



Harrisburg Project

Software Support for Special Education

WEEKLY NEWS BRIEFING

MARCH 2, 2020

www.hbug.k12.il.us

support@hbug.k12.il.us

800-635-5274

I-Star Student Approval Data Lockout

The *Student Approval* Data in I-Star is currently 'Read Only' while ISBE processes the December 1 Child Count data that was collected on February 26th. Please watch for future correspondence from ISBE announcing when the *Student Approval* Data is open for editing.

Dec 1 Child Count Certification

The District Superintendent or authorized district representative, with district administration access in IWAS, will be required to certify the December 1 Child Count that was collected from I-Star on February 26th. Please remember if you are a member of a cooperative, they will not be doing this for you. Each district must complete the certification process.

We anticipate that the Dec 1 Child Count Certification will open in I-Star on March 12th, however ISBE will announce the opening date in future correspondence.

The certification instructions can be reviewed at the following link:

[Child Count Certification Instructions](#)

[Special Education Child Count Certification in I-Star - Webinar](#)

Age Related Reports in I-Star

I-Star provides reports that will list the students turning 6, 10 and 14^{1/2} to assist with keeping your data error free. Now is a good time to run these reports to ensure you make the necessary data entry changes in a timely manner.

To run these reports from I-Star click on the Report Tab -> Application Report -> Student -> Reminders, then select the appropriate report: 'Alpha Students Turning 10'; 'Alpha Students turning 14^{1/2}'; 'Alpha Students Turning 6'.

Dates to Remember

February 27 - March 11, 2020 - *Student Approval* Data Lockout while ISBE finalizes data

March 12 - 26, 2020 - Child Count Certification

April 10-13, 2020 - Office Closed for Easter Break



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Email your questions to client support at:

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Indicator Error Reports in I-Star

Be sure you review the 'Student Indicator Errors' report in I-Star by going to the Report Tab -> Application Reports -> Student -> Errors.

Often when new students are entered the Indicator 11 information is omitted - by running this report you can be sure the Indicator 11 data is accurate!

Spring is a popular time for annual review meetings. One of the big items during an annual review for a student 14^{1/2} and older is the Indicator 13 Transition data. The above report will show students age 14^{1/2} and older that are missing this information.

Take a few moments today to review this report so that your data is up-to-date with necessary information.

Events Registration

The scheduled webinars can be viewed on our website (www.hbug.k12.il.us) by selecting the 'Event' tab or simply click the following link:

[Events](#)

To register for an upcoming webinar, click the webinar title and complete the registration form. Watch for a confirmation email that will provide the necessary login link.

Events

(click the events to register, change date in drop-down)

- [3/12/20 I-Star Child Count Certification 9:00AM \(Notes\)](#)
- [3/18/20 I-Star Child Count Certification 1:00PM \(Notes\)](#)
- [3/24/20 I-Star Child Count Certification 9:00AM \(Notes\)](#)

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