



SUMMER TERM ORPHANAGE CLAIMS

Presented by
Harrisburg Project

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SUMMER TERM ORPHANAGE

WHO?

- Students that received services Summer 2019
- Fund Codes DEF

DUE?

Due November 1st by close of business in I-Star

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SUMMER TERM ORPHANAGE

- STEPS?
 - Identify Summer Term Orphans
 - Add Summer Term Claim
 - Manual method of computing days
 - Enter claim data
 - Recheck Edits
 - Run Report
 - Support

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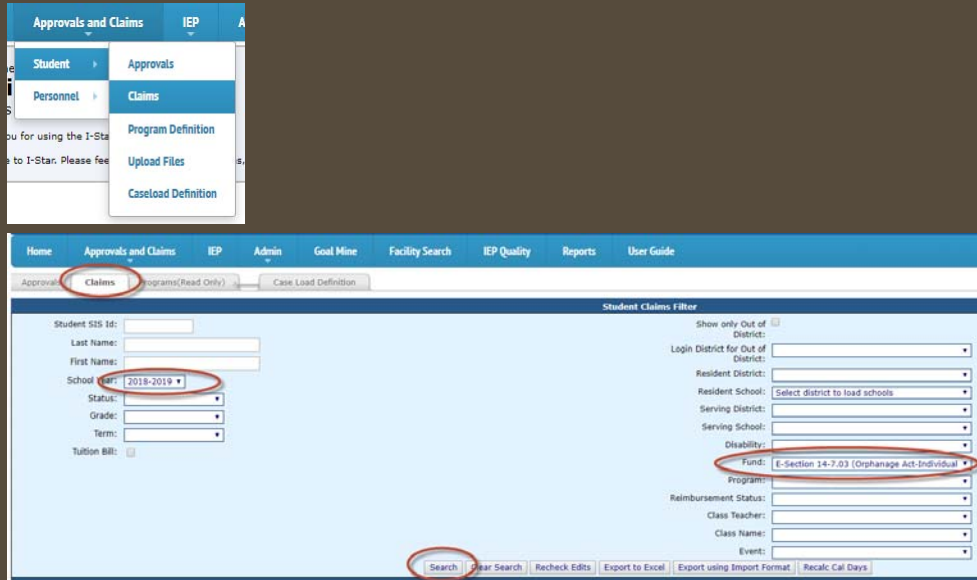
Identify Summer Term Orphans

- From Reports tab, run Alphabetical List of FACTS Students
- Select school year 2018-2019, Fund Code (D, E or F) and Term of Both in the report filters
- Click Run
- Repeat the above steps for Term of Summer

The screenshot shows the 'EP Quality Reports' interface. The 'Reports' tab is selected. The '1-518R Reports' section is active, with 'Report Type' set to 'Student' and 'Report Category' set to 'Approvals'. The 'Select Report' list includes 'Alphabetical List of Student Approvals', which is selected. The 'Report Description' for this report is: 'Alphabetic list of all students detailing approval record information. Grouped by resident district. No class list filters.' The 'Report Filters' section includes: 'Student Approval' (dropdown), 'School Year' (2018-2019), 'Gender' (dropdown), 'Grade' (dropdown), 'Term' (dropdown), 'Ethnicity' (Both), 'Private Facility' (Regular), 'Class Name' (Summer), 'Teacher Name' (dropdown), 'Location Name' (dropdown), 'Age' (input), 'Related Service' (dropdown), 'Resident District' (dropdown), 'Serving District' (dropdown), 'Serving School' (dropdown), 'Disability' (dropdown), 'Fund' (E-Section 14-7.03 (Orphanage Act/Individual)), 'Include on Approval' (dropdown), and 'Error Type' (dropdown). Red circles highlight the 'School Year' and 'Fund' dropdowns.

