



Harrisburg Project

Software Support for Special Education

WEEKLY NEWS BRIEFING

JANUARY 28, 2019

www.hbug.k12.il.us

support@hbug.k12.il.us

800-635-5274

Email your questions to client support at:
support@hbug.k12.il.us

Dates to Remember

January 31, 2019 - Excess Cost Worksheet Due @ ISBE

February 1, 2019 - December 1 Child Count Data Snapshot begins

February 12, 2019 - Office Closed in Observance of Lincoln's Birthday

February 18, 2019 - Office Closed in Observance of President's Day

February 21, 2019 - IAASE Springfield

March 1, 2019 - FINAL Child Count Snapshot Collected

Child Count Snapshot Report Now Available

ISBE has released the 'Child Count Snapshot by Resident District' report into I-Star. This report will show the students included in the 'Child Count Status' box on the landing page in I-Star. Use the following instructions to run this report:

[Child Count Certification Snapshot Report](#)

Harrisburg Project is available to assist you with the Child Count Certification process, contact us at 800-635-5274 or support@hbug.k12il.us.

2017-18 Special Education Student Computation Reports

The 2017-18 Special Education Student Computation Sheet Reports for the Individual Orphanage, Summer Orphanage, Private Facility and Excess Cost are now available in I-Star. To review the ISBE memo '2017-18 Special Education Student Computation Reports', click the following link:

[2017-18 Special Education Student Computation Reports](#)

To view these reports in I-Star go to *Reports-> Student -> Reimbursement/Claims ->* Choose the computation report that applies to your claim. Be sure to change the school year to 2017-18 prior to running the report.

For questions regarding the computation reports contact Jodi Whitlow at 217-782-5256 or by email at jwhitlow@isbe.net.



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I-STAR Reports		
Report Type: <input type="text" value="Student"/>	Report Categories: <input type="text" value="Reimbursement / Claim"/>	
Report Description	Report De	
<input type="radio"/> Excess Cost Computation Sheet	Select a report to see description	
<input type="radio"/> Orphanage Computation Sheet		
<input type="radio"/> Private Tuition Computation Sheet		
<input type="radio"/> Programs By Resident District		
<input type="radio"/> Student Reimbursement Blank Data Form		
<input type="radio"/> Student Reimbursement Fund B		
<input type="radio"/> Student Reimbursement Funds DEF Regular Term		
<input type="radio"/> Student Reimbursement Funds DEF Summer Term		
<input type="radio"/> Student Reimbursement Funds X and J		
<input type="radio"/> Student Tuition Summary Page		
<input type="radio"/> Students with Days Enrolled By Resident District And Fund Code		
<input type="radio"/> Summer Orphanage Computation Sheet		
Reports Filters		
Please select a Resident District.		
Student SIS Id: <input type="text"/>		Related Service: <input type="text"/>
School Year: <input type="text" value="2017-2018"/>		Resident District: <input type="text"/>

SIS Enrollment Caching

In order to improve the speed and performance of the system, ISBE has started using 'caching' for certain sets of data from other connected systems. Running a query against another database each time data is changed can be time-consuming and cause delays. For example, I-Star is now using 'cached' data from SIS to check enrollment information. Every night, I-Star gets an updated copy of the enrollment data from SIS to display on the I-Star Approval record and use in error checking.

Res RCDTS:49-081-0410-25-2017 Thomas Jefferson Elem School
Serv RCDTS:49-081-0410-25-2017 Thomas Jefferson Elem School
Serv Prov:49-081-0410-25-0000 Rock Island SD 41
Beg Date:8/2/2018 End Date:

Resident District:

Resident School:

Serving District:

Serving School:

This helps to keep processing time down during daily data entry. However, if a change is made to SIS enrollment data, it will be the next day before the change is reflected in I-Star. Keep this extra day turnaround time in mind when working to correct enrollment errors!

IDEA Excess Cost Completion Deadline January 31st

The FY19 IDEA Excess Cost worksheets are required to be completed by all districts and state charter schools. The deadline to complete this worksheet is Thursday, January 31st. To review the entire ISBE memo with detailed instructions for completing this worksheet, click the following link:

[FY19 IDEA Excess Cost](#)

The current child count information required for this worksheet can be located in I-Star under *Reports -> Student -> Approvals*, then select the appropriate report type:

- Students Grades 9-12 Active on Child Count
- Students Grade KG-12 Active on Child Count
- Students Grade KG-8 Active on Child Count

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Early Childhood Transition FAQ - Indicator 12

The Illinois Department of Human Services and ISBE coordinate to provide a monthly list of children who may be transitioning from early intervention to early childhood special education. The Early Childhood Transition system is available online with the expectation that districts document Indicator 12 status of all children on the 27 month list. The online 27 month list is available in the Student Information System (SIS). To assist with accurate data entry of Indicator 12, ISBE has released a FAQ document:

[Early Childhood Transition System - FAQ](#)

Any questions regarding Indicator 12 or the Early Childhood Transition System - FAQ document can be directed to the following ISBE staff:

Kristi Doan - 217-524-4835 (kdoan@isbe.net)

Zach Allen - 217-782-5589 (zallen@isbe.net)

Mandi Richards - 217-782-5589 (marichar@isbe.net)

Events Registration

To register for a Harrisburg Project training, visit the 'Events' page directly on our website or at the following link: [Events](#).

Click the name of the event you wish to attend to open the registration form. Any notes for the webinar will appear to the right of the event link.



Events

- 1/14 I-Star Child Count Certification (Recording) (PPT) (Instructions)
- 1/23 I-Star Child Count Certification (Recording) (PPT) (Instructions)
- 1/28 Preparing for Child Count 1:00PM (PPT)
- 1/31 I-Star Child Count Certification 9:00AM (PPT) (Instructions)
- 2/6 I-Star Child Count Certification 9:00AM (PPT) (Instructions)
- 2/14 Preparing for Child Count 9:00AM (PPT)
- 2/25 Preparing for Child Count 1:00PM (PPT)
- 3/18 I-Star Child Count Certification 9:00AM (PPT) (Instructions)
- 3/25 I-Star Child Count Certification 9:00AM (PPT) (Instructions)

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