

Permissions On for May 8th Transmissions

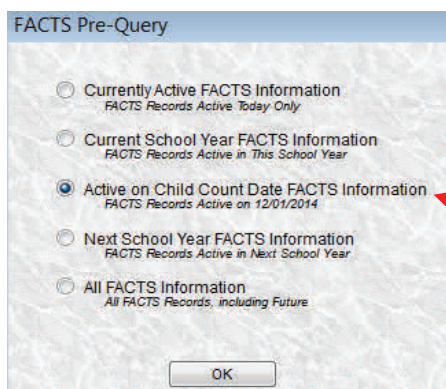
Permissions are on for the next required *FACTS* and *Personnel Approval* transmissions that are due Friday, May 8, 2015.

You may transmit as many times as necessary until the end of business on Friday, May 8th. If you are a member of a Super Site, your Super Site may have designated an earlier due date.

FAQ: How Do I Obtain December 1 Child Count?

Q: My Director has asked for a report that has our *December 1 Child Count* listed. How do I get that?

A: Any of the *FACTS* reports available in *iePoint* > have the built in *FACTS* Pre-Query “Active on Child Count Date”. To access these reports go to *File* -> *Print Report* -> *Student* -> *ISBE Approval*. When running any of these reports be sure to select the *FACTS* Pre-Query “Active on Child Count Date”.



Dates to Remember

May 8, 2015 - *FACTS* & *Personnel Approval* Required Transmissions

May 25, 2015 - Office Closed in Observance of Memorial Day

June 30, 2015 - FINAL *FACTS Approval* and *Personnel Approval* transmissions



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Important Notice:

Please do not include any student or personnel information in e-mail and voicemail communications with Harrisburg Project. We also ask that clients refrain from sending any e-mail attachments containing sensitive information.

Event Registration

Registration for all events, both online and at location, may now be found at the following link:

[Event Registration](#)

Date	Location	Name	Time	Notes
4/28/15	Online	Harrisburg User Group Spring 2015	9:00 AM - 11:00 AM	Notes
4/29/15	Online	Harrisburg User Group Spring 2015	9:00 AM - 11:00 AM	Notes
4/30/15	Online	Harrisburg User Group Spring 2015	1:30 PM - 3:30 PM	Notes

Please Note: If you are unable to attend a training in which you have registered, please refer to your registration email and click “cancel your registration” found at the bottom of the email.