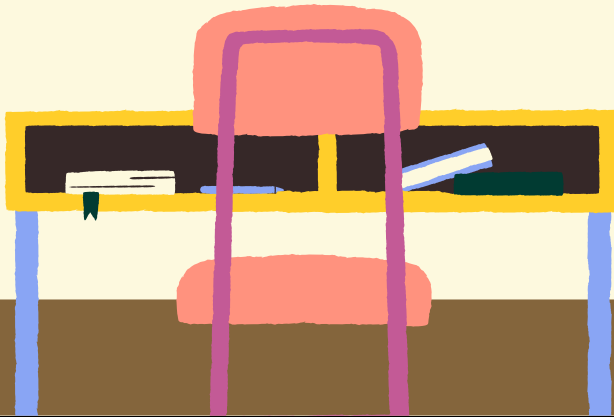
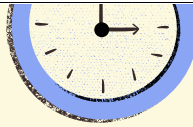


Topics...

- Dates to Remember
- Approval Due Date
- Public Calendars
- Un-Reported Tab
- End Dates and Reasons for Exit
- End/Adds
- Age-Related Errors
- Warnings/Errors
- Error Reports
- Harrisburg Project Website
- Support



Dates to Remember

June 14, 2024

- Regular Term Orphanage Approvals & Claims (Fund Codes DEF) Due

July 15, 2024

- Excess Cost (Fund Code X) Due
- NEW - Indicator 11 & 13 DUE

July 31, 2024

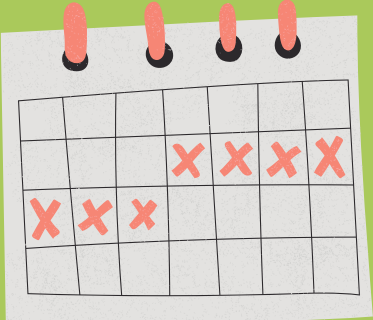
- Personnel Approval Due

August 1, 2024

- Automatic Rollover in I-Star

August 15, 2024

- Regular and Summer Term Private Facility Approvals and Claims (Fund Code B) Due



Final Approvals

Orphanage Fund Code Regular Term will be locked after June 14, 2024 for additions:

- Fund Code D - Private Residential
- Fund Code E - Orphanage
- Fund Code F - Private Facility Orphanage

Fund Codes locked after July 15, 2024 for additions:

- Fund Code X - Excess Cost

Fund Codes locked after July 31, 2024 for additions:

- Fund Code A - IDEA Child Count
- Fund Code H - Philip J. Rock Center
- Fund Code K - Nonpublic -- Dually Enrolled
- Fund Code L - Nonpublic -- Not enrolled
- Fund Code P - Home-Schooled -- Not enrolled



Public Calendars



When are FINAL public calendars due?

- The last day of school
- The document type selected must be Final Public School

Who is responsible for the public calendar?

- District Superintendent

How does this affect I-Star?

- Indicator 11 day calculations
- Public claims and tuition billing completed in I-Star

Un-Reported Tab

Home

Approvals and Claims

IEP

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Facility Search

IEP Quality

Reports

User Guide

Recent Updates

Approvals

Claims

Programs

Upload Files

Case Load Definition

Reported

Un-Reported

Possible Youth In Care

Filters

Entity: Harrisburg CUSD 3 (2)

Last Name: All A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

Search

Export

My SIS Students

Actions	SIS Id	Name	Birthdate	Gender	Home District	Home School
	999999094	Adams, DemoManuel Vance	1/30/2002	Male	Harrisburg CUSD 3	Harrisburg CUSD 3
	999999105	Anderson, DemoJavier Brett	10/13/2001	Male	Harrisburg CUSD 3	Harrisburg CUSD 3
	999999061	Anderson, DemoJeff Roscoe	12/3/2001	Male	Harrisburg CUSD 3	Harrisburg CUSD 3
	999999048	Anderson, DemoLouise Taliyah	12/31/1997	Female	Harrisburg CUSD 3	Harrisburg CUSD 3

What do I do with this list?

