



# Harrisburg Project

## Software Support for Special Education

WEEKLY NEWS BRIEFING

MAY 17, 2021

[www.hbug.k12.il.us](http://www.hbug.k12.il.us)

[support@hbug.k12.il.us](mailto:support@hbug.k12.il.us)

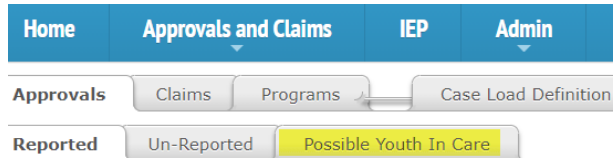
800-635-5274

## Sp Ed Youth-in-Care Verification Deadline - Today!

The FINAL day to report ALL YIC students (Fund E or F) with a begin date of March 1<sup>st</sup> or prior in I-Star is today, Monday, May 17<sup>th</sup>. Students submitted by this deadline will be claimable in the Special Education Orphanage Student Reimbursement claim due on June 15, 2021.

Students with a begin date of March 1<sup>st</sup> or prior and not reported by the May 17<sup>th</sup> deadline WILL NOT BE CLAIMABLE on the June 15<sup>th</sup> Special Education Orphanage Student Claim, however they will be included in the districts EBF student count.

In an effort to assist districts with reporting accurate data, ISBE has provided a tab to view possible YIC students in I-Star, as pictured below:



These students may be either general education or special education. If the student is special education and they are on this list, then they are currently not listed in the I-Star special education data collection system as an orphanage student (i.e. Fund Code E or F) or, they are in I-Star, but miscoded as not being an orphanage student (i.e. Fund A, X or B). Any regular education student can be disregarded. If this tab is blank for your district, all students are being correctly reported as Fund E or F.

If you have questions regarding the YIC tab or the EBF Enrollment Count information, please contact Harrisburg Project at (800) 635-5274 or by email at [support@hbug.k12.il.us](mailto:support@hbug.k12.il.us).

### Dates to Remember

May 17, 2021 - Data collected for Fund Codes D, E, F with begin date of 3/1/2021 or prior.

May 31, 2021 - Office Closed in Observance of Memorial Day

June 15, 2021 - Fund Codes D, E, F Student Approvals/Claims Due

June 16, 2021 - Fund Codes D, E, F Student Approvals/Claims Correction Period Open



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Customized training is available at your convenience.  
Click the following link to request an Individualized Training!!

[Customized Training - Register Now!](#)

## Calculating Personnel EBF Offset

Due to Personnel Claims being eliminated a few years ago, each district gets a static dollar amount each year for Personnel. This figure was based on \$9,000 for full time teachers and \$3,500 for paraprofessionals. The EBF Offset figures were based on the 2015-2016 school year reimbursement. If your district or cooperative uses the Program Method of Computing Days in I-Star to calculate the student claim for Fund Code E, the Personnel EBF Offset should be reviewed annually. If your staff has increased since the base funding minimum was set, you may not have to deduct \$9,000/\$3,500 per person.

Please remember, this is only done IF you are using the Program Method of Computing Days in I-Star to calculate the student claim for Fund Code E. The instructions for completing the EBF review can be viewed at the following link:

[EBF Offset Determination Help](#)

For assistance with calculating the EBF Offset for your district, call us at 800-635-5274 or send us an email at [support@hbug.k12.il.us](mailto:support@hbug.k12.il.us).

## ISBE AFR Directory

As many of you are starting to work on the student claim in I-Star, access to the district AFR (Annual Financial Report) is necessary. In an effort to assist districts with a quick access to this document, we have provided the following link:

[ISBE AFR Directory](#)

## Recorded Student Claims Trainings - Fund Code E & F; End of Year in I-Star

Several student claims training webinars were held last week. In the event you were unable to attend, the following recording has been posted to our website, [www.hbug.k12.il.us](http://www.hbug.k12.il.us), to view at your convenience:

[Fund E Claims - Recorded Webinar](#)

[Fund E Claims - PDF Notes](#)

[Fund F Claims - Recorded Webinar](#)

[Fund F Claims - PDF Notes](#)

[End of Year in I-Star - Recorded Webinar](#)

[End of Year in I-Star - PDF Notes](#)

Harrisburg Project website contains a wealth of knowledge for not only the experienced I-Star user but also new staff members. Be sure to check it out at [www.hbug.k12.il.us](http://www.hbug.k12.il.us)!

## Event Registration

Are you in need of training for I-Star? The [Events](#) section on our website, [www.hbug.k12.il.us](http://www.hbug.k12.il.us), is the most up-to-date listing for on-line trainings. To register, click the specific training from the following link:

### [Events](#)

<a href="#">5/20/21 Fund B Claims 9:00:AM (Notes)</a>
<a href="#">5/24/21 Preparing for Personnel Snapshot 9:00:AM (Notes)</a>
<a href="#">5/27/21 End of Year in I-Star 9:00:AM (Notes)</a>
<a href="#">6/3/21 Claims Fund E 9:00:AM (Notes)</a>
<a href="#">6/7/21 Claims Fund F 9:00:AM (Notes)</a>
<a href="#">6/14/21 Preparing for Personnel Snapshot 9:00:AM (Notes)</a>
<a href="#">7/22/21 Fund B Claims 9:00:AM (Notes)</a>
<a href="#">7/29/21 Mass Change in I-Star 9:00:AM</a>
<a href="#">8/2/21 Mass Change in I-Star 9:00:AM</a>
<a href="#">8/9/21 Fund B Claims 9:00:AM (Notes)</a>