



Harrisburg Project

Software Support for Special Education

WEEKLY NEWS BRIEFING

JANUARY 5, 2022

www.hbug.k12.il.us

support@hbug.k12.il.us

800-635-5274

December 1 Child Count Snapshots Begin January 14th

In order to accurately calculate a district's EBF funding, an accurate *December 1 Child Count* must be collected. In an effort to assist you with an accurate *December 1 Child Count*, ISBE will take a weekly 'Snapshot' of 'Approved' *Student Approval* records, 'Active on December 1'. These snapshots will begin, Friday January 14th at 7:00AM and will continue each Friday until the **FINAL** snapshot is taken on Wednesday, February 23rd. **No edits are allowed after the FINAL December 1 Child Count is taken!**

To review the data collected in the snapshot, click on the Reports tab in I-Star -> *Application Reports* -> *Report Type: Student* -> *Report Categories: Approvals* -> *Child Count Snapshot by Resident District*. This report reflects the data collected during the Friday snapshot and should be reviewed and/or discussed with the Special Education Director and District Superintendent for accuracy. The students listed on this report are the ones that will be included in the district *December 1 Child Count*. **This report WILL NOT change until the next Friday snapshot is taken.**

Harrisburg Project will host the initial 'Preparing for Child Count' webinar on Thursday, January 13th. **It is highly recommended that all data entry staff attend one of these sessions.** To register, click the [Events](#) tab on our website, www.hbug.k12.il.us. These webinars will be recorded and posted to our website to allow those unable to attend to view at their convenience.

Also, Harrisburg Project will host two 'Child Count Certification' webinars. These sessions are geared toward the District Superintendents who are ultimately responsible to certify that the data entered by the special education department is accurate. To register for one of these sessions, use the above links.

Dates to Remember

- January 14, 2022 - December 1 Child Count Snapshot
- January 17, 2022 - Office Closed in Observance of Martin Luther King, Jr.
- January 21, 2022 - December 1 Child Count Snapshot
- January 28, 2022 - December 1 Child Count Snapshot
- February 4, 2022 - December 1 Child Count Snapshot
- February 11, 2022 - December 1 Child Count Snapshot



Inside this Issue . . .

- December 1 Child Count Snapshots Begin January 14th** 1
- Events** 2

Customized training is available at your convenience.

Click the following link to request an Individualized Training!!

[Customized Training - Register](#)

Event Registration

The new year is a busy time in I-Star with the required *December 1 Child Count* being taken. Harrisburg Project is hosting trainings that will assist staff members with accurately reporting your district's data.

Be sure to check the [Events](#) section on our website, www.hbug.k12.il.us, is the most up-to-date listing for

1/13/22 Preparing for Child Count 9:00:AM

1/27/22 Child Count Certification 9:00:AM

2/3/22 Preparing for Child Count 9:00:AM

2/17/22 Preparing for Child Count 9:00:AM

3/7/22 Child Count Certification 9:00:AM