

FACTS & Personnel Approval Transmissions Due 12/12

The next required *FACTS* and *Personnel Approval* transmissions are due Friday, December 12th. **Permissions for these transmissions will be turned on December 1st.**

Once permissions are on you may transmit as many times as necessary until the end of business on Friday, December 12th. Remember, if you are a member of a Super Site, your Super Site may have designated and earlier due date.

Dates to Remember

November 26-28, 2014 - Office Closed for Thanksgiving Holiday

December 12, 2014 - *FACTS* & *Personnel Approval* Transmissions

December 19, 2014 - January 1, 2015 - Office Closed for Christmas Break

Thanksgiving Holiday Office Schedule

Harrisburg Project will be closed Wednesday, November 26th - Friday, November 28th. Normal business hours will resume on Monday, December 1, 2014 at 8:00 AM.



Important Notice:

Please do not include any student or personnel information in e-mail and voicemail communications with Harrisburg Project. We also ask that clients refrain from sending any e-mail attachments containing sensitive information.