

## Summer Orphanage Reimbursement Due - Nov. 2<sup>nd</sup>

The 2014-2015 Summer Orphanage Reimbursement transmission is due Monday, November 2<sup>nd</sup>. This transmission will be completed by districts that reported Orphanage students (Funds D, E, or F) who attended Summer school during the 2014-2015 school year.

Permissions are now on and you can transmit this file once you are error free until the end of business on Monday, November 2<sup>nd</sup>. If you are a member of a Super Site, your Super Site may have designated an earlier due date.

Remember, this file will be sent from *iePoint* > 2015.1.7 DATA2015, with the red screen.

## *iePoint* > 2016.1.1 Has Been Released

Harrisburg Project released *iePoint* > 2016.1.1 this morning. This update coincides with an updated *Personnel Approval* Manual released by ISBE. This includes two notable changes to *Personnel Approval* Error Checking:

1. The Social Security number has been removed from *iePoint* >, and any **personnel records without an IEIN will now generate an error.**
2. A second Work Assignment will no longer be required if a Bilingual Work Assignment code (chart on page 20 of *Personnel Approval* Manual) is used in Work Assignment 1.

Also included in this update is the revised SPP Indicator 13 Checklist to reflect the phrasing change made by ISBE to questions 7 & 8.

*iePoint* > will automatically receive this update upon logging into the program, however, an *iePoint* > *Manager* will have to complete the update process.

### Dates to Remember

November 2, 2015 - Summer Orphanage Claim Transmission Due (Funds D, E or F)

November 11, 2015 - Office Closed in Observance of Veteran's Day

November 25-27, 2015 - Office Closed for Thanksgiving Holiday

December 11, 2015 - Required *FACTS* & *Personnel Approval* Transmissions



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## **2015-2016 *Personnel Approval* Manual Available**

The new 2015-2016 *Personnel Approval* Manual, as well as the changes document, are now available on our website. To access these documents, simply click the links below:

[2015-2016 Personnel Approval Manual](#)

[2015-2016 Personnel Approval Manual \(Changes Document\)](#)

**Important Notice:**

Please do not include any student or personnel information in e-mail and voicemail communications with Harrisburg Project. We also ask that clients refrain from sending any e-mail attachments containing sensitive information.