



Harrisburg Project

Software Support for Special Education

WEEKLY NEWS BRIEFING

SEPTEMBER 12, 2016

www.hbug.k12.il.us

support@hbug.k12.il.us

800-635-5274

I-Star Training

We still have seats available for our classroom trainings October 11th, 24th and 25th and the online training on November 1st. **Once your training is complete, your transition to I-Star should be completed within the following two weeks.**

Remember, in order to transition from *iePoint* > to I-Star, a training is required. Any location that has an *iePoint* > database currently and plans to continue managing their own data for the 2016-2017 school year is required to attend a training (webinar or in-person). Please visit [Event Registration](#) to sign up for a training. **Please print the notes before the training and bring them with you.**

These trainings are open to anyone, regardless of the location. For more information on I-Star, visit <http://www.hbug.k12.il.us/IStar/default.aspx>.

iePoint > vs I-Star

Do not become overwhelmed with the transition to I-Star. Harrisburg Project will be available every step of the way to help make this transition process as seamless as possible.

Remember, only the look of the program will change; the data rules will remain the same. Your daily routine in I-Star in regards to data entry and error corrections will remain the same as in *iePoint* >. You will be able to correct errors in I-Star that were not corrected in *iePoint* > prior to the transition to I-Star. Any new students for the current school year that were not entered into *iePoint* > prior to the transition can be added into I-Star. Once you transition to I-Star, no further information will be entered into *iePoint* > 2016.

I-Star will make your life easier in the following ways:

- Access I-Star from any computer with internet connection
- IWAS Authorization is no longer required
- No more transmissions! First data pickup is December 1st
- Student demographic information pulled from SIS database = less data entry
- Recurring Events ie: Annual Review date can be set yearly
- All reports available can export to Excel = custom sorting

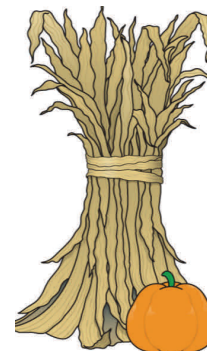
Dates to Remember

October 10, 2016 - Office Closed in Observance of Columbus Day

November 8, 2016 - Office Closed due to Election Day

November 11, 2016 - Office Closed in Observance of Veterans Day

November 23-25, 2016 - Office Closed for Thanksgiving Holiday



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Email your questions to client support at: support@hbug.k12.il.us

I-Star Reports

Below is a screen shot of the student reports available in I-Star. You will notice the list is considerably smaller, however there are several report filters available on each report. As an added feature, all reports will now be available to export to Excel to give you additional sorting capability. Also, notice that a Report Title can be given to each report that you run based on the report content. If a unique title is not given, the default report title will be listed.

The screenshot shows the 'Reports' section of the I-Star interface. At the top, there are navigation tabs: Approvals, Claims, Reports (selected), Programs, Upload Files, Student Lockout, and Case Load Definition. Below the tabs is a table with two columns: 'Select Report' and 'Description'. The table lists several reports, each with a radio button in the 'Select Report' column. Below the table, there is a text input field labeled 'Report Title' with the placeholder text 'Enter Report Title Here'. A note below the table states '* Default filters applied'.

Select Report	Description
<input type="radio"/>	Alphabetical List Of Facts Students
<input type="radio"/>	Class List
<input type="radio"/>	Facts Not Reported
<input type="radio"/>	Facts Reported
<input type="radio"/>	Student Approval Errors Listing
<input type="radio"/>	Student Approvals Blank
<input type="radio"/>	Student Indicator Errors
<input type="radio"/>	Student Transportation Report
<input type="radio"/>	Transportation Billing History

Note: You can change the title of the report by typing the new report name in the Report Title box.

Choose the report filters you'd like for this report by clicking the dropdown boxes under **Reports Filters**. Under **Additional Filters/Sorting Option** you can change the sort order of the report and choose a pre-query.

The screenshot shows the 'Reports Filters' section of the I-Star interface. It contains several dropdown menus and input fields for filtering reports. Below the filters, there is a section for 'Additional Filters / Sorting Options' with checkboxes and a dropdown menu. At the bottom, there is a 'Run Report' button.

Reports Filters

Student SIS Id:

School Year:

Gender:

Grade:

Term:

Ethnicity:

Private Facility:

Class Name:

Teacher Name:

Location Name:

Group By:

Related Service:

Resident District:

Serving District:

Disability:

Fund:

Indicator Errors:

Include on Approval:

Additional Filters / Sorting Options

Currently Active FACTS Information:

Active on Child Count Date FACTS Information:

Sort Order:

2016-2017 School Year Lockout Dates

The transition to I-Star will allow ISBE to 'pick up' data on the following dates:

- December 1, 2016 - Student and Personnel Approval
- January 31, 2017 - Student and Personnel Approval
- July 15, 2017 - Orphanage Funds DEF Reg Term Claim
- August 15, 2017 - Funds B, X, J Student Claim; Personnel Claim

Important Notice:

Please do not include any student or personnel information in e-mail and voicemail communications with Harrisburg Project. We also ask that clients refrain from sending any e-mail attachments containing sensitive information.