



# Harrisburg Project

## Software Support for Special Education

WEEKLY NEWS BRIEFING

JULY 21, 2014

[www.hbug.k12.il.us](http://www.hbug.k12.il.us)

[support@hbug.k12.il.us](mailto:support@hbug.k12.il.us)

800-635-5274

## Thank You for Transmitting

We would like to thank each and every one of our clients for making the July 15<sup>th</sup> Regular Term Orphanage claim transmission a success!

Congratulations on completing the first 2013-2014 claim of the summer.

## August Transmission Due Dates

Be sure to mark your calendar for August 15<sup>th</sup>. The following transmissions are due:

- Personnel Approval - FINAL
- Personnel Reimbursement
- Private Facility Claim - (Fund B)
- Excess Cost Claim - (Fund J, X)

Permissions are on so you will be able to transmit these files until the end of business Friday, August 15<sup>th</sup>. If you are a member of a Super Site, your Super Site may have designated an earlier due date.

The recorded Claims Webinars and notes are available on our website if you need assistance with the above claims. They can be found by clicking the link below:

[Claims Trainings](#)

### Dates to Remember

August 15, 2014 - Personnel Approval/Reimbursement Transmissions; Private Facility and Excess Cost Pupil Reimbursement Transmissions

August 18, 2014 - Deadline to complete Start New Year

September 1, 2014 - Office Closed in Observance of Labor Day



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Summer Office Schedule: Harrisburg Project is available for assistance Monday - Thursday, 7:30 AM - 4:00 PM.

## Event Registration

Registration for all events, both online and at location, may now be found at the following link:

[Event Registration](#)

Date	Location	Name	Time	Notes
7/21/14	Online	Creating Cost Centers in <i>iePoint</i> >	9:00 AM - 11:00 AM	
7/23/14	Online	ISBE 50-66A Tuition Cost Sheet	9:00 AM - 11:00 AM	
7/28/14	Online	Start New Year	9:00 AM - 10:00 AM	
7/29/14	Online	Creating Cost Centers in <i>iePoint</i> >	1:30 PM - 3:30 PM	
7/31/14	Online	ISBE 50-66A Tuition Cost Sheet	1:30 PM - 3:30 PM	
8/05/14	Online	Start New Year	2:00 PM - 3:00 PM	
8/12/14	Online	Start New Year	9:00 AM - 10:00 AM	

**Please Note: If you are unable to attend a training in which you have registered, please refer to your registration email and click “cancel your registration” found at the bottom of the email.**

**Important Notice:**

Please do not include any student or personnel information in e-mail and voicemail communications with Harrisburg Project. We also ask that clients refrain from sending any e-mail attachments containing sensitive information.