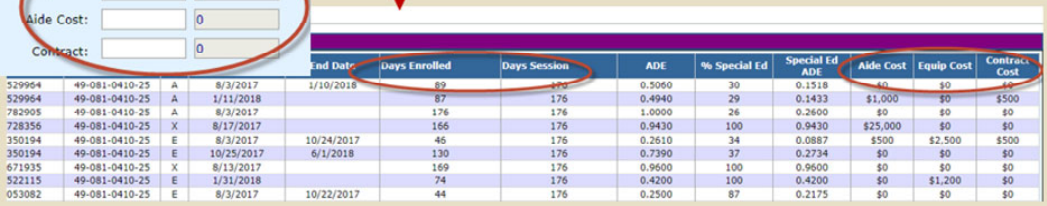


Clear Days/Costs





- Checking this option will remove the participation days and education costs from the student claim records
- Keep in mind, this data will also be removed from the 2023-24 programs that those students are attached to (S5066B)



				End Date	Days Enrolled	Days Session	ADE	% Special Ed	Special Ed ADE	Aide Cost	Equip Cost	Contract Cost
529964	49-081-0410-25	A	8/3/2017	1/10/2018	89	176	0.5060	30	0.1518	$0	$0	$0
529964	49-081-0410-25	A	1/11/2018		87	176	0.4940	29	0.1433	$1,000	$0	$500
782905	49-081-0410-25	A	8/3/2017		176	176	1.0000	26	0.2600	$0	$0	$0
728356	49-081-0410-25	X	8/17/2017		166	176	0.9430	100	0.9430	$25,000	$0	$0
350194	49-081-0410-25	E	8/3/2017	10/24/2017	46	176	0.2610	34	0.0887	$500	$2,500	$500
350194	49-081-0410-25	E	10/25/2017	6/1/2018	130	176	0.7390	37	0.2734	$0	$0	$0
671935	49-081-0410-25	X	8/13/2017		169	176	0.9600	100	0.9600	$0	$0	$0
522115	49-081-0410-25	E	1/31/2018		74	176	0.4200	100	0.4200	$0	$1,200	$0
053082	49-081-0410-25	E	8/3/2017	10/22/2017	44	176	0.2500	87	0.2175	$0	$0	$0

Make Changes...

- Do NOT use Change Approval End Dates at this time
- After the mass change areas have been addressed, click the Make Changes button to apply your selections to your 2023-24 data [Make Changes]
- To view the progress, watch the status window
- If the status does not update, click Refresh [Refresh]
- Once the final step has completed, the mass changes can be printed [Print Mass Changes]

QUESTIONS??
CALL (800) 635-5274 OR
EMAIL SUPPORT@HBUG.K12.IL.US