



Harrisburg Project

Software Support for Special Education

WEEKLY NEWS BRIEFING

WEEK OF JULY 13, 2020

www.hbug.k12.il.us

support@hbug.k12.il.us

800-635-5274

Fund Codes X & J Claim Data Pickup - July 15th

ISBE will collect all 'Approved' *Student Claims* records for Fund Codes X & J at the end of business, Wednesday, July 15th!

If you are not calculating the student claim be sure to open the *Student Claims* record and uncheck the 'Include in Claim' box for anyone that you **WILL NOT** be entering the cost to educate the student.

The 2019-2020 Student Claims Data is Open.

Claim Term: Include Claim

This step will allow ISBE to see that a claim **WILL NOT** be submitted for this student. Therefore, there is no reason to change the Fund Code back to 'A'.

The following documentation is available as a reference while completing the Fund X Student Claims:

- [I-Star Fund X Claims Training - Recording](#)
- [I-Star Fund X Claims Presentation - PDF](#)
- [Students with Disabilities Reimbursement Manual](#)

The staff at Harrisburg Project can be reached at 800-635-5274 or by email at support@hbug.k12.il.us for any questions related to *Student Claims* or I-Star data entry.

Student Approval Data Pickup - July 15th

ISBE will collect all *Student Approval* records, except Fund B, at the end of business, Wednesday, July 15th. At that time, *Student Approval* records will be locked for editing. No additional edits will be allowed in the 2019-2020 school year.

Be sure to enter *End Dates* and *Exit Codes* for students that graduated or for those who **will not** return for the 2020-2021 school year prior to July 15th.

Dates to Remember

July 15, 2020 - All *Student Approval* Data Due (Except Fund B)

July 15, 2020 - Fund X *Student Claim* Data Due

July 31, 2020 - Fund DEF, X & J *Student Claim* Correction Period Ends

August 17, 2020 - Fund B *Student Claim* Data Due



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Indicator 11 - 60 Day Timeline

Upon receiving parental consent to evaluate a student for special education services, the district has 60 days to complete the evaluation and meet with parents/guardians to discuss the findings. This school year is without exception to that rule, even with the suspension of in person learning. Since remote learning days were considered ‘student attendance days’ they are included in the 60 day timeline count. Districts were encouraged to complete the evaluations and/or meetings in a virtual manner. ISBE **DID NOT** release a COVID-19 specific reason for why the timeline wasn’t met; the standard list of reasons applies.

Given the 60 day timeline was not met, please refer to the Indicator 11 section (pgs 36-39) of the [Student Approval Data Manual](#). The district should select the reason that fits each specific situation; this will be collected in I-Star when entering the *Student Approval* information.

In addition to the manual, ISBE has provided additional information for when to select Reason 06, 01 and 04:

- Did you employ or contract with personnel proficient in assessing students with hearing, vision or medical need?
- Did you attempt to assist the parent in obtaining whatever equipment might have been necessary for the child to complete the evaluation?
- If equipment or services could not be made available, did you consider completing the evaluation for the student anyway? If/when the appropriate equipment or services became available, providing an updated report?
- Were the students unavailable due to severe illness?

If you can answer ‘Yes’ to any of the above questions, you will use reason 06 in the ‘Reason Timeline Not Met’.

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- The district offered to evaluate virtually but the parent wanted face to face .
- The district scheduled a virtual evaluation but parent didn’t make the child available.

If you can answer ‘Yes’ to the above questions, you will use reason 01 in the ‘Reason Timeline Not Met’.

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- The district chose not to evaluate because they believed face-to-face evaluation was needed, but they did not have written documentation from parent agreeing to this.

If you can answer ‘Yes’ to the above question, you will use reason 04 in the ‘Reason Timeline Not Met’.

Email your questions to client support at:
support@hbug.k12.il.us

ISBE to Open School Year 2020-2021

The much anticipated *Start New Year* process will be completed by ISBE on August 3rd. The *Start New Year* process requires exclusive access, therefore I-Star will be offline from 4:30PM Friday, July 31st - Sunday, August 2nd.

Beginning Monday, August 3rd, the default school year will be 2020-2021. It is the responsibility of each district or cooperative to complete the *Mass Change* section of the *Start New Year* process. This should be done **BEFORE** completing any work in the new school year! Harrisburg Project will host on-line training for the *Mass Change* portion of *Start New Year*. Be sure to sign up today in the Events section of our website www.hbug.k12.il.us.

Updates to I-Star

ISBE released updates to I-Star on Thursday, July 9th. To review the list of items included in this release, visit the [Recently Added](#) section of our website, www.hbug.k12.il.us.

Events Registration

On-line webinars are continuing as scheduled. Be sure to sign up for a training today! To view the upcoming schedule, visit our website (www.hbug.k12.il.us) then select the 'Events' tab or simply click the following link:

[Events](#)



The screenshot shows a page titled "Events" with a sub-header "(click the events to register, change date in drop-down)". Below this is a list of events:

- 7/23/20 Fund B Claims - Private Facility 9:00AM (Notes)
- 7/27/20 Fund B Claims - Private Facility 1:00PM (Notes)
- 7/28/20 Mass Change In I-Star 9:00AM (Notes)
- 7/30/20 Mass Change In I-Star 9:00AM (Notes)
- 8/3/20 Fund B Claims - Private Facility 9:00AM (Notes)
- 8/3/20 Mass Change In I-Star 1:30PM (Notes)
- 8/10/20 Mass Change In I-Star 1:30PM (Notes)
- 8/13/20 Fund B Claims - Private Facility 9:00AM (Notes)

At the bottom of the list, it says "(click the events to register, change date in drop-down)".

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