



Harrisburg Project

Software Support for Special Education

WEEKLY NEWS BRIEFING

NOVEMBER 16, 2015

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Data Correction Service (DCS) Closes Today - 11/16

The Data Correction Service (DCS) via Harrisburg Project's web site is available through today, Monday November 16th. DCS can be accessed several different ways:

- 1) In *iePoint* > click *File* -> *ISBE Reporting* -> *Data Correction Service*
- 2) www.hbug.k12.il.us -> *Tools & Services* -> *Data Correction Service*
- 3) Click the following link [Data Correction Service](#)

Even if you **DO NOT** have changes to make, you must click on "I'm Finished!". Once you have clicked "I'm Finished!", you will no longer have access to edit your data in DCS but you can still print reports.

Please note that Special Education Personnel & Pupil APPROVAL files for the 2014-2015 school year are closed and may not be altered; however, you will be able to make adjustments to claim records that match the approval file.

Training documents and recorded online trainings are available to assist you with DCS; click the following links to access:

- [Data Correction Service](#) - Video or PDF
- [Data Correction Service for 2014-15 P. F. & Personnel Claims](#) - Memo from ISBE

iePoint > 2016.1.2 Has Been Released

Harrisburg Project released *iePoint* > 2016.1.2 this morning. This update coincides with an updated *FACTS Approval* Manual released by ISBE. Included in this update is the revised SPP Indicator 13 Checklist to reflect the phrasing change made by ISBE to question 8, and a change to the collection procedures for Percent Special Ed. *iePoint* > will automatically receive this update upon logging into the program, however, an *iePoint* > Manager will have to complete the update process.

You will also receive a prompt to import ISBE SIS Ids. This process will automatically import the ISBE SIS Ids into the read-only ISBE SIS Id field. We will also prompt you to optionally import the data into any EMPTY yellow Client-Entered SIS Id fields. We encourage all clients to answer 'Yes' to this prompt. We highly recommend you review the 'Mismatch' reports after the process has completed. Our goal is to have the correct SIS ID for all students in *iePoint* > prior to converting to I-Star in the future.

Dates to Remember

October 28, 2015 - November 16, 2015 - Data Correction Service (DCS) Available

November 25-27, 2015 - Office Closed for Thanksgiving Holiday

December 11, 2015 - Required *FACTS* & *Personnel Approval* Transmissions

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Updated *FACTS Approval* Manual Released

An updated *FACTS Approval* Manual, as well as the changes document, is now available on our website. *iepoint* > **2016.1.2** will reflect the changes represented in the updated *FACTS Approval* manual. To view these documents, click the links below:

[*FACTS Approval* Manual, November 2015](#)
[*FACTS Approval* Manual \(Changes Document\), November 2015](#)

Permissions for December Transmissions

The next required *FACTS* and *Personnel Approval* transmissions are due Friday, December 11th. **Permissions for these transmissions will be turned on December 1st.** Once permissions are on you may transmit as many times as necessary until the end of business on Friday, December 11th. Remember, if you are a member of a Super Site, your Super Site may have designated an earlier due date.

Important Notice:

Please do not include any student or personnel information in e-mail and voicemail communications with Harrisburg Project. We also ask that clients refrain from sending any e-mail attachments containing sensitive information.