Harrisburg Project
Software Support for Special Education

Summer Term Orphanage Funds DEF Claim Due Friday

The Summer term Orphanage (Funds DEF) *Student Claim* records will be picked up at the end of business on Friday, November 1st. In order for a *Student Claim* record to be picked up by ISBE it must be error free and listed as 'Approved'.

Remember, the Summer term Orphanage (Funds DEF) *Student Claim* is completed in the previous school year. Be sure to change the school year to 2018-2019 prior to entering any data! The instructions for completing this student claim or the recorded claim webinar can be reviewed at the following links:

Summer Term Orphanage Claim (Funds DEF)

Summer Orphanage Claim Webinar

Once you have completed with data entry be sure to run 'Recheck Edits' from the 'Student Claims Filter' page. This will insure all records have been error checked. Next, run the 'Student Claim Errors by Resident District and Serving School' report from the Report tab -> *Application Reports -> Report Type: Student -> Report Categories: Errors -> School Year 2018-2019*.

Once your data is error free, run the 'Student Reimbursement Funds DEF Summer Term' report from the Report tab ->*Application Reports -> Report Type: Student*; *Report Categories: Reimbursement/Claim*.

If you need any assistance with completing this claim, please call us at 800-635-5274 or email support at support@hbug.k12.il.us.

Updates to I-Star

ISBE released updates to I-Star on Wednesday, October 23rd. To view the items included in this update, click the link below:

Recently Added

Exciting Update to Online Training

After months of research and setup work, we are now able to bring you the next best thing to in-person training. During the on-line training, you will now have a 'live' presenter!!! We are so excited and hope that you will be too!

We strongly encourage everyone to sign up for a training to experience this awesome new setting. Do not be shy during a session, questions make each session better. If you have access to a microphone that makes it even better. Below is an example of what you will now see during a training! To watch the enhanced training style, click the following link:

Enhanced Training Style

Be sure to let us know what you think. We want to provide the best training environment for our clients and we can only do that with your feedback.

Events Registration

To register for a Harrisburg Project training, visit the 'Events' page directly on our website or at the following link: Events. Click the name of the event you wish to attend to open the registration form. Any notes for the webinar will appear to the right of the event link.

Events

(click the events to register, change date in drop-down)

• 10/28 Summer Term Orphanage Claim (Funds DEF) 1:00PM (Notes)

(click the events to register, change date in drop-down)

Email your questions to client support at:
support@hbug.k12.il.us

Harrisburg Project Website Weekly Spotlight - Student Profile & Approval

The *Student Profile & Approval* section on our website is the go to place for training material related to the *Student Profile & Approval* section of I-Star. This section will display recorded webinars and the documentation necessary to correctly complete Student Data in I-Star!

Be sure to visit our website at www.hbug.k12.il.us if you are a new user or just need a refresher for a specific section of I-Star!

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support@hbug.k12.il.us