



Harrisburg Project

Software Support for Special Education

WEEKLY NEWS BRIEFING

JANUARY 27, 2020

www.hbug.k12.il.us

support@hbug.k12.il.us

800-635-5274

December 1 Child Count Data Snapshot

The December 1 Child Count Data Snapshot will continue every Friday through February 21, 2020! ISBE is allowing ample time to have your *Student Approval* data correct. Once the final Snapshot is taken on February 26th, no further edits will be allowed to a *Student Approval* record.

The district data entry staff should review the following items to ensure accurate data for the December 1 Child Count Snapshot:

- Run the 'Child Count Snapshot Report' to review the data that was collected by ISBE: [How-to Run Child Count Snapshot Reports](#)
- Be sure students that are active on December 1 have an 'Approved' *Student Approval* record.
- Run the 'Alpha Students Turning 10 This School Yr' and the 'Alpha Students Turning 6 This School Yr' reports to see if any *End/Adds* should be completed that could affect the December 1 Child Count. These student reports are found under the *Report Categories-Reminders*.
- Run 'Recheck Edits' from the *Student Approval* search page to have up-to-date errors.
- Run the 'Student Approval Error Listing' report from the report tab.
- Correct all *Student Approval* errors so the record will be included in the next week's snapshot.

Harrisburg Project is hosting live webinars to discuss the December 1 Child Count Snapshot and the District Superintendent Certification process. If you have not been able to attend a live webinar, visit our website, www.hbug.k12.il.us, then look under the 'Hot Topics' column to watch them at your convenience.

Dates to Remember

January 17, 24, 31, 2020 - December 1 Child Count Snapshots

February 7, 14, 21, 2020 - December 1 Child Count Snapshot

February 12, 2020 - Office Closed in Observance of Lincoln's Birthday

February 17, 2020 - Office Closed in Observance of President's Day

February 26, 2020 - FINAL December 1 Child Count Snapshot

February 27 - March 11, 2020 - *Student Approval* Data Lockout while ISBE finalizes data



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Email your questions to client support at:
support@hbug.k12.il.us

Common I-Star Error Codes/Descriptions

The ‘Commonly Questioned I-Star Error Codes/Descriptions’ document has recently been updated. This document explains what a specific error code means, as well as how to correct the error. To view this document, click the link below:

[Commonly Questioned I-Star Error Codes/Descriptions](#)

Events Registration

The training team at Harrisburg Project is excited with the new ‘studio’ setup for on-line training. This allows for a more personal atmosphere with the on-line setting. If you have been hesitant to attend a webinar before, give this new setup a try. We think you’ll like it!

To register for a webinar, click the ‘Events’ tab on our website (www.hbug.k12.il.us) or click the following link to view the upcoming training schedule:

[Events](#)



Events

(click the events to register, change date in drop-down)

- 1/28/20 I-Star Child Count Certification 9:00AM (Notes)
- 2/5/20 Preparing for the I-Star Child Count FINAL Snapshot 1:00PM (Notes)
- 2/11/20 I-Star Child Count Certification 1:00PM (Notes)
- 2/19/20 Preparing for the I-Star Child Count FINAL Snapshot 9:00AM (Notes)
- 2/20/20 I-Star Child Count Certification 9:00AM (Notes)
- 2/24/20 Preparing for the I-Star Child Count FINAL Snapshot 1:00PM (Notes)
- 3/12/20 I-Star Child Count Certification 9:00AM (Notes)
- 3/18/20 I-Star Child Count Certification 1:00PM (Notes)
- 3/24/20 I-Star Child Count Certification 9:00AM (Notes)

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