



How to Correct Common I-Star Errors

Presented By Harrisburg Project

SIS Errors

F-050 - No Student Enrollment Information found in SIS.

- No enrollment exists for the school year that reflects the placement and/or time-frame of the I-Star Approval record. SIS Personnel need to add enrollment for current school year placement and time-frame.

Display/Update SIS Enrollment

Resident District: Evanston CCSD 65 - 05-016-0650-04 ▼

Resident School: Washington Elem School - 05-016-0650-04-2 ▼

Serving District: Evanston CCSD 65 - 05-016-0650-04 (2) ▼

Serving School: Washington Elem School - 05-016-0650-04-2 ▼

Hide SIS Enrollment

Resident District: Evanston CCSD 65 - 05-016-0650-04 ▼

Resident School: Washington Elem School - 05-016-0650-04-2 ▼

Serving District: Evanston CCSD 65 - 05-016-0650-04 (2) ▼

Serving School: Washington Elem School - 05-016-0650-04-2 ▼



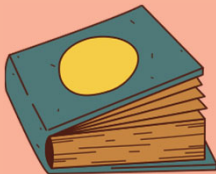
SIS Errors

F-145 - Student not found in SIS for Resident RCDT

- An enrollment exists but does not match the I-Star Approval record Resident District. SIS Personnel need to create a SIS enrollment for I-Star Resident District time-frame.

Hide SIS Enrollment			
Dates	Home	Serving	Provider
Enroll: 8/21/2023 Exit:	YCCS-ASPIRA Pantoja Alt HS 15-016-2990-25-056C	YCCS-ASPIRA Pantoja Alt HS 15-016-2990-25-056C	Chicago Public Schools Dist 299 15-016-2990-25-0000
Resident District:	Proviso Twp HSD 209 - 06-016-2090-17		
Resident School:	Proviso East High School - 06-016-2090-17-0		
Serving District:	Proviso Twp HSD 209 - 06-016-2090-17 (2)		
Serving School:	Proviso East High School - 06-016-2090-17-0		





SIS Errors

F-146 - Student not found in SIS for Serving RCDT.

- No enrollment exists for the school year that reflects the placement and/or time-frame of the I-Star Approval record. SIS Personnel need to add enrollment for current school year placement and time-frame.

Hide SIS Enrollment

Dates	Home	Serving	Provider
Enroll: 8/24/2023 Exit:	Gower West Elem School 19-022-0620-02-2002	S E Gross Middle School 06-016-0950-02-1001	Brookfield Lagrange Park SD 95 06-016-0950-02-0000

Resident District: Gower Sp 62 - 19-022-0620-02
Resident School: Gower West Elem School - 19-022-0620-02-2
Serving District: Lagrange Area Dept Spec Ed-Ladse - 06-016-
Serving School: S E Gross Middle School - 06-016-0950-02-1
Disabilities: N-Development
Related Service: 02 13 19 23 25
Education Environment: 23-Early Childhood - Separate Class
Unable to locate Residential Placement
Term: Both
Begin Date: 08/18/2023 MM/DD/YYYY Refresh Claim Days

EE Codes

F-177 - Ed Env 23, 24, 25, 26, 27, 30, 31, 32, 33 valid for age 3-5 in Pre-K.

- Change EE Code to School Age code.

Education Environment:	31-Majority of Sp Ed & Rel Serv in other loc (600+)
Unable to locate Residential Placement	01-Inside regular classroom 80% or more of day
Term:	02-Inside regular classroom 40%-79% of the day
Begin Date:	03-Inside regular classroom less than 40% of the day
From Approval	04-Spec Ed 100% in separate public day school
End Date:	05-Spec Ed 100% public & residential by resident dist
Exit Code:	06-Philip J. Rock Center & School (fund code H)
Local District Id:	07-Full Time Special Ed in County Jail
Notes (0)	08-Private Day School or Out-of-State Public Day Program
Update Date	09-Private Residential Facility, In-State
Note	10-Private Residential Facility, Out-of-State
No Records Found	11-Homebound Instructional Program
	12-Hospital Instructional Program
	13-Illinois School for the Deaf
	14-Illinois School for the Visually Impaired
	15-Illinois Center for Rehabilitation & Education
	16-Dept of Human Services
	23-Early Childhood - Separate Class
	24-Early Childhood - Separate School
	25-Early Childhood - Residential Facility

Disability of N

F-117 - DISABILITIES Code 'N' valid for age 3-9

- Student has turned 10 years old and disability of 'N' is no longer a valid disability. Perform an end/add. The end date should be the day before the student's 10th birthday. Change the disability on the new record before saving.

