Harrisburg Project
Software Support for Special Education

www.hbug.k12.il.us   support@hbug.k12.il.us   800-635-5274

2020-21 Student Approval Instructions Released

The 2020-21 Students with Disabilities Data Collection and Approval Instructions manual is now available at the following link:

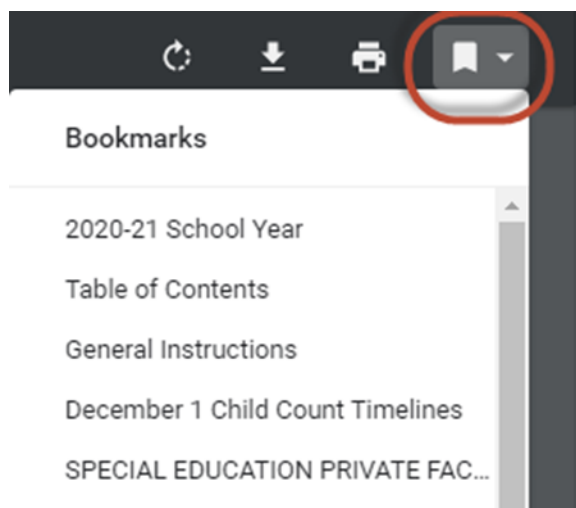2020-21 Students with Disabilities Data Collection and Approval Instructions

2020-21 Students with Disabilities Data Collection and Approval Instructions - Changes Document

This document includes the timeline for data collection, verification and district administrator certification of the December 1 Child Count. Please review these dates carefully.

The entire ISBE memo is available for your review at the following link. This memo highlights the notable changes:

2020-21 Students with Disabilities Data Collection ISBE Memo

Remember that Harrisburg Project creates bookmarks on these documents for more convenient navigation. Look for the Bookmarks flag in your browser if they are not visible already:

Customized training is available at your convenience.
Click the following link to request an on-line onsite!!

Customized Training - Register Now!

Dates to Remember

September 7, 2020 - Office Closed in Observance of Labor Day

September 30, 2020 - Data Correction Closes for Fund B *Student Approvals/Claims*

October 16, 2020 - Deadline for Exit Data

November 2, 2020 - Funds DEF Summer term *Student Approval/Claims* Due

Exit Data Reporting in I-Star

Exit Data is collected in the 2020-21 school year for any student not returning from the previous school year (2019-20). Prior to deleting a *Student Approval* record from the 2020-21 school year, the user must enter the *End Date* and *Exit Code* or select "I do not have prior year information available. This will be required by 10/16/20". Please review the following video on how to enter this information:

<u>Exit Data Reporting in I-Star</u>

To view a list of students previously deleted from the 2019-20 school year, click *Approvals and Claims -> Student -> Exit Data* , and then select the 2019-20 school year. The 'Exits' tab will display students that have exit data entered. The 'Missing Exits' tab should be selected if you chose to enter the exit data at a later time when deleting a *Student Approval* record.

Filters								
School Year:								
2020-2021 ▾								
Exits	Missing Exits							
Actions	**RCDT**	**District**	**SIS Id**	**Student Name**	**Fund**	**Begin Date**	**Exit Code**	**Exit Date**
No Records Found								

The deadline to enter an *End Date* and *Exit Code,* for the 2019-20 school year, is the end of business October 16, 2020.

If you need assistance with *Exit Data*, contact Harrisburg Project at <u>support@hbug.k12.il.us</u> or (800) 624-2356.

Grade Level in I-Star

Remember: a grade level will not be displayed in I-Star until the SIS enrollment information has been uploaded by your district. Once this has been completed, the grade level # should be listed beside the student name on the 'Student Approvals Filter' page.

Upcoming Due Dates

September 30, 2020 - Data Correction Closes for Fund B Student Approval/Claims records

October 16, 2020 - Deadline to enter End Date/Exit Code for 2019-20 school year

November 2, 2020 - Summer Term Orphanage Approvals and Claims (Funds DEF) Due

Email your questions to client support at:
<u>support@hbug.k12.il.us</u>

Updates to I-Star

ISBE released updates to I-Star on Wednesday, August 26th. To review the list of items included in this release, visit the Recently Added **section of our website,** www.hbug.k12.il.us**.**

Events Registration

The training team has now scheduled on-line training through December! Be sure to check out the schedule and sign up for a training today! To view the upcoming schedule, visit our website (www.hbug.k12.il.us**) then select the 'Events' tab or simply click the following link:**

Events

Events

(click the events to register, change date in drop-down)

9/14/20 I-Star New User 9:00AM

9/17/20 I-Star Approvals 9:00AM

9/24/20 I-Star Student Approvals 9:00AM

9/28/20 I-Star Personnel Approvals 9:00AM

10/1/20 Transportation & Events 9:00AM

10/5/20 Case Load Overview 9:00AM

10/8/20 Summer Term Orphanage Claim 9:00AM

10/15/20 I-Star New User 9:00AM

10/19/20 Summer Term Orphanage Claim 1:30PM

10/29/20 Summer Term Orphanage Claim 9:00AM

12/7/20 I-Star Approvals Refresher 9:00AM

12/14/20 I-Star Approvals Refresher 9:00AM

Harrisburg Project Newsbriefings always available at the following link:
Harrisburg Project Newsbriefings