



Harrisburg Project

Software Support for Special Education

WEEKLY NEWS BRIEFING

JANUARY 23, 2017

www.hbug.k12.il.us

support@hbug.k12.il.us

800-635-5274

December 1 Child Count Reminder

January 31, 2017 is the deadline to have all December 1, 2016 child count information correctly entered in I-Star. Students reported must be eligible for services or be in a special education program receiving direct or related services approved by a public school district on December 1, 2016, be at least age 3 through 21, and have an IEP or ISP in place. In order for a record that is reported in I-Star to be included in the December 1 Child Count, their record will need to be listed as “approved”.

Before attempting to clean up any disapproved records, please click on **Recheck Edits** on your student approval page in I-Star.

ISBE has included additional information on correcting several errors in the recent memo: [December 1, Child Count Reminder](#). Please review this memo for assistance in correcting student approval errors. If the specific error you are receiving is not listed in the memo and you need assistance in correcting the error, please contact Harrisburg Project at support@hbug.k12.il.us or at (800) 635-5274.

Student Error F084 - Correcting in I-Star

Many districts are receiving the student error F-084 - “Over lapping Begin Dates with another record for this Student”. This means that another district has an active FACTS record for the same student. In order to resolve this issue in I-Star, contact the other district and have them end the FACTS record the day the student left or delete the record if they never attended the other district.

ISBE has provided three reports to assist in contacting another district. These reports can be accessed by clicking the links below or by clicking the Home tab in I-Star:

[Site Admins](#)

[Site Personnel Contact](#)

[Site Pupil Contact](#)

Dates to Remember

January 31, 2017 - December 1 Child Count Due in I-Star

February 13, 2017 - Office Closed in Observance of Lincoln's Birthday

February 20, 2017 - Office Closed in Observance of Presidents Day

March 6, 2017 - Office Closed in Observance of Pulaski Day



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Email your questions to client support at: support@hbug.k12.il.us

Technical Issues with I-Star

ISBE is currently working to resolve the technical issues that are currently causing limited access to I-Star. Please be patient while ISBE works to resolve these issues and make the program faster and more user friendly.

Event Registration

Registration for all events, both online and at location may now be found at the following link:

[Event Registration](#)

Date	Location	Name	Time
1/24/17	Online	I-Star Student Approvals Refresher/Q&A	9:00 AM - 10:00 AM
1/30/17	Online	I-Star Student Approvals Refresher/Q&A	9:00 AM - 10:00 AM

Please note: If you are unable to attend a training in which you have registered, please refer to your registration email and click “cancel your registration” found at the bottom of the email.

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