- Add approval records for students receiving special education services
- If they are not in special education, ask SIS team to change IDEA Services Indicator in SIS to NO

[illegible]

End Date and Reason for Exit

01 - Graduated

02 - Graduated

with certificate of fulfillment of IEP

03 - Reach Max Age

(through 22)

08 - Moved

from elementary to high school district

13 - Completed

requirements for General Education Diploma



End Dates and Reasons for Exit

Public Calendar

www.hbug.k12.il.us -> Resources -> ISBE Links -> ISBE Public School Calendar Inquiry

DO NOT....

end all records in I-Star. I-Star is not like SIS. Only records that should not be in the next school year should be ended.



End/Adds



What is an End/Add in I-Star?

- 1.The End/Add function asks for an End Date and Reason for Exit for an existing record
- 2.A new record that matches the existing record is created
- 3.The Begin Date on the new record defaults to one day after the End Date entered
- 4.This function is used when a student has a change to their IEP

** Some examples are placement, related service and/or disability changes

End/Adds

How can using the End/Add function help me prepare for the 2024-25 school year?

If changes discussed in meetings are immediate:

- Click End/Add

		11 13	Adams, DemoSabine Isa (6th)	999999010
---	---	-------	-----------------------------	-----------

- Enter End Date in current school year
- Enter Reason for Exit 20

End Date for original Approval: MM/DD/YYYY



Exit Code:

- Keep default Begin Date in current school year

Begin Date: 03/23/2024 ▼ * MM/DD/YYYY

If changes discussed in meetings are effective next school year (2024-25):

- Click End/Add

		11 13	Adams, DemoSabine Isa (6th)	999999010
---	---	-------	-----------------------------	-----------

- Enter End Date in current school year (last day of school)
- Enter Reason for Exit 20

End Date for original Approval: MM/DD/YYYY

Exit Code:

- Enter Begin Date in next school year

Begin Date: 08/16/2024 ▼ * MM/DD/YYYY

[illegible]

Age Related Errors

Students Turning 10 (Disability N)

- Perform End/Add. New record should have new Disability code.



Student Turning 14 1/2 (excluding Funds LPNU)

- Complete Indicator 13 Transition form

Admin

Goal Mine

Facility Search

IEP Quality

Reports

User Guide

I-STAR Reports

Report Type: Student

Report Categories: Reminders

Select Report	Description
<input type="radio"/>	Age of Majority
<input type="radio"/>	Alpha Students Turning 10 This School Year*
<input type="radio"/>	Alpha Students Turning 14 1/2 This School Year*
<input type="radio"/>	Alpha Students Turning 15 This School Year*
<input type="radio"/>	Alpha Students Turning 6 This School Year*

Report Description

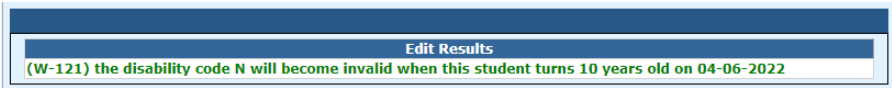
Select a report to see description here...

[illegible]

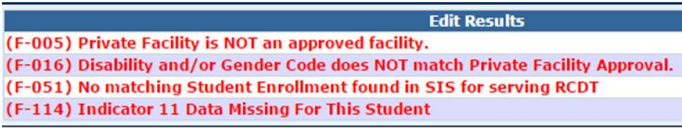
Warnings/Errors vs. Approved/Disapproved

Errors/Disapproved records must be corrected by Due Date!!!!

Warnings = Approved



Errors = Disapproved



A row of five wooden blocks, each with a letter, spelling out the word "ERROR". The blocks are light-colored wood with dark letters. The letters are E, R, R, O, R. The second and fourth blocks have a small circular hole in the center.

Click:
Run and/or Export Report

I-STAR Reports

Report Type: Student
Report Categories: Errors

Select Report	Description	Report Description:
<input type="radio"/>	Non-Exited Students for Verification	Select a report to see description here...
<input type="radio"/>	Student Approval Errors by Resident District and Serving School	
<input type="radio"/>	Student Approval Errors Listing	
<input type="radio"/>	Student Claim Errors by Resident District And Serving School	
<input type="radio"/>	Student Indicator Errors	
<input type="radio"/>	Student Missing Exit Data	

I-Star Resource Website

Home	User Guide	ISBE	IWAS	Resources	Events	iLEAF	Recent Updates to I-Star
Hot Topics		Manuals & Guides			Upcoming Deadlines		HBUG on YouTube
General Topics	Student Profile & Approval	Student Claims	Personnel Approval	How-To Snippets			



www.hbug.k12.il.us