Office Hours: Monday - Friday 8:00AM - 4:00PM

support@hbug.k12.il.us

WEEKLY NEWS BRIEFING

www.hbug.k12.il.us

800-635-5274

JANUARY 5, 2022

December 1 Child Count Snapshots Begin January 14th

In order to accurately calculate a district's EBF funding, an accurate *December 1 Child Count* must be collected. In an effort to assist you with an accurate *December 1 Child Count*, ISBE will take a weekly 'Snapshot' of 'Approved' *Student Approval* records, 'Active on December 1'. These snapshots will begin, Friday January 14th at 7:00AM and will continue each Friday until the FINAL snapshot is taken on Wednesday, February 23rd. No edits are allowed after the FINAL December 1 Child Count is taken!

To review the data collected in the snapshot, click on the Reports tab in I-Star -> *Application Reports -> Report Type: Student -> Report Categories: Approvals -> Child Count Snapshot by Resident District*. This report reflects the data collected during the Friday snapshot and should be reviewed and/or discussed with the Special Education Director and District Superintendent for accuracy. The students listed on this report are the ones that will be included in the district *December 1 Child Count*. This report WILL NOT change until the next Friday snapshot is taken.

	I-STAR Reports			
	Report Type: Student 🗸	Report Categories:	Approvals	vuserID:
ect Report	Description			Report Description:
0	Alphabetic List of Student Approvals		Export Only - Child count snapshot by school year & reside	
	Approvals by Serving School		district. Filter options available: School Year & Resident District	
0	Approvals NOT on Child Count			
0	Approvals Not Reported			
0	Approvals Reported			
	Approvals Reported for Child Count			
۲	Child Count Snapshot by Resident District			
	Data Entry Form for Update			
0	Data Entry Form Initial Placement			
	Indicator 11 Report by Resident District			
0	Indicator 13 NOT Meeting Requirements			
	Indicator 13 Results Listing			
0	Medicaid Students*			
	Student Grades 9-12 Active on Child Count			
0	Student Grades KG-12 Active on Child Coun	t		
	Student Grades KG-8 Active on Child Count			

Inside this Issue December 1 Child 1 Count Snapshots Begin January 14th

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Events

Thursday, January 13th. It is highly recommended that all data entry staff attend one of these sessions. To register, click the <u>Events</u> tab on our website, <u>www.hbug.k12.il.us</u>. These webinars will be recorded and posted to our website to allow those unable to attend to view at their convenience.

Harrisburg Project will host the initial 'Preparing for Child Count' webinar on

Also, Harrisburg Project will host two 'Child Count Certification' webinars. These sessions are geared toward the District Superintendents who are ultimately responsible to certify that the data entered by the special education department is accurate. To register for one of these sessions, use the above links.

Dates to Remember

January 14, 2022 - December 1 Child Count Snapshot

January 17, 2022 - Office Closed in Observance of Martin Luther King, Jr.

January 21, 2022 - December 1 Child Count Snapshot

January 28, 2022 - December 1 Child Count Snapshot

February 4, 2022 - December 1 Child Count Snapshot

February 11, 2022 - December 1 Child Count Snapshot



Customized training is available at your convenience. Click the following link to request

an Individualized Training!!

Customized Training - Register

Event Registration

The new year is a busy time in I-Star with the required *December 1 Child Count* being taken. Harrisburg Project is hosting trainings that will assist staff members with accurately reporting your district's data.

Be sure to check the **Events** section on our website, <u>www.hbug.k12.il.us</u>, is the most up-to-date listing for

1/13/22 Preparing for Child Count 9:00:AM 1/27/22 Child Count Certification 9:00:AM 2/3/22 Preparing for Child Count 9:00:AM 2/17/22 Preparing for Child Count 9:00:AM 3/7/22 Child Count Certification 9:00:AM

Harrisburg Project website contains a wealth of knowledge for not only the experienced I-Star user but also new staff members. Be sure to check it out at <u>www.hbug.k12.il.us</u>!