



Harrisburg Project

Software Support for Special Education

WEEKLY NEWS BRIEFING

JULY 22, 2019

www.hbug.k12.il.us

support@hbug.k12.il.us

800-635-5274

Student Claim Correction Period Now Available

ISBE is allowing a *Student Claim* correction period for Fund Codes D, E, F, X and J. The correction period closes on Wednesday, July 31st.

To see if you have any *Student Claim* errors, run the following report from the Report tab in I-Star:

Student -> Errors -> Student Claim Errors by Resident District and Serving School

No new *Student Claim* records will be allowed, only edits to existing *Student Claim* records (that were completed prior to the July 15th deadline) are allowed.

If you need assistance correcting *Student Claim* records, please contact Harrisburg Project at 800-635-5274 or by email at support@hbug.k12.il.us.

Personnel Approval Data Correction Available

Salary information can be added or edited on a *Personnel Approval* record through July 31st.

Remember, the only time salary and benefits are entered on a *Personnel Approval* record is if I-Star is being used to calculate a *Student Claim*.

Start New Year - Coming Soon!

ISBE is working to complete *Start New Year* in I-Star as soon as possible. Be sure to watch for future emails and/or news briefing articles to know the release date of the 2019-20 school year.

In the mean time, be sure that you have ended ALL students that have graduated or WILL NOT return to your district for the 2019-20 school year. Taking the time to enter these *End Dates* and *Exit Codes* will allow only active *Student Approval* records to be moved into the new school year. This means less time cleaning up *Student Approval* records in the 2019-20 school year!

Dates to Remember

June 3 - August 2, 2019 - Summer Office Hours 7:30AM-4:30PM
Monday - Thursday; Closed Friday (except for Data Pickup Days)

July 24-26, 2019 Directors' Conference at Springfield

July 31, 2019 - Student Claim Correction Period (Fund Codes D, E, F, X and J)

August 15, 2019 - Fund Code B (Private Facility) Student Approvals/Claims data collection



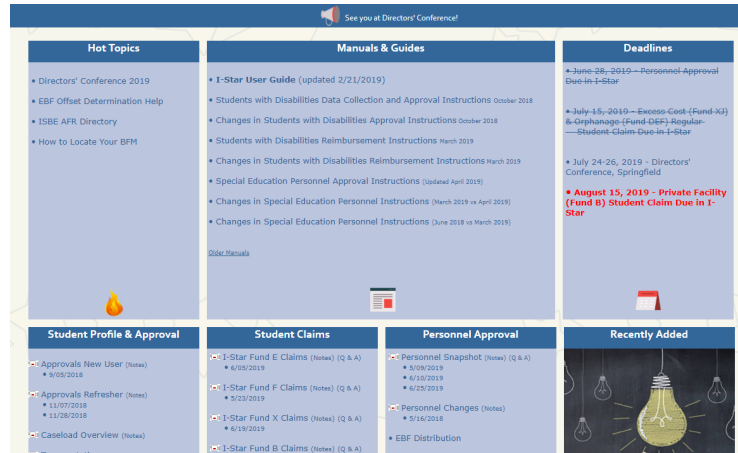
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Email your questions to client support at:
support@hbug.k12.il.us

Updated Website!

We are excited to announce an update to the Harrisburg Project website! Be sure to stop by our website, www.hbug.k12.il.us. We feel the recent changes will be more user friendly with more resource information available with one click! See a sneak peak below:



Directors' Conference

Harrisburg Project will be at the Directors' Conference at Springfield this week, July 24th - 26th! Be sure to stop by our table, we love to meet our clients!

Events Registration

To register for a Harrisburg Project training, visit the 'Events' page directly on our website or at the following link: [Events](#). Click the name of the event you wish to attend to open the registration form. Any notes for the webinar will appear to the right of the event link.

- 7/29 Claims - Fund Code B (Private Facility) 1:00PM (PPT)
- 7/29 Mass Change in I-Star 9:00AM (PPT) (Notes)
- 7/31 Mass Change in I-Star 9:00AM (PPT) (Notes)
- 8/6 Mass Change in I-Star 9:00AM (PPT) (Notes)
- 8/7 Claims - Fund Code B (Private Facility) 9:00AM (PPT)
- 8/14 Mass Change in I-Star 9:00AM (PPT) (Notes)
- 8/13 Claims - Fund Code B (Private Facility) 1:00PM (PPT)

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