



Harrisburg Project

Software Support for Special Education

WEEKLY NEWS BRIEFING

AUGUST 2, 2021

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ISBE Opens School Year 2021-2022

ISBE has completed *Start New Year* in I-Star. The default school year is now 2021-2022. The screen will be WHITE. The previous school year, 2020-2021, will have a SALMON screen! Be sure you are in the correct school year before entering data.

Harrisburg Project has prepared the following training material to assist with the *Mass Changes* that must be completed by the District Administrator:

[Rollover/Mass Change in I-Star \(Video\)](#)

[Rollover/Mass Change in I-Star \(Instructions\)](#)

The mass changes should be completed before data entry begins for the 2021-2022 school year. If you need assistance, be sure to contact Harrisburg Project at (800)635-5274 or support@hbug.k12.il.us.

Exit Data Procedures

Exit Data for the 2020-2021 school year will be collected from the 2021-2022 school year. Any student not returning for the 2021-2022 school year should be deleted from the 2021-2022 school year. Prior to deleting the record, *Exit Data* will be collected in the following box that will appear at the bottom of the *Student Approval* record:

Prior Year Exit data					
Resident District	Fund Code	Facility Code	Begin Date	End Date	Exit Code
	A		8/17/2020	Current: New: 05/15/2021	Current: New: 06 - Enrolled in Another Distr

Once the *End Date* and *Exit Code* is entered, simply click 'Delete' in the bottom right hand corner of the *Student Approval* record.

The following video will demonstrate entering *Exit Data* for a student not returning for services in the 2021-2022 school year:

[How To Delete a Student & Enter Exit Code Information](#)

Dates to Remember

August 16, 2021— Fund B Regular & Summer term Student Approval & Claims Data Pickup

August 17-Sept 15, 2021 - Fund B Student Approval (Regular/Summer Term) Data Correction

August 17-Sept. 30, 2021 - Fund B Student Claims (Reg/Summer Term) Data Correction

August 31, 2021 - Indicator 14 Closes



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Customized training is available at your convenience. Click the following link to request an Individualized Training!!

[Customized Training - Register Now!](#)

Creating Fund Code N Records

To accurately calculate the Nonpublic Proportional Share, districts are required to enter a Fund N *Student Approval* record for students being withdrawn or parental revocation from special education services using *Exit Code* 10 or 12:

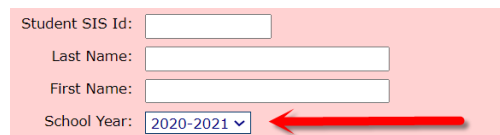
- Student is withdrawn to be home schooled, parent refuses eligible special education services.
- Student is withdrawn and placed in a private/parochial school, parent refuses eligible special education services.
- Return to general education due to parental revocation; refuses eligible special education services.

These records will be carried by the district for 3 years. Do not enter an *End Date* on the Fund N record!

Fund Code B Regular/Summer Term Approval & Claims Due Aug. 16th

ISBE will collect Fund B (Regular & Summer Term) *Student Approval* and *Claim* records at the end of business, Monday August 16th.

REMEMBER, this claim information is entered into the 2020-2021 school year, the screen should be Salmon! To access the previous school year, change the school year in the search filter prior to searching for a student record or running a report.



Student SIS Id:

Last Name:

First Name:

School Year: ←

2021-2022 Special Education Planning Calendar Available

ISBE has released the 2021-2022 Special Education Planning Calendar. This calendar provides a month-by-month timeline of activities, key dates and reporting deadlines for I-Star. Be sure to print this document for a quick reference to upcoming ISBE deadlines:

[Special Education 2021-2022 Planning Calendar](#)

Event Registration

Are you in need of training for I-Star? The [Events](#) section on our website, www.hbug.k12.il.us, is the most up-to-date listing for on-line trainings.

8/9/21 Fund B Claims 9:00:AM (Notes)

Harrisburg Project website contains a wealth of knowledge for not only the experienced I-Star user but also new staff members. Be sure to check it out at www.hbug.k12.il.us!