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Identify Summer Term Orphans



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Add Summer Term Claim

Actions	Student Name	RCDT	Fund	Priv Fac	Approval Term	Claim Term	Begin Date	End Date
✘	Adams, DemoSabine Isa	R: 41-057-0090-26 S: 20-083-0010-26	E		B	R	8/20/2018	5/29/2019
✘	Gutierrez, DemoAggie Abbey	R: 20-083-0030-26 S: 20-083-0030-26	E		S	S	8/20/2019	
✘	Rodriguez, DemoCorey Marty	R: 20-083-0030-26 S: 20-083-0030-26	E		B	R	8/20/2018	
Add	Rodriguez, DemoCorey Marty	R: 20-083-0030-26 S: 20-083-0030-26	E		B	S	8/20/2018	

- The Add option is available when Approval Term is Both (B) or Summer (S)
- Claim Term will be Summer (S)
- Click Add to open a Claim record for data entry

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Summer Term Data Entry

Fund E:

The 2018-2019 Student Claims Data is Open.

Claim Term: Summer Include Claim

Tuition

Method of Computing Days
 Manual
 Calendar:
 Program: Show Coop Programs

Participation Rates
 % Regular Ed: 39
 FTE: 1.0

Participation Days
 Enrolled: Summer 22
 Session: Summer 22
 Total: 44

Costs
 Cost Per 1.0 ADE: 1800
 Cost Per Pupil: 1800
 Trans Cost: 650

- Manual Method of Computing Days
- FTE
- Days Enrolled
- Day in Session
- Cost Per 1.0 ADE
- If approval has a related service of '25', enter Transportation Cost
- Click Save & Check Errors
- If there are no errors, click Save & Close

Fund F:

Costs

Cost Per Pupil:

CALCULATING SUMMER TERM ORPHANAGE COST PER 1.0 ADE

- Make a list of all students in the summer program
- Make a list of all teacher costs in the summer program
- Make a list of all supplies and material costs used in the summer program
- Add all costs together and divide by the number of students in the summer program

Recheck Edits

Approvals **Claims** Programs Upload Files Case Lead Definition

Student Claims Filter

Student SIS Id:

Last Name:

First Name:

School Year: 2018-2019

Status:

Grade:

Term:

Tuition Bill:

Show only Out of District:

Resident District:

Resident School:

Serving District:

Serving School:

Disability:

Funds:

Programs:

Reimbursement Status:

Class Teacher:

Class Name:

Event:

Search Clear Search **Recheck Edits** Report to Bical Export using Import Format Recalc Cal Days

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Recheck Edits

IEP Quality **Reports** User Guide

I-STAR Report

Report Type: Student Report Category: Errors

Select Report

- Student Approval Errors by Resident District and Serving School
- Student Approval Errors Listing
- Student Claim Errors By Resident District And Serving School**
- Student Indicator Errors
- Student Missing Exit Data

Report Description:
List of students with claim errors and warnings. Grouped by Resident district and ordered by serving school.

Reports Filters

Related Service:

Resident District:

Serving District:

Disability:

Fund: E-Section 14-7.03 (Orphanage Act-Individual)

Indicator Errors:

Include on Approval:

Error Type:

Run Report Export Report Clear Filters

- Filter on Fund Code for more accurate reports

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Report

Goal Mine Facility Search IEP Quality Reports User Guide

I-STAR Reports

Report Type: Student Report Categories: Reimbursement / Claim userID:

Select Report	Description	Report Description:
<input type="radio"/>	Excess Cost Computation Sheet	Select a report to see description here...
<input type="radio"/>	Orphanage Computation Sheet	
<input type="radio"/>	Private Tuition Computation Sheet	
<input type="radio"/>	Programs By Resident District	
<input type="radio"/>	Student Reimbursement Blank Data Form	
<input type="radio"/>	Student Reimbursement Fund B	
<input type="radio"/>	Student Reimbursement Funds DEF Regular Term	
<input type="radio"/>	Student Reimbursement Funds DEF Summer Term	
<input type="radio"/>	Student Reimbursement Funds X and Y	
<input type="radio"/>	Student Tuition Summary Page	
<input type="radio"/>	Students with Days Enrolled By Resident District And Fund Code	
<input type="radio"/>	Summer Orphanage Computation Sheet	

Reports Filters

Please select a Resident District.

Student SIS ID:

Related Service:

School Year: 2018-2019

Resident District:

Summer Term Orphanage Claim

Due November 1, 2019

FOR SUPPORT CONTACT
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