DOB: 1/15/2014 (10 yrs 0 mo)
Native Language: English/No

Approval Status: Disapproved

School Year: 2023-2024

Include on Approval*: ☒ **By leaving un-checked you are agreeing this student will not be counted for your district and you will not be submitting a claim.*

Dually Enrolled: ☐

Fund: B

% Special Ed: 100

Display/Update SIS Enrollment

Emergency or Student Specific Placement: ☐

Resident District: [Redacted]

Resident School: [Redacted]

Private Facility: [Redacted]





Facility Claim Type: [Redacted]

Add On Type: [Redacted]

Rates:

Type	Begin	End	Days	Rate
Tuition	8/21/2023	7/19/2024	205	\$238.78

Disabilities: N-Development

Actions	Ind	Student Name & Grade
   	11 13	Flores, DemoCash Grant (N/)

Participation Rates:

% Regular E

FT

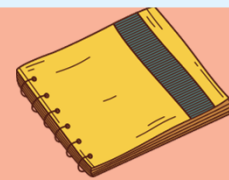
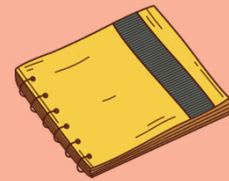
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Participation Days:

☐ Override t

Regular

Total

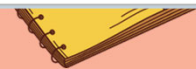
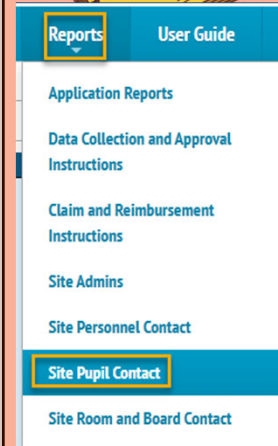


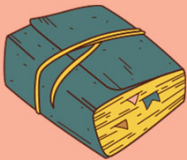
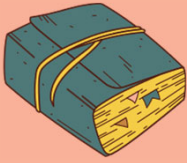
Overlaps

F-084 - Overlaps with (district name + RCDTS code)

- Student has more than one active Approval record in I-Star. This can be an overlap with another district or a duplicate record for your district.
- If the error is caused by an overlap with another district, ask the data manager to enter an appropriate end date. If the student did not attend their district all year, ask them to delete the Approval record.
- If the error is caused by a duplicate record for your district, delete one of the records.
- To locate data manager for other districts - Reports-> Site Pupil Contact

Note: Chicago Public Schools will begin resolving overlaps in February after they upload their final Approval file to I-Star.











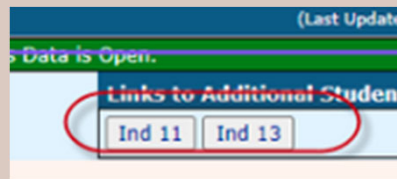


Indicator 13

F-168 - Indicator 13 is incomplete.

- If a student has an active Approval record in I-Star and is 14 1/2 an Indicator 13 record is required unless Fund Code L, P, N or U.
- If a student has moved and did not have a transition plan, but was 14 1/2 while at your district, the data still has to be entered.

Actions	Ind	Student Name & Grade	SIS Id
   	11 13	Evans, DemoElena Cali (N/)	999999027
   	11 13	Flores, DemoCash Grant (N/)	999999001





Youth in Care

F-027 - Section 14-7.03 Eligibility verification is NOT complete.

- Send email to support@hbug.k12.il.us with student SIS ID.
Harrisburg Project will verify eligibility with ISBE staff.

F-064 - Guardianship code is C, DCFS files show no involvement. Please verify.

- Send email to support@hbug.k12.il.us with student SIS ID.
Harrisburg Project will verify eligibility with ISBE staff.

F-065 - Guardianship code is C. DCFS file show no guardianship status. Please verify.

- Send email to support@hbug.k12.il.us with student SIS ID.
Harrisburg Project will verify eligibility with ISBE staff.

F-067 - DCFS Files show placement is home of parent or guardian. Student is not eligible for 14-7.03 Funding.

- Send email to support@hbug.k12.il.us with student SIS ID.
Harrisburg Project will verify eligibility with ISBE staff.





Youth in Care

F-069 - Guardianship code is A, B, or F. Student is not eligible for 14-7.03 funding.

- Send email to support@hbug.k12.il.us with student SIS ID.
Harrisburg Project will verify eligibility timeline with ISBE staff.

F- 070 - Guardianship Code is C. DCFS Files show involvement but not for the reported time on the Approval.

- Send email to support@hbug.k12.il.us with student SIS ID.
Harrisburg Project will verify eligibility timeline with ISBE staff.

F-174 - Name and DOB match DCFS but Student not approved.

- Send email to support@hbug.k12.il.us with student SIS ID.
Harrisburg Project will verify eligibility with ISBE staff.



SUPPORT

HARRISBURG PROJECT

(800) 635-5274

SUPPORT@HBUG.K12.IL.US

