



Harrisburg Project

Software Support for Special Education

WEEKLY NEWS BRIEFING

APRIL 13, 2015

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Permissions On for May 8th Transmissions

Permissions are on for the next required *FACTS* and *Personnel Approval* transmissions that are due Friday, May 8, 2015.

You may transmit as many times as necessary until the end of business on Friday, May 8th. If you are a member of a Super Site, your Super Site may have designated an earlier due date.

Spring HUG Schedule

Harrisburg Project will be hosting Spring HUGs (Harrisburg User Groups) April 28th, 29th, 30th. Topics for HUGs are as follows:

- “To Do” List for Final Transmission
- Claims Due Dates/Q&A
- *Start New Year*
- I-Star Updates

Sign up now on the [Event Registration](#) page to reserve your spot!

These sessions are most successful when clients are able to verbally communicate with each other. Please make sure that if you are using the microphone and speakers option, that your microphone works and is enabled. If you do not have a microphone and speakers, you can change the radio button on your audio pane to telephone; this will allow you to call in and enter the pin given in GoToWebinar. Watch this short video for assistance in choosing your audio option.

http://support.citrixonline.com/en_US/GoToMeeting/video/GTMV00012

Important Notice:

Please do not include any student or personnel information in e-mail and voicemail communications with Harrisburg Project. We also ask that clients refrain from sending any e-mail attachments containing sensitive information.

Dates to Remember

May 8, 2015 - *FACTS & Personnel Approval* Required Transmissions

May 25, 2015 - Office Closed in Observance of Memorial Day

June 30, 2015 - FINAL *FACTS Approval* and *Personnel Approval* transmissions



Tech Tip:

During the Spring storm season, don't be caught without a current backup of your *iepoint* > data.

Be sure to send a copy of data today by going to *File -> System Maintenance -> Send Copy of Data*.