



Harrisburg Project

Software Support for Special Education

WEEKLY NEWS BRIEFING

APRIL 1, 2019

www.hbug.k12.il.us

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800-635-5274

New!! Electronic Private Facility Calendars in I-Star

Private facility calendars were loaded into I-Star on March 27, 2019. Fund Code B and F claim records are now set to *Calendar Method of Computing Days*. The *Days Enrolled/In Session* on the claim records are auto-filled based on the facility calendar, Approval Begin and/or End Date and Approval Term.

While we encourage that the Approval Term is accurately tracked, private facility claim records in I-Star also have another new feature. If a student attends Summer Term in a private facility, a new check box on the claim allows the days to be automatically entered in *Days Enrolled/In Session*.

Dates to Remember

April 19-22, 2019 - Office Closed for Easter Break

May 15, 2019 - Deadline for Orphanage Student Approval in I-Star

June 28, 2019 - Personnel Approval Due in I-Star

July 4-5, 2019 - Office Closed in Observance of 4th of July

July 15, 2019 - Excess Cost (Fund X, J) Student Claim Due in I-Star and Orphanage (Fund DEF) Regular Term Student Claim Due in I-Star



The 2018-2019 Student Claims Data is Open.

Claim Term: Include Claim

Tuition

Method of Computing Days

Manual
 Calendar IDTC - T.C. Harris School
 Program Show Coop Programs

Participation Rates

% Regular Ed: FTE:
 ADE:

Participation Days

Include Summer

| | Enrolled | In Session |
|---------|----------|------------|
| Regular | 171 | 180 |
| Summer | | 0 |
| Total | 171 | 180 |

Include Summer

| | Enrolled | In Session |
|---------|----------|------------|
| Regular | 171 | 180 |
| Summer | 32 | 32 |
| Total | 203 | 212 |

Inside this Issue

- New!! Electronic Private Facility Calendars in I-Star** 1
- Sp Ed DCFS Youth-in-Care Verification - Now Available** 2
- Updates Released to I-Star** 2
- Claims Trainings Begin This Week!** 2
- Event Registration** 3

Email your questions to client support at:
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Sp Ed DCFS Youth-in-Care Verification - Now Available

Evidence-Based Funding (EBF) enrollment calculations must account for and deduct Department of Children and Family Services (DCFS) youth-in-care (YIC) who participate in the state's Special Education Individual Orphanage (Section 14-7.03). Districts receive full funding for these students through a separate claim process.

ISBE is requesting that all districts submit final DCFS YIC, who are special education students enrolled in the district on or before March 1, 2019, for approval in I-Star by Wednesday, May 15th. The School Code statutes for both Orphanage programs require that districts submit claims to ISBE on or before July 15th. However, that claim deadline is too late for ISBE to verify and deduct the special education DCFS YIC students from each district's EBF enrollment in time to complete fiscal year 2020 EBF calculations.

ISBE has made available a list of each district's DCFS YIC in the EBF enrollment verification tool to meet the May 15th deadline. YIC students receiving special education should be entered into I-Star with a Student Approval record under Fund E or F.

To review the entire ISBE memo and the download instructions, click the following link:

[Sp Ed DCFS Youth-in-Care Verification - Now Available](#)

Updates to I-Star

ISBE released updates to I-Star on Wednesday, March 27th. To view the items included in this update, click the link below:

[Updates to Student and Personnel Topics](#)

Claims Trainings Begin This Week!

Don't miss out on important information related to the 2018-19 Student Claims in I-Star! Each session will focus on a specific topic so only register for a training that pertains to the claim you will complete. We do recommend attending the 'Claims Update and Preparation' which is an overview of important *Student Claim* changes, as well as an overview of what to expect during each training session.

Be sure to print the Power Point Presentation (PPT) prior to the webinar so that you can follow along and make notes during the session. To print the PPT, simply click on the (PPT) listed at the end of the training session on the [Events](#) page.

Example: [4/2 2018-19 Claims Updates and Preparation 1:00PM \(PPT\)](#)

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Events Registration

To register for a Harrisburg Project training, visit the 'Events' page directly on our website or at the following link: [Events](#).

Click the name of the event you wish to attend to open the registration form. Any notes for the webinar will appear to the right of the event link.



Events

(click the events to register, change date in drop-down)

- 4/2 2018-19 Claims Updates and Preparation 1:00PM (PPT)
- 4/8 2018-19 Claims Updates and Preparation 9:00AM (PPT)
- 5/1 Claims - Fund Code E (Regular Term Orphanage) 9:00AM (PPT)
- 5/2 Claims - Fund Code F (Private Facility Orphanage) 1:00PM (PPT)
- 5/7 Claims - Fund Code X (Excess Cost) 1:00PM (PPT)
- 5/16 Claims - Fund Code B (Private Facility) 1:00PM (PPT)
- 5/20 Preparing for Personnel Approval Snapshot 1:00PM (PPT)
- 5/21 Claims - Fund Code E (Regular Term Orphanage) 1:00PM (PPT)
- 5/23 Claims - Fund Code F (Private Facility Orphanage) 9:00AM (PPT)
- 6/5 Claims - Fund Code E (Regular Term Orphanage) 9:00AM (PPT)
- 6/10 Preparing for Personnel Approval Snapshot 9:00AM (PPT)
- 6/11 Claims - All Fund Codes 1:00PM (PPT)
- 6/12 Claims - Fund Code F (Private Facility Orphanage) 9:00AM (PPT)
- 6/19 Claims - Fund Code X (Excess Cost) 9:00AM (PPT)
- 6/24 Preparing for Personnel Approval Snapshot 1:00PM (PPT)
- 7/8 Claims - Fund Code E (Regular Term Orphanage) 1:00PM (PPT)
- 7/9 Claims - Fund Code F (Private Facility Orphanage) 1:00PM (PPT)
- 7/10 Claims - Fund Code X (Excess Cost) 9:00AM (PPT)
- 7/16 Claims - Fund Code B (Private Facility) 1:00PM (PPT)
- 7/29 Claims - Fund Code B (Private Facility) 1:00PM (PPT)
- 8/7 Claims - Fund Code B (Private Facility) 9:00AM (PPT)
- 8/13 Claims - Fund Code B (Private Facility) 1:00PM (PPT